Roseville Public Library Commission
Regular Meeting
October 13, 2008
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Mike Keith at 7:10 p.m. in the Library Commission's Conference Room.

Present: Commissioners; Mike Keith, Pat Chownyk, Yvonne Flores, Barb Miglio, Charlene Van Marcke and Director Rita Valade

Public: None

Recording Secretary: Char Van Marcke

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Commissioner Miglio to accept the Minutes of the regular meeting of September 8, 2008.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC
None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

   Staff Update. A temporary page has been hired and Rita is considering the hiring of another computer aide with more computer skills than some of the others.

   The carpet has been cleaned. The city has budgeted for new carpet for the Library this year. Rita will get 3-4 quotes.

2. Library Programs/Classes.

   a. Book Discussion. The Discussion Group meets the first Thursday of the month.
   b. Family Movie. The movie is scheduled for October 25th.
   c. Teen Program. The teens will meet on October 23rd.
   d. Halloween Craft. The children are invited to attend at 2:00 p.m. on October 31st.

e. Storytime and Toddler Lapsit. The program is going well with sizable groups.

3. Friends of the Roseville Public Library

a. Book Sale. The September sale took in $283. The October sale made $176.10.
b. "Time to Remember" Book. The book may be purchased in the Library. A few are sold every week.
c. National Friends Libraries Week. The Mayor will present a proclamation to the Friends at the October 14th Council Meeting.

4. Roseville Historical and Genealogical Society

The Program *Lighthouses: From Ancient Times to Modern Day Michigan* will be presented on October 14th.

V. SUBURBAN LIBRARY COOPERATIVE

1. Board Minutes. The Director of the Romeo Library has been offered the job of SLC Director but we don't know if she accepted the position.

2. MCL Proposal. The County Library is waiting to study the contract written by Wayne State University. Once the purchase is completed, the County may dispose of much of their collection. Rita will look at obtaining some of the nonfiction materials for Roseville.

VI. COMMUNICATIONS

Rita sent a letter to Commissioner Kathy Tocco stating that if Wayne State has no interest in the circulating collection, an option would be to make it available to local libraries. Roseville would be interested in some of the non-fiction materials.

Rita sent a memo to Steve Truman making him aware of the poor condition of the cement outside the south entrance and requested that it be replaced/repaired as soon as possible. Mr. Truman said it would be taken care of this Fall.

VII. UNFINISHED BUSINESS

1. Rita will look into having maintenance building a stand for a computer in that area.

2. Rewiring the Library. Rita is working on getting a quote for existing connections, as well as, planning for additional growth. The best idea is to coordinate the rewiring with the installation of the new carpet.

3. RFID. Rita met with a representative from 3M. It will take 5 months to tag all of the items in our library. Troy, Shelby and Sterling Heights will be the first round of libraries. Work should begin in Roseville in January, 2009.

4. Budget: Cement, Carpeting. The cement is to be repaired this Fall and the carpet is in this year's budget.

5. New Delivery Service. People are pleased at this point. The labeling system used is similar to what the Library used before.

6. Compact Disc Shelving. The shelving has been installed and houses all of the CDs.

VIII. NEW BUSINESS

1. Endowment Fundraiser. "Between the Pages" will be held on April 17, 2009. We will look at suggestions from 2008 and make more definite plans at the January Meeting.

2. Policies for Review. Ticket Selling Policy

   The Ticket Selling Policy was re-written and re-named to include other issues relating to distribution and display of non-library materials.

   Commissioner Chownyk made the motion to accept the Distribution/Display of Non-Library Materials Policy. Commissioner Flores supported the motion.

MOTION CARRIED UNANIMOUSLY

3. Trustee Training DVD. Rita will circulate the DVD giving an overview of how libraries are organized and the role of the Commission. Mike Keith took the DVD first.

4. Promotional Materials. Cashland Company is willing to donate cups and bags with their business information for Library activities.

   Commissioner Miglio made the motion that in accordance with our Distribution/ Display of Non-Library Materials Policy we decline the Cashland Co. materials. Commissioner Flores supported the motion.

MOTION CARRIED UNANIMOUSLY

5. Donations.

   Commissioner Van Marcke made the motion to accept the following donations and to send acknowledgements. Commissioner Chownyk supported the motion.

Time to Remember and Roseville's Airport given in memory of IRENE PASSERI by Jan Carter and Jim Danbert.

Start Your Own Construction and Contracting Business given by Susan Wiseman.

The Tragic Tale of Narcissa Whitman and A Faithful History of the Oregon Trail given by Brian Verwee.

On the Road to Freedom given in honor of Rebekah Vernarsky by Barb Vernarsky.

How the States Got Their Shapes given by Rebecca Rorick.

10 Things Your Minister Wants to Tell You given in memory of FRED LEGREE by Linda Legree.

Maverick Mind given by Steven Doran.

Backyards for Kids given in memory of HARVEY LAUER by Walter Lauer.

Cook With Jamie given by Lorraine Yates.

Don't Start the Revolution Without Me given by Scott A. Pokriefka.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURNMENT

Commissioner Chownyk made the motion, that having acted upon the agenda, the meeting be adjourned at 8:20 p.m. The motion was supported by Commissioner Miglio.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Char Van Marcke

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NEXT REGULAR MEETING: November 10, 2008 at 7:00 p.m.