

**MINUTES OF A BOARD MEETING OF THE
RECREATIONAL AUTHORITY OF
ROSEVILLE AND EASTPOINTE
HELD ON THURSDAY, SEPTEMBER 13, 2012**

The meeting was called to order at 5:32 p.m. at the Roseville Recreation Center, 18185 Sycamore, by Chairperson Aiuto with the following Board Members present:

Duchane, Frontera, Klinefelt (arrived at 5:39 p.m.) and Switalski

Administrator present: Director Lipinski (arrived at 5:39 p.m.)

Motion by Switalski, seconded by Frontera, to approve the minutes of the regular meeting dated August 9, 2012, as written.

Yeas: Switalski, Frontera, Duchane and Aiuto
Nays: None

MOTION CARRIED

Board Member Frontera requested that during the Hearing of the Public we get names and addresses. The Board agreed to this request.

Discussion and/or Action on Disbursements:

Motion by Switalski, seconded by Duchane, to approve the disbursements.

Yeas: Switalski, Duchane, Frontera and Aiuto
Nays: None

MOTION CARRIED

Discussion and/or Action on the Bond Capacity for the Authority:

Board Member Switalski received a call from a legislative representative to Harold Haugh stating that his office had received a call from the Attorney General's office requesting the information again so sent the information again but this means they are actually working on it so hoping to hear something soon.

Presentation by Van Fox, Representing MHT, on the Future Use of the Oakwood Facility in Eastpointe:

Tim Tomlinson (42850 Garfield, Clinton Township, Michigan) – MHT will be keeping the gymnasium as well as classrooms and locker rooms around that; this would be a cost effective means to have additional facilities for the residents, gives a greater presence in Eastpointe with newer facility and new housing facility next door to it and introduced Mr. Chad Joseph (32600 Telegraph Road, Bingham Farms Michigan) from MHT – a not for profit affordable housing company; working with the City of Eastpointe on the redevelopment and reuse of the Oakwood Middle School facility; demolition of the building is complete except for the gymnasium and classrooms attached to the gymnasium for use as a recreational center/community center; hopeful that this will be utilized by Roseville and Eastpointe; hoping to use this for what is best for both communities. Board Member Duchane commented that this is part of what would be incorporated into the Master Plan and if it requires more formalized agreements for use we should do those. Mr. Tomlinson commented that this is a great opportunity for the Board and Director Lipinski to go through the building to see what you could use the facilities for and MHT has made the commitment to refurbish the classrooms for use. Director Lipinski asked that since the facilities are attached to senior housing is it limited to senior programming. Mr. Joseph replied that there is no limit to the use – great basketball court, functional locker rooms for men and women, stage, classrooms and ample space for programs. Board Member Switalski asked will MHT own the building and lease or rent it to the Authority. Mr. Joseph responded that currently MHT would be the owner and would have the City step in to run and staff the facility. Board Member Switalski commented that MHT is looking at more of a sustained operation. Vice Chairperson Klinefelt commented that we are closing one building because we are

saying we don't have the money so this will be a sticky situation but if we use it part-time we would staff it. Board Member Switalski commented that he would like to visit the Oakwood facility. Mr. Joseph said schedule a time and they will go through the facility. Chairperson Aiuto said that the Board Members should work through Director Lipinski on scheduling this walk through.

Discussion and/or Action on 2012-2013 Municipal and Community Credits Master Agreement between SMART and the Recreational Authority of Roseville & Eastpointe and the Cities of Eastpointe and Roseville:

Director Lipinski said Mr. Fred Barbret is in attendance. Mr. Barbret (22900 Fifteen Mile Road, Clinton Township, Michigan) – SMART is the regional transit provider which administers the State municipal credit program for communities in Oakland, Macomb and Wayne County; those are operating dollars to operate transit services; in 1996 SMART created the Community Credit program and those dollars are for bus operations and other transit expenses; the two programs we operate transfer the dollars to the cities and with the creation of the Recreational Authority we would like to pass those credits through to the Authority; we created a new Master Agreement which gives SMART authority to pass through the dollars directly to the Authority. Vice Chairperson Klinefelt asked are we only voting on pages 1-7. Mr. Barbret responded yes. Board Member Switalski asked if the Authority approves this and then each City approves it. Chairperson Aiuto replied yes.

