

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing MI 48909

**RE: Compliance Form 4887 - Category 2 Consolidation of Services for City of Roseville**

The City of Roseville is pleased to submit form 4887 with the required documents per Public Act 59 Economic Vitality Incentive Program (EVIP) for category 2.

The City of Roseville has chosen to track and display this data using Munetrix to make the information readily available to the public and other local units of government.

**Included with this letter are the required documents for City of Roseville:**

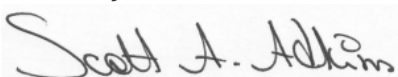
- A listing of previous shared services or consolidations with the estimated cost savings these actions have generated.
- An update of our progress to 1st year's proposed collaboration
- A plan of 1 or more proposals to increase existing level of cooperation, collaboration, and consolidation, within the jurisdiction or with other jurisdictions
  - Includes an estimate of the potential savings for any new service or consolidations being planned
  - Includes a timeline we expect to work towards

The attached pages are drawn directly from the reporting feature in our Munetrix homepage. We will make copies available to the public when requested.

All documentation necessary to comply with the EVIP requirements are included with this letter, and we look forward to continue receiving these important funds from the State of Michigan.

Please contact me if you need any further information or clarification.

Sincerely,



Scott A. Adkins  
City Manager

Michigan Department of Treasury  
(Recreated) 4887 (Rev 09-13)

### Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

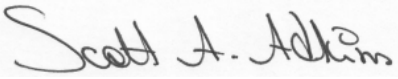
Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

**City/village/township:** This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

**County:** This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name <b>City of Roseville</b>		Local Unit County Name <b>County of Macomb Michigan</b>	
Local Unit Code <b>502080</b>		Contact E-Mail Address <b>rcady@roseville-mi.gov</b>	
Contact Name <b>Robert Cady</b>	Contact Title <b>Controller-Assistant City Manager</b>	Contact Phone Number <b>586-445-5410</b>	Extension
Website Address, if reports are available online <b>http://munetrix.com/sections/data/municipal.php?MuniID=187&amp;Type=City</b>			
PART 2: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made them available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) <b>Scott A. Adkins</b>	
Title <b>City Manager</b>		Date <b>January 13, 2014</b>	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP	Certification Received	EVIP/CIP Notes
Y    N	Plan Received	
Final Certification	1st C/P Submission	
	Y    N	

## **Shared Services Plan**

Council has been working with staff to share or extend our services through collaboration with all services that makes sense to reduce operational costs. These include internal department and operational consolidations. Staff has been reduced over 30% since 2006 while still maintaining the same level of service to our citizens.

Efforts to reduce costs by collaborating with other communities have not only saved the taxpayers but in some instances enhanced services to the residents. The joint recreation authority with Eastpointe (RARE) is one example of such enhancements.

The goal and mission of council and staff is to eliminate unnecessary redundancies in service by cooperating with local government or creating private partnerships with vendors that can contribute to decreasing costs and enhancing the quality of life for our residents. To that end, the mayor and city council are committed to continue in these endeavors.

## Summary of Shared Service Initiatives

Name	Purpose	Form	Scope	Status	Year	Data Owner	# of Partners
Multi-Media Communications Collaboration	Collaboration	Joint Venture	External	Dropped	2012	Warren	24
Solid Waste Collection and Disposal Collaborative Bidding	Public Works	Contractual	External	Dropped	2013	Eastpointe	3
Macomb Animal Control Coalition	Collaboration	Joint Venture	External	Proposed	2013	Roseville	5
Water System Reserve Capacity Sharing	Water	Joint Venture	External	Proposed	2012	Eastpointe	3
CLEMIS - Courts and Law Enforcement Management Information Systems	Police	Contractual	Region	Existing	1976	Auburn Hills	100
Macomb Area Communities for Regional Opportunities (MACRO)	Collaboration	Joint Venture	County	Existing	2011	Warren	13
Recreation Authority of Roseville-Eastpointe (RARE)	Parks & Recreation	Independent Authority	External	Existing	2012	Roseville	2
Roseville Library Authority	Library	Independent Authority	Internal	Existing	2012	Roseville	1
SMART Bus Transportation	Transportation	Independent Authority	Region	Existing	1967	Utica	77
South Macomb Disposal Authority	Public Works	Independent Authority	External	Existing	1967	Center Line	5
SouthEast Regional Emergency Services Authority	Dispatch	Independent Authority	External	Existing	2011	St. Clair Shores	3
Suburban Library Cooperative	Library	Independent Authority	External	Existing	1978	Center Line	19

### Shared Service - Multi-Media Communications Collaboration

<b>Owner:</b>	Warren
<b>Form:</b>	Joint Venture
<b>Primary Purpose:</b>	Collaboration
<b>Scope:</b>	External
<b>Status:</b>	Dropped
<b>Year Initiated:</b>	2012
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	

**Description:**  
 The City of Warren Communications Department has always fostered a vision to reach out to all Macomb County communities to enrich television (pre-production, production and post-production) planning and production.

