

**MINUTES OF A BOARD MEETING OF THE
RECREATIONAL AUTHORITY OF
ROSEVILLE AND EASTPOINTE
HELD ON THURSDAY, AUGUST 9, 2012**

The meeting was called to order at 5:34 p.m. at the Roseville Recreation Center, 18185 Sycamore, by Chairperson Aiuto with the following Board Members present:

Duchane, Frontera, Klinefelt and Switalski

Administrator present: Director Lipinski

Motion by Switalski, seconded by Frontera, to approve the minutes of the regular meeting dated July 12, 2012, as written.

Yeas: Switalski, Frontera, Klinefelt and Aiuto
Nays: None
Abstain: Duchane

MOTION CARRIED

Discussion and/or Action on Disbursements:

Motion by Switalski, seconded by Duchane, to approve the disbursements.

Yeas: Switalski, Duchane, Frontera, Klinefelt and Aiuto
Nays: None

MOTION CARRIED

Discussion and/or Action on the Bond Capacity for the Authority:

Board Member Switalski said he discussed the bond capacity issue with a representative of Mr. Haugh's staff and was told that these things had been taking up to a year; said he knows one of the members in the Attorney General's office and he will send a letter to him to ask him to move it to the top of the stack.

Update on SMART Agreement:

Director Lipinski said he spoke with Mr. Barbret on Tuesday and they are finalizing details, wanted a draft approved by the General Manager and plans to have it ready for the next meeting. Chairperson Aiuto asked if this document still needs to go before each Council for approval before it comes back to the Authority and once approved what would be the responsibility of this Authority. Director Lipinski said that he would funnel the credits through the Authority to run the programs. Chairperson Aiuto asked would the Authority need to approve it. Director Lipinski responded yes.

Motion by Switalski, seconded by Duchane, to table the SMART Agreement.

Yeas: Switalski, Duchane, Frontera, Klinefelt and Aiuto
Nays: None

MOTION CARRIED

Discussion and/or Action on Recreation Master Plan Proposal from Community Planning and Management:

Director Lipinski said he met with Chris McLeod who has worked for Roseville before and their firm is presently working for Eastpointe; Roseville's last Recreation Master Plan was in 2010 and Eastpointe had an amendment in 2007; in order to apply for grants through the Michigan Natural Resources Trust Fund we need this; would suggest that each City have their own Master Plan and the cost would be no more than \$9,200. Vice Chairperson Klinefelt said it also includes the parks so is there any splitting of the costs with

the cities. Director Lipinski responded that we can go back and talk to the cities. Board Member Duchane said this would be the logical way to go since the cities retain the ownership of the park land and thinks there should be some sharing of costs. Board Member Switalski suggested the cost be shared one-third, one-third and one-third and asked is there a deadline that we are looking for this. Director Lipinski replied that we are looking for a submittal of the plan by April 1st. Board Member Switalski asked when we are looking for this to be completed. Director Lipinski responded that it would probably be completed by January or February. Board Member Switalski asked that Mr. Lipinski talk to them about making sure they are done in time. Vice Chairperson Klinefelt said that as Authority Director she would like him to document what he does for the cities so that next year at budget time there can be some discussion regarding costs.

Motion by Duchane, seconded by Switalski, that the proposal dated July 23 2012, for the purpose of engaging Community Planning and Management, P.C. to provide a redrafting of the City of Roseville and Eastpointe Recreation Master Plans and to create a Recreational Authority of Roseville and Eastpointe Recreation Greenways and Open Space Plan be awarded to Community Planning and Management in the amount of \$9,200 with the condition that the costs be split each into thirds with the Recreational Authority, the City of Roseville and the City of Eastpointe and also conditioned upon any other grant or EVIP funding that may be applicably applied to this cost and pending an agreement with the two cities.

Yeas: Duchane, Switalski, Frontera, Klinefelt and Aiuto
Nays: None

MOTION CARRIED

Chairperson Aiuto asked if one of the cities won't agree what happens. Board Member Duchane responded that we would need to take it back to the Authority to figure out how to address that.

Discussion and/or Action on Recreational Authority Employment Agreements:

Director Lipinski said that the agreements and a summary of changes are in the packets for review. Vice Chairperson Aiuto asked if there were any questions or comments.

Motion by Klinefelt, seconded by Switalski, to approve the final Employment Agreements with Bobbie Wilson and Tony Lipinski

Yeas: Klinefelt, Switalski, Duchane, Frontera and Aiuto
Nays: None

MOTION CARRIED

Discussion and/or Action Regarding Selection of Legal Counsel to Represent Authority Moving Forward:

Chairperson Aiuto asked that this be on the agenda so we could start a dialogue and asked what the thoughts of the Board are regarding legal counsel. Board Member Switalski responded that we should see if either of the City's counsel would cover this under their retainer and would save a lot of money. Vice Chairperson Klinefelt responded that Eastpointe is being billed by counsel. Chairperson Aiuto said that Roseville's attorney is doing the work under retainer; doesn't think we need to have an attorney at every meeting but would like to have one attorney to answer any legal questions that arise. Board Member Frontera responded that if we use one of the City's attorneys there could be a conflict of interest and thinks we need to find our own. Board Member Duchane responded that there will probably come a time where there could be conflict but we don't need to plan for a third party counsel for everything; we can proceed with who we have and get it as cheap as possible; maybe start talking about a third party and get some recommendations on specialty counsel for questions. Chairperson Aiuto commented that the Authority used these two firms to get us off the ground but he doesn't want an attorney to sit here and nod their head. Vice Chairperson Klinefelt commented that we don't have a line item for this so for this year deal with what we have with an eye to put it in the budget for next year; we have to have an attorney of record. Chairperson Aiuto commented that he can see beginning this in year two because we do need to move forward in that

direction. Vice Chairperson Klinefelt commented that in the meantime we could start collecting a list of attorneys that do municipal work. Board Member Switalski asked who SERESA uses. Chairperson Aiuto responded that he thinks it might be Tomlinson Dolan. Board Member Duchane commented that we could put a condition on it for someone who does municipal work. Chairperson Aiuto asked Mr. Lipinski to make a list and give it to Board Members, we will continue talking about it and have the attorneys do what they do for now.