Motion by Klinefelt, seconded by Frontera, to approve the Municipal and Community Credits Master Agreement between Suburban Mobility Authority for Regional Transportation, the Recreational Authority of Roseville and Eastpointe, the City of Eastpointe and the City of Roseville.

Yeas: Klinefelt, Frontera, Duchane, Switalski and Aiuto
Nays: None

MOTION CARRIED

Discussion and/or Action Regarding Selection of Legal Counsel to Represent Authority:

Chairperson Aiuto said he spoke to Mr. Albright and Mr. Tomlinson to see what they would charge us on an hourly basis going forward; both are interested in representing or advising us on an hourly basis; going forward Mr. Albright said he would represent us at the same rate that he charges Eastpointe \$125/hour Mr. Tomlinson said he would represent us at the same rate as he charges Roseville \$110/hour; talked about the conflict of interest and if there was one we could get separate counsel. Vice Chairperson Klinefelt commented that through the end of this budget year it should stay as it stands and going into next year's budget we need to have our own counsel and they don't need to be at meetings. Chairperson Aiuto believes they can be asked to attend a meeting if needed. Vice Chairperson Klinefelt commented that we still have bills from Ihrie and is wondering when we will be paid off. Chairperson Aiuto asked Ms. Lamb if we have a line item for attorney. Ms. Lamb replied that the Authority has a small line item for asset transfers and legal issues that came up but expects to do budget amendments during the first year and feels there will be an ample amount of money to cover legal expenses. Board Member Duchane commented that the Authority needs to designate somebody by the next meeting because the Director or Board Members may have to refer something to our legal representative. Board Member Switalski was agreeable to making a choice but would like a written proposal from each attorney and also asked are there any outstanding bills to be paid. Vice Chairperson Klinefelt commented that she is hearing that three people want to stay with one of the attorneys we have but wants to know if the Board would look at an attorney other than one that is representing Eastpointe or Roseville. Board Member Switalski commented let's get through this year and then when we do the new budget look into a new attorney. Chairperson Aiuto commented that the Board could do that as we get closer to the end of the year. Board Member Frontera commented that the Authority doesn't have anything in the budget for this so if this is a temporary thing for this year, he is agreeable but doesn't want a conflict down the road so wants the Authority to get its own attorney. Chairperson Aiuto commented that he doesn't know if other Authority's get their own attorneys. Board Member Duchane commented there are three things you need the attorney for: 1) there is a claim against the Authority we do have insurance carriers (loss and liability issues); 2) issues that come up with a conflict with City partners; and 3) day-to-day stuff that needs

counsel. Vice Chairperson Klinefelt's concern is that people will call up the attorney to ask questions and the bill will come to the Authority even though it should go to one of the cities. Chairperson Aiuto commented that we will take it out of the attorney's hand by saying who could activate conversations with the attorney. Board Member Switalski commented that it has to be authorized by the Board in order for the attorney to bill; asked the attorneys for a written proposal and would like to look at creating a more formal request for proposal for next year. The Board agreed with this and set it to October 11th.

Update on Recreation Master Plan for the Authority:

Director Lipinski informed the Board that there is a tentative timeline for Recreational Master Plan meetings; has had a couple of meetings with Chris McLeod to get things started in consolidating the two Recreation Master Plans; working on a small survey to provide to staff to get some feedback from parks employees and recreation staff; would like to get a survey out to the public to get some public input/feedback on programs, facilities, parks and anything they are looking for that we may not be aware of; at next meeting to have on the agenda to receive public input on the Master Plan; have a draft Master Plan available in December; January the two City Councils will hold Public Hearings as well as the Authority Public Hearing and February 14th approval of Master Plan at Authority meeting.

Hearing of the Public:

Walter Jakubiec (18318 Holland Avenue, Eastpointe, Michigan) asked is there adequate parking at Oakwood and he knows of another facility that is available which is closer to Roseville. Chairperson Aiuto replied that Oakwood would be a satellite building to have programs. Mr. Jakubiec asked if the people in the senior housing would have access to the facility and he thought it might be better to find one facility to put everything in.