The primary benefit of this proposal is to enrich all the communities choosing to partner with this service during difficult economic times where individual community PEG services may be diminished. By combining efforts, the City of Warren Communications Department's advanced technological infrastructure can remain intact to continue to serve its own community, while using economies of scale to benefit communities with fewer resources.

These combined resources will further support the replacement and maintenance of equipment and facilities in keeping with TV Warren's history of excellent programming to its residents. This goal can be maintained by the potential client community contributing to multi-media services (television facilities, mobile production truck rental, etc.) with their franchise fee dollars, without having to bear the cost of maintaining these assets themselves.

**BARRIERS TO COLLABORATION:**  
 - **Funding and legal considerations for operating within a Special Revenue Fund.**  
 - **Establishment and consideration of Franchise Fees,**  
 - **Technology upgrades.**  
**As the other partners were unable to proceed with this project, Center Line is seeking other potential partners for to continue this effort with.**

### Partners for Multi-Media Communications Collaboration

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299		
2 Villages			6,372	\$0	\$0
11 Citys			464,709	\$0	\$0
10 Townships			369,861	\$0	\$0
1 Countys			840,978	\$0	\$0

### Timeline for Multi-Media Communications Collaboration

Name	Start Date	End Date
Begin Research into Collaboration	12/03/2012	03/31/2013

### Shared Service - Solid Waste Collection and Disposal Collaborative Bidding

<b>Owner:</b>	Eastpointe
<b>Form:</b>	Contractual
<b>Primary Purpose:</b>	Public Works
<b>Scope:</b>	External
<b>Status:</b>	Dropped
<b>Year Initiated:</b>	2013
<b>Revenues:</b>	\$5,230,514 (less partner contributions)
<b>Website:</b>	www.eastpointecity.org

**Description:**

Due to the geographic diversity of the cities involved, it was determined that each city was able to obtain better pricing for solid waste services individually. The City of Center Line negotiated a very favorable agreement for solid waste disposal with Rizzo Services.

It was also determined that the different requirements of each city would cause a barrier for vendors due different truck types needed to service each city's demands.

### Partners for Solid Waste Collection and Disposal Collaborative Bidding

Partner	Type	Lies Within	Population	Contribution	Savings
Eastpointe	City	Macomb County	32,442	\$1,750,000	\$10,000
Center Line	City	Macomb County	8,257	\$1,200,000	\$5,000
Roseville	City	Macomb County	47,299	\$2,300,000	\$15,000

### Timeline for Solid Waste Collection and Disposal Collaborative Bidding

Name	Start Date	End Date
Bi-Community Needs Assessment	12/07/2012	01/18/2013
Prepare RFP	01/21/2013	02/08/2013
Publish RFP	03/01/2013	03/29/2013
Review RFP and Award Contract	04/05/2013	04/19/2013

### Shared Service - Macomb Animal Control Coalition

<b>Owner:</b>	Roseville
<b>Form:</b>	Joint Venture
<b>Primary Purpose:</b>	Collaboration
<b>Scope:</b>	External
<b>Status:</b>	Proposed
<b>Year Initiated:</b>	2013
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	

**Description:**  
 The Macomb Animal Control Coalition (MACC) is hereby established as a coalition of Macomb County Municipalities for the purpose of pursuing economic and prudent animal control protocols in each municipality, including but not limited to undertaking alternatives to the Macomb County Animal Shelter's pricing and protocols for animal control services.  
 The MACC is not a separate or independent legal entity, but instead a group of municipalities working together for the common goals relating to animal control issues throughout Macomb County.

### Partners for Macomb Animal Control Coalition

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299	\$4,450	\$900
Eastpointe	City	Macomb County	32,442	\$2,250	\$450
St. Clair Shores	City	Macomb County	59,715	\$6,500	\$1,300
Warren	City	Macomb County	134,056	\$25,000	\$5,000
Sterling Heights	City	Macomb County	129,699	\$15,500	\$3,150

### Timeline for Macomb Animal Control Coalition

Name	Start Date	End Date
Warren participation agreement to be presented to Warren City Council for authorization	01/28/2014	01/28/2014
Roseville participation agreement	02/11/2014	02/12/2014
Eastpointe-Sterling Hts-St Claire Shs participation agreement	01/10/2014	01/11/2014

### Shared Service - Water System Reserve Capacity Sharing

<b>Owner:</b>	Eastpointe
<b>Form:</b>	Joint Venture
<b>Primary Purpose:</b>	Water
<b>Scope:</b>	External
<b>Status:</b>	Proposed
<b>Year Initiated:</b>	2012
<b>Revenues:</b>	\$20,000 (less partner contributions)
<b>Website:</b>	

