

Roseville Public Library Commission  
Regular Meeting  
December 14, 2015  
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:29 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Anastasia Psimadas, Phyllis Reneau,  
Charlene Van Marcke, and Director Jacalynn Harvey

Excused: Cara Tonn

Recording Secretary: Phyllis Reneau

II. DISPOSITION OF MINUTES

Motion by Commissioner Psimadas supported by Commissioner Chownyk to accept the Minutes of the regular meeting of November 9, 2015.

**MOTION CARRIED UNANIMOUSLY**

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

- a. City Manager Scott Adkins will attend the January 11, 2016 Library Commission Meeting to discuss funding and a millage campaign.
- b. Personnel. The Archivist/Librarian position will be posted in January 2016. If a graduate cannot be found, a student may have to be hired. A new substitute Librarian will be hired in January.
- c. Fundraising. The library should not sell merchandise since Michigan sales tax must be collected and paid to the State. The non-profit Friends or Endowment Fund should sell merchandise for the library. Endowment/Library fundraisers entail quite a bit of work and should be limited to one per year with additional fundraising events by the Friends.
- d. Star Wars Family Day at the Library. The library will host a Star Wars Family Day on Monday, January 18, 2016 (MLK Day). Volunteers are needed. Annamarie will send an email notice to any Commissioner interested in volunteering that day with specifics. Commissioners Van Marcke, Reneau and Psimadas express interest.

2. Library Programs/Classes.
  - a. Book Discussion: *The Storied Life of A.J. Fikry* on January 7.
  - b. Library Lab: OverDrive/Zinio/Freegal and basic computer, tablet and Microsoft Office assistance will be offered by the librarians three times each month. Volunteer Nancy Hartwig has health issues and will be taking the winter off.
  - c. Tween/Teen Programs: Spheros Training and Tournament, December 21 and 23.
  - d. Summer Reading Program: June 17, 2016 – August 12, 2016.
3. Library Statistics.
4. Friends of the Roseville Public Library.
  - a. The Friends received a check from Kroger for the Kroger Rewards program.
5. Roseville Historical and Genealogical Society.
  - a. RHGS has a number of good programs coming in 2016 including speaker Steven Mrozek and Better Made potato chips.
6. Budget and Bills.

No action.
7. Other Items.

None.

V. SUBURBAN LIBRARY COOPERATIVE.

1. The SLC Directors voted not to decrease the SLC Non-Resident Fee at the November Council Meeting. This request was made by made by the Village of Richmond/Lois Wagner Public Library for Richmond Township residents.

VI. COMMUNICATION.

None.

VII. UNFINISHED BUSINESS.

None.

VIII. NEW BUSINESS.

1. Donations.

Motion by Commissioner Chownyk and supported by Commissioner Psimadas to send thank-you notes to donors.

**MOTION CARRIED UNANIMOUSLY**

2. Maintenance.  
The exterior automatic doors have been non-functioning since December 2, 2015. Jackie Harvey will continue to communicate with the Building Maintenance Foreman.
3. Credit/Debit Card Acceptance.  
The City may purchase a program called Point and Pay for credit/debit card acceptance. Jackie Harvey will attend the meeting to see if it is viable for the library. Per the City Manager, the City will support the technology for the library if the library chooses to use it.
4. Library Programs and Alcohol.  
Per the City Manager, the library may serve alcohol during library programs if a request is made to Council and approved. Due to the liability involved, the library is not interested at this time.
5. Meeting Space at the Library.  
The City Manager approved the possibility of the library adding an interior meeting room to the library if the library has funds in the future.
6. Staff Development Day.  
August 19, 2016 is the proposed annual Staff Development Day for 2016. The library closes each year on this day.

Motion by Commissioner Reneau and supported by Commissioner Chownyk to hold the annual Staff Development Day on August 19, 2016 and close the library.

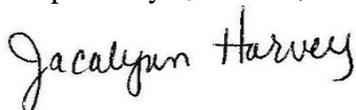
**MOTION CARRIED UNANIMOUSLY**

**IX. ADJOURNMENT**

Commissioner Psimadas made the motion, that having acted upon the agenda, the meeting be adjourned at 7:50 p.m. Commissioner Chownyk supported the motion.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,



Jacalynn Harvey for Commissioner Phyllis Reneau

Next Meeting: On Monday, January 11, 2015 the Endowment Trust Fund Committee Meeting will begin at 6:30PM directly followed by the Library Commission Meeting at 6:45PM.