Betty Ulrich (25296 Hayes) commented that she is happy to see Eastpointe seniors come to the Roseville facility but need more room. Vice Chairperson Klinefelt replied that there are no plans to expand at this time. Ms. Ulrich commented that the seniors can't be squeezed into the one room on Tuesday and Friday and can't expect the seniors to be content with that. Director Lipinski replied that he met with Ms. Grant and Ms. Niedoliwka last week and Ms. Grant is working on a schedule of programs, events and use of other rooms and times to best utilize the rooms. Ms. Grant explained that she is trying to mesh both the communities and senior activities; based on what she sees she has a map of what is available in the facility; all of our programs except for two programs are coming over from Eastpointe; Eastpointe seniors are more of a scheduled activity so things like a card party would be at 12:30 p.m. in such and such a room on a certain day and at a certain time; people can drop in to see each other; doesn't want to have Eastpointe activities and Roseville activities because we have to mesh the programs; going to be trial and error but thinks by January 1st will have a better idea of space, programs and need to offer new and different programs and informed the Board that she is looking to have an open house on November 1st from 1:00 p.m. to 3:00 p.m. and would like to invite the Board, so mark your calendars for that.

Director Report:

Director Lipinski informed the Board that on August 13th it was the Park It Movie night and had 300+ for the movie; Roseville Optimist Club recently approved eighteen scholarship programs through the Recreational Authority and wrote a check for \$1,220 for these eighteen children; working on transition; Community Center will close at the end of this month and the employees moving over to this facility; Ms. Grant and Ms. Niedoliwka have met for the final touches for the transition of the seniors coming over; gave the Board a listing of programs that are coming over from Eastpointe; registration for guitar lessons and step aerobics are up; yoga class had to have another session added; met with John Rizzo Athletic Director at East Detroit High School and working on agreement for joint use of facilities and currently have a meeting set up to discuss the Eastpointe tree lighting.

Board Member Reports:

Vice Chairperson Klinefelt commented that she would like to put on the agenda for discussion how the checks are cut because the checks should be cut to the entity instead of the City; noticed close to \$1,200 for Pepsi products; asked does someone have a contract with Pepsi and is the money going to the Authority or the cities; asked if we have a line item for revenue and bottle return. Mr. Lipinski indicated that he recently created a line item for that and Vice Chairperson Klinefelt informed him that we have to have a budget amendment for this. Vice Chairperson Klinefelt commented that when there is payment by credit card she would like to see backup material; need to determine what kind of expenditures are going out that were not anticipated and commented that Board Member Duchane indicated he would talk to the Eastpointe City Council about leasing the Community Center but reminded him that the building is owned by the Authority.

Vice Chairperson Klinefelt excused herself at 6:25 p.m.

Board Member Switalski had no report.

Board Member Frontera wondered if there was any plan on doing something with the communities to update them on the progress of the Authority and explain to residents what is going on or if they have questions. Director Lipinski commented that he hopes to have an item on the next agenda to bring the Authority up to date but could do what he is requesting. Board Member Frontera asked what the status of the Roseville Parks and Recreation Board and Eastpointe Parks and Recreation Commission are because he was under the impression that these boards would advise the Authority. Director Lipinski replied that as far as he knows Eastpointe's Recreation Commission is not meeting. Board Member Duchane commented that people can come to the Authority instead of having a board/commission and would like to see how this will shake out this first year. Director Lipinski explained that Eastpointe's Recreation Commission is an advisory board and Roseville's Recreation Board is a policy making board and should stay intact to discuss issues for the parks because they still have jurisdiction over the parks and Roseville's Parks and Recreation Board has decided to meet every other month right now.

Board Member Duchane commented that regarding the Community Center he understands that the Authority owns the building but wants to talk with the Eastpointe and Roseville City Councils and let's take a look at leasing the building out, see about generating some revenue and keep it as an asset during these transitional times.

Mary Lazaris (26284 Barnes) informed Director Lipinski that PNC Bank has money available for community projects.

Chairperson Aiuto thanked everyone for being here.

Motion by Switalski, seconded by Frontera, to adjourn the meeting at 6:35 p.m.

Yeas: Switalski, Frontera, Duchane and Aiuto
Nays: None
Absent: Klinefelt

MOTION CARRIED