**Description:**

Project involves the study of current and reserve capacity of Eastpointe reservoir capacity and possible expanded utilization of Eastpointe, Roseville and Fraser that would result in benefitin lower rates from adjusting consumption to balance peak demand rate incentives from the Detroit Water and Sewer System. EVIP grant for feasibility study received in 2012 of \$20,000

Update: Roseville has approved the City Engineers (AEW) begin a water study to begin the process. (Jan 2013)

Update: Roseville City Engineers (AEW) are currently evaluating the data to provide final report to city. (Jan 2014)

### Partners for Water System Reserve Capacity Sharing

Partner	Type	Lies Within	Population	Contribution	Savings
Eastpointe	City	Macomb County	32,442	\$1,450,000	\$115,000
Roseville	City	Macomb County	47,299	\$2,850,000	\$191,500
Fraser	City	Macomb County	14,480	\$712,500	\$50,000

### Timeline for Water System Reserve Capacity Sharing

Name	Start Date	End Date
Study Phase I CGAP grant	01/14/2012	04/14/2013



## Shared Service - CLEMIS - Courts and Law Enforcement Management Information Systems

<b>Owner:</b>	Auburn Hills
<b>Form:</b>	Contractual
<b>Primary Purpose:</b>	Police
<b>Scope:</b>	Region
<b>Status:</b>	Existing
<b>Year Initiated:</b>	1976
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	<a href="http://www.oakgov.com/clemis/">http://www.oakgov.com/clemis/</a>

**Description:**

Oakland County's Courts and Law Enforcement Management Information System, commonly called CLEMIS, is state-of-the-art computer technology used by criminal justice and public safety agencies. By serving as a technical link among multiple agencies, CLEMIS promotes communication and sharing of criminal justice information.

CLEMIS provides technical solutions through a cooperative effort that are affordable and efficient for criminal justice and public safety agencies of all sizes.

By serving as a technical link among multiple agencies, CLEMIS promotes communication and sharing of criminal justice information. CLEMIS standards and policies, as established and monitored by the Advisory Committee, are important in assuring the integrity of information entered into the CLEMIS system.

The CLEMIS vision is to empower criminal justice and public safety agencies to maximize the use of collected data, so they may enhance their daily operations and perform comprehensive planning.

CLEMIS is a division of Oakland County's Department of Information Technology

## Partners for CLEMIS - Courts and Law Enforcement Management Information Systems

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299		
9 Not-for-Profits			0		
8 Villages			41,041		
59 Citys			1,702,400	\$104,943	\$1,731,400
4 Postsecondarys			0		
20 Townships			724,029		

**Shared Service - Macomb Area Communities for Regional Opportunities (MACRO)**

<b>Owner:</b>	Warren
<b>Form:</b>	Joint Venture
<b>Primary Purpose:</b>	Collaboration
<b>Scope:</b>	County
<b>Status:</b>	Existing
<b>Year Initiated:</b>	2011
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	<a href="http://www.youtube.com/watch?v=4Pw1SwzWq-s&amp;feature=related">http://www.youtube.com/watch?v=4Pw1SwzWq-s&amp;feature=related</a>
<b>Description:</b>	

**Partners for Macomb Area Communities for Regional Opportunities (MACRO)**

<b>Partner</b>	<b>Type</b>	<b>Lies Within</b>	<b>Population</b>	<b>Contribution</b>	<b>Savings</b>
Warren	City	Macomb County	134,056		
Eastpointe	City	Macomb County	32,442		
Clinton Township	Township	Macomb County	96,796		
Roseville	City	Macomb County	47,299		
Center Line	City	Macomb County	8,257		
Macomb County	County	01 SEMCOG	840,978		
Macomb County Sheriff	Not-for-Profit	Macomb County	0		
Shelby Township	Township	Macomb County	73,804		
St. Clair Shores	City	Macomb County	59,715		
Sterling Heights	City	Macomb County	129,699		
01 SEMCOG	SPDR	Michigan	4,704,743		
Fraser	City	Macomb County	14,480		
Utica	City	Macomb County	4,757		

**Shared Service - Recreation Authority of Roseville-Eastpointe (RARE)**

<b>Owner:</b>	Roseville
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Parks & Recreation
<b>Scope:</b>	External
<b>Status:</b>	Existing
<b>Year Initiated:</b>	2012
<b>Revenues:</b>	\$1,912,324 (less partner contributions)
<b>Website:</b>	<a href="http://www.roseville-mi.gov/departments/recreationauthority.aspx">www.roseville-mi.gov/departments/recreationauthority.aspx</a>

**Description:**

Joint Recreation Authority voted in by residents of both communities in Nov of 2011. Each community currently contributes 1 mill annually to the authority.