Hearing of the Public:

A Roseville resident asked about the bond and the Attorney General's opinion. Board Member Switalski responded that this is new because the Authority is new and asked for a free opinion and it takes longer. Chairperson Aiuto responded that the Authority read it as that you cannot go out for more than a five year bond without a vote of the people.

A Roseville resident asked what they are going to do about this building with this merger. Chairperson Aiuto responded that the Authority is trying to work through this and don't know if we are going to fix the building, add on to the building or look for a new building. Vice Chairperson Klinefelt responded that the Authority can't do anything without the bond opinion.

A Roseville resident asked why the Authority hasn't decided where they are going to be located at. Chairperson Aiuto responded that the Authority is waiting to get the answer to all of their questions. The resident asked did Eastpointe have a building before. Vice Chairperson Klinefelt responded yes, the Community Center on Eight Mile Road. The resident talked about the property Guest School which was demolished and that it is sitting empty; said he looked at this building and the foundation is bad, thinks a church that is closing soon could be used and thinks we have a lot of vacant property in Eastpointe and Roseville. Board Member Frontera agreed with him because of Roseville's lack of fixing this building when they had set aside \$1,000,000 and they left the Authority with the dilemma of what to do about a building. Vice Chairperson Klinefelt commented that Eastpointe administration was aware of all the repairs for this building so all of the administrations could have come together and discussed these problems. Board Member Switalski commented that he wanted to put this into perspective – a year ago there may have been money set aside for emergency repairs but it wasn't set aside to just go repair the building; if the voters didn't create the Authority this building would have been closed; we are looking at all the options by paying engineers to tell us what needs to be done with this building and Board Member Duchane said we should look at all our other options so the way forward for us is to keep a clear head, evaluate the costs and not make a rushed decision.

Walt Jakubiec commented that Council in Roseville was aware that this building had problems and they let the school be demolished. Chairperson Aiuto responded that the City didn't have anything to do with the school being demolished.

A Roseville resident commented that he thinks the Authority is a good idea but let's work together with the cities. Chairperson Aiuto commented that the \$1,000,000 was set aside over the last four years in case they needed to do something in the building and Board Member Switalski and I asked that the \$1,000,000 be given to the Authority and the legal opinion stated that the City could not transfer that money over to the Authority.

A Roseville resident asked if the Authority has a budget. Chairperson Aiuto responded that it is public record and so are the disbursements.

Director Report:

Director Lipinski informed the Board that last month he met with a representative from the MML to review property and liability insurance; also met with another representative from the MML to discuss risk management; first Recreational Authority newsletter was mailed to all households in Eastpointe and Roseville at the end of July; received telephone calls regarding the newsletter; we had submitted a grant

application for EVIP where the initial deadline was earlier in July and then was extended and a second grant application was submitted for a skate park in Roseville and sound baffling equipment for the Eastpointe skate park; spoke with the Office of Treasury and they have both our applications and meeting this month to review all applications and will make a decision in September; did have some issues in this building and parks with parks attendants not arriving regarding pavilion rentals and an issue in this building both of which have been taken care of; reviewed plans for Oakwood and a representative from MHT and Mr. Tomlinson will be at the next meeting to make a presentation and congratulated Vice Chairperson Klinefelt on her victory in the primary election.

Board Member Switalski asked regarding Oakwood if they are making housing out of the old school and keeping the gym and want to partner with us for some recreation programs. Director Lipinski commented that we could periodically use the gym for programs.

Board Member Reports:

Board Member Frontera congratulated Vice Chairperson Klinefelt on her victory in the primary.

Board Member Switalski congratulated Vice Chairperson Klinefelt on her victory in the primary.

Board Member Duchane congratulated Vice Chairperson Klinefelt on her victory in the primary; programs and publications look good; weblink so there is an electronic version for our website; requested lobby copies of the program brochure; announced small summer concert series that will end on August 22nd at City Hall and suggested that the Authority do this next year; need to talk about Santa's arrival at City Hall; he is looking at asking City Council to lease the Eastpointe Community Center on Eight Mile Road instead of selling it and could be used for programs and commented that Administration owes us EVIP money..

Board Member Switalski asked if the budget could be put on the website. Director Lipinski replied that he will take care of that.

Vice Chairperson Klinefelt commented that the frustrating part of the building is that we were pouring money into the Eight Mile building for repairs; the building has been thoroughly updated over the years and it was not strategically located so it wasn't fair to the Roseville residents but if we are going to do satellite things then we could use this building; some scheduling difficulties in the last month with the parks and the building was locked when the Beautification Commission arrived for their meeting; asked Director Lipinski to update the Authority on what has been moved to Roseville's building; should have the Beautification Commission come up to Roseville for their meetings; discussed the possibility of her taking a seat on the Macomb County Board of Commissioners, that she will be spending a considerable amount of time pouring over their documents and Charter, wants to attend some of their meetings, will be spending a lot of time with that and doesn't want to be working for the County and Authority.

Chairperson Aiuto congratulated Vice Chairperson Klinefelt for her victory in the primary.
Motion by Switalski, seconded by Frontera, to adjourn the meeting at 6:36 p.m.

Yeas: Switalski, Frontera, Duchane, Klinefelt and Aiuto
Nays: None

MOTION CARRIED