

**MINUTES OF A BOARD MEETING OF THE
RECREATIONAL AUTHORITY OF
ROSEVILLE AND EASTPOINTE
HELD ON THURSDAY, DECEMBER 12, 2013**

The meeting was called to order at 6:34 p.m. at the Roseville Recreation Center, 18185 Sycamore, by Chairperson Aiuto with the following Board Members present:

Duchane and Marion

Absent: Switalski

Motion by Duchane, seconded by Marion, to excuse Board Member Switalski.

MOTION CARRIED

Administrator present: Director Lipinski

Approval of Minutes:

Motion by Marion, seconded by Duchane, to approve the minutes of November 14, 2013, as written.

MOTION CARRIED

Discussion and/or Action on Disbursements and Budget Report:

Motion by Duchane, seconded by Marion, to approve the disbursements and budget report as provided.

MOTION CARRIED

Frontera arrived at 6:35 p.m.

Communications:

Director Lipinski informed the Board that the packet contained an article regarding the tenants at the Community Center and quote received with the help of Mike Malone on potential waterproofing at the Community Center for around \$45,000. Board Member Marion asked is it the same company that did the waterproofing before. Director Lipinski replied yes but we will get other quotes. Board Member Marion said the original waterproofing was around \$100,000 and this price seems high for a small area.

New Business:

Review and Discuss Program Financial Summaries for 2013 Late Summer/Fall Programs:

Director Lipinski explained that after various seasons try to provide a breakdown of the programs and with the exception of a few programs we came out ahead or close to breaking even on the programs; keeping prices low for the residents at the same time and asked if there were any questions. Board Member Marion asked how much of an accounting burden would it be under registrations to give us the number of people. Director Lipinski replied that he could give resident and non-resident registrations. Board Member Marion commented that some of the programs are small and maybe we need to drive more effort into the others. Board Member Duchane said the Authority is full cost recovery and agrees with Board Member Marion to have a matrix of registrations. Chairperson Aiuto said that RecTrack should be able to give us this information. Director Lipinski replied yes.

Discussion and/or Action Requesting Resolution Approving FY2014 Municipal Credit and Community Credit Contract with SMART to Operate Senior Van Transportation Program:

Director Lipinski informed the Board that the Municipal Credit and Community Credit Contract was sent to all Board Members and basically the same as the contract we approved last year; there was no reduction in credits to the communities – \$46,500 Roseville and \$31,920 Eastpointe; want to upgrade surveillance camera system to keep an eye on the vans.

Motion by Duchane, seconded by Frontera, to approve adoption of a resolution provided by SMART approving the Municipal Credit and Community Credit Contract with SMART for FY2014.

MOTION CARRIED

Motion by Frontera, seconded by Duchane to add agenda Item 2A regarding Specialized Service Vehicle Agreement.

MOTION CARRIED

Director Lipinski explained that he just received this this afternoon authorizing the Recreational Authority to utilize the newer vehicle; have been using it temporarily. Chairperson Aiuto asked is there any reason to take this to the City Councils. Director Lipinski replied no.

Motion by Duchane, seconded by Marion, to approve the Specialized Service Vehicle Agreement (FTA Section 5310) with SMART for the additional specialized vehicle.

MOTION CARRIED

Hearing of the Public:

Chairman Aiuto announced the Hearing of the Public, at which time:

Mary Lazarus (26284 Barnes, Roseville) talked about how cold Room 1 was last week when they were playing cards so would like to see something done about it.

Joseph DeFelice (15437 Curtis, Roseville) addressed the Board on what a great job they are doing; programs are fantastic; looking through a trade magazine online and noticed an article regarding this collaboration and proud to see us in a magazine and what great job the Board is doing and said if they need any help, contact him.

Walt Jakubiec (18318 Holland, Eastpointe) asked what the discussion about \$100,000 was. Director Lipinski replied that they were talking about waterproofing at the Community Center and that the one-quarter that wasn't done is leaking on the south side (from the gym over). Mr. Jakubiec said that when it was waterproofed the grade was back to the building. Director Lipinski explained that some extensions were put on the downspouts.

Director Report:

Director Lipinski commented that following the last meeting Ms. Wilson, Ms. Grant and he met with Mr. Gassen and Mr. Lockwood to look at drawing up bid documents for the expansion; that process has been started and have an idea of the timeline; have moved some programs for next year to Spindler Park and the High School; loan agreements have been sent to the cities for their review; attending Eastpointe's City Council meeting regarding questions on the Recreational Authority; November 20th met with website developer and also met last week and it is still under construction. Chairperson Aiuto asked what his goal date to have the website up and running. Director Lipinski replied that he was hoping for last week, now

is hoping for next week; last week winter/spring brochure was dropped off at the post office; December 4th was Eastpointe's tree lighting event and all went well; December 5th was Roseville's tree lighting and went well; staff visited nineteen homes in Roseville and Eastpointe that were nominated for the holiday light program and congratulated the Ventimiglia family at 22851 Rausch, Eastpointe; next week senior holiday party at Eastpointe Manor on December 20th and sold out at 165 tickets; this Saturday December 14th, free throw shooting competition in the gym; thanked Board Member Duchane for samples for action summary; wished everyone a Merry Christmas and Happy and safe New Year.

Chairperson Aiuto commented that during construction you sent a letter to the school about rental of a building for use and asked if this is a reciprocal type of agreement. Director Lipinski replied that we have an agreement with the Roseville schools and it will be a reciprocal type of thing; program goes there every now and then and Roseville schools are familiar with that; trying to get a jump on this. Chairperson Aiuto asked will we have to cancel the summer food program for the children for the year. Director Lipinski replied yes.

Board Member Reports:

Board Member Frontera apologized for his tardiness.

Board Member Marion wished everyone a nice and safe holiday.

Board Member Duchane said the City received the loan agreement and have some minor changes and happy holidays to everyone here and the staff.

Chairperson Aiuto complimented Director Lipinski and the staff regarding the two tree lighting ceremonies; wished Ms. Lince safe travel and Merry Christmas to everyone.

Motion by Frontera, seconded by Marion, to adjourn the meeting at 7:03 p.m.

MOTION CARRIED

Linda S. Lince, Acting Secretary