**Partners for Recreation Authority of Roseville-Eastpointe (RARE)**

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299	\$941,000	\$150,000
Eastpointe	City	Macomb County	32,442	\$450,000	\$75,000

**Shared Service - Roseville Library Authority**

<b>Owner:</b>	Roseville
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Library
<b>Scope:</b>	Internal
<b>Status:</b>	Existing
<b>Year Initiated:</b>	2012
<b>Revenues:</b>	\$1,237,531 (less partner contributions)
<b>Website:</b>	www.roseville-mi.gov/departments/library.aspx

**Description:**  
 The Library Authority was created in November of 2011 by a vote of the electorate. 1 mill is dedicated to the running of this authority. The separation allowed the library to continue to function on its own with its own source of revenue.

**Partners for Roseville Library Authority**

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299	\$941,000	\$250,000

### Shared Service - SMART Bus Transportation

<b>Owner:</b>	Utica
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Transportation
<b>Scope:</b>	Region
<b>Status:</b>	Existing
<b>Year Initiated:</b>	1967
<b>Revenues:</b>	\$62,996,900 (less partner contributions)
<b>Website:</b>	<a href="http://www.smartbus.org">http://www.smartbus.org</a>

**Description:**  
 The Suburban Mobility Authority for Regional Transportation (SMART) is Southeast Michigan's only regional bus system helping people get to/from work, school, medical appointments, shopping centers, entertainment and cultural events. Providing 12 million rides annually, SMART operates 275 Fixed Route buses on 54 routes, 7 days a week, 22 hours a day as well as Connector Service for seniors and people with disabilities who can't access SMART's regular Fixed Route service. Additionally, through our Community Partnership Program (CPP), SMART partners with 75 municipalities and organizations to support local transit service by leveraging federal funding that is returned to local communities.

### Partners for SMART Bus Transportation

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299		
6 Villages			24,496		
53 Citys			1,658,563	\$11,748,616	\$3,000
18 Townships			546,328	\$4,609,388	

**Shared Service - South Macomb Disposal Authority**

<b>Owner:</b>	Center Line
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Public Works
<b>Scope:</b>	External
<b>Status:</b>	Existing
<b>Year Initiated:</b>	1967
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	

**Description:**  
 The City of Center Line is a participant in the South Macomb Disposal Authority, which maintains several closed landfills. Spreading the cost of maintaining the landfills among several communities reduces Center Line's costs considerably over being solely responsible for maintaining one closed landfill.

**Partners for South Macomb Disposal Authority**

<b>Partner</b>	<b>Type</b>	<b>Lies Within</b>	<b>Population</b>	<b>Contribution</b>	<b>Savings</b>
Center Line	City	Macomb County	8,257	\$80,000	\$80,000
Warren	City	Macomb County	134,056		
Roseville	City	Macomb County	47,299		
Eastpointe	City	Macomb County	32,442		
St. Clair Shores	City	Macomb County	59,715		

**Shared Service - SouthEast Regional Emergency Services Authority**

<b>Owner:</b>	St. Clair Shores
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Dispatch
<b>Scope:</b>	External
<b>Status:</b>	Existing
<b>Year Initiated:</b>	2011
<b>Revenues:</b>	\$2,440,351 (less partner contributions)
<b>Website:</b>	

**Description:**  
 The SERESA central dispatch authority was founded in 2010 and formally begin operates in 2011. It is a partnership with the City of Roseville, Eastpointe and St. Clair Shores. Revenues are based on charges allocated to the three communities for services. For 2012 that number was 40% Roseville, 33% St. Clair Shores and 26% Eastpointe. Grants make up the remainder of the budget.

**Partners for SouthEast Regional Emergency Services Authority**

<b>Partner</b>	<b>Type</b>	<b>Lies Within</b>	<b>Population</b>	<b>Contribution</b>	<b>Savings</b>
St. Clair Shores	City	Macomb County	59,715		
Roseville	City	Macomb County	47,299		
Eastpointe	City	Macomb County	32,442		

**Shared Service - Suburban Library Cooperative**

<b>Owner:</b>	Center Line
<b>Form:</b>	Independent Authority
<b>Primary Purpose:</b>	Library
<b>Scope:</b>	External
<b>Status:</b>	Existing
<b>Year Initiated:</b>	1978
<b>Revenues:</b>	\$0 (less partner contributions)
<b>Website:</b>	<a href="http://www.libcoop.net/">http://www.libcoop.net/</a>

**Description:**  
 The City of Center Line participates in Macomb County's Suburban Library Cooperative and receives numerous support services from the cooperative.

**Partners for Suburban Library Cooperative**

Partner	Type	Lies Within	Population	Contribution	Savings
Roseville	City	Macomb County	47,299		
7 Townships			165,388	\$0	\$0
11 Citys			485,853	\$4,500	\$15,000
1 Villages			3,596	\$0	\$0