Roseville Public Library Commission
Regular Meeting
January 14, 2008
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Mike Keith at 7:00 p.m. in the Library Commission's Conference Room.

Present: Commissioners; Mike Keith, Pat Chownyk, Barbara Miglio, Yvonne Flores, Charlene Van Marcke and Director Rita Valade

Public: None

Recording Secretary: Char Van Marcke

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Commissioner Miglio to accept the Minutes of the regular meeting of December 10, 2007.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC
None

IV. REPORT OF THE LIBRARIAN

1. Library Update.

Two people have been hired to share the part-time librarian position. Since one page was elevated to computer aide, we need to hire a page and in a month a 4th computer aide with each aide working 19 to 20 hours.

The Library will be live with MeLCat on January 18th.

The Library Commission agenda and minutes will be added to the City Web Site.

Rita is investigating the possibility of getting a time clock for the Library Staff.

The State aid check for approximately $15,000 was received. This is 50% of the aid for the year. Half of the money goes to the Suburban Library Coop.

2. Library Programs/Classes.

a. Book Discussion. *Them* will be discussed on February 7th.

b. Family Movie. *Meet the Robinsons* will be shown on Jan. 17th.

c. Teen Anime Club. Will meet on January 24th for *Mushi-Shi*.

d. Drop-in Story Time. A small group met on January 5th. The next gathering will be at 2:00 p.m. on January 21st.

e. Storytime. Registrations are being taken. Classes will start at the end of January.

3. Friends of the Roseville Public Library

a. Book Sales. $335.95 was made at the January sale.

4. Roseville Historical and Genealogical Society

Detroit's Great Lakes History with John Polacsek will be presented on January 15th.
Roseville pictures from the former Farmer Jack Store have been cleaned and are being hung in the Senior Center.
Eastgate will have a new plaque recognizing the location of the former Airport.

V. SUBURBAN LIBRARY COOPERATIVE

The minutes were reviewed. The state is contemplating doing away with co-operatives. Not all co-ops provide the same services to their member libraries. Commissioners received copies of two proposals for the expenditure of state funds to libraries.

VI. COMMUNICATIONS

None

VII. UNFINISHED BUSINESS

1. Circulation Policy. The Policy was discussed. Rita will look into the need to add a statement on how to handle bankruptcy.

2. Guest Cards. Guest Cards are issued to people not eligible for Library Cards.

   Motion by Commissioner Flores supported by Commissioner Miglio to charge $2 for a Guest Card that would expire one year from the date it is issued.

MOTION CARRIED UNANIMOUSLY

3. Library Budget. Rita will present the final budget at the February Meeting.

VIII NEW BUSINESS

1. Endowment Fundraiser. Table until the Endowment Meeting.

2. Compact Disc Shelving. There is a need to find a new way to house CDs because we are running out of room. Rita is looking into Create A Space. She plans to use Co-op funds to cover the cost.

3. .Donations:

   The History of the Twenty-Second Infantry and the Men Who Served During the American Civil War given by Bette Jane Wogen.

   Tending Your Garden: A Year Round Guide to Garden Maintenance given by Steve Socia.

   Monetary donation given by Mr. Julius Calandro in honor of his retirement from the City of Roseville to be used for the Library Endowment Fund.

   Monetary donation given by Charlotte M. Boyd to be used for the Library Endowment Fund.

   Monetary donation given by Angeline Morabito to be used for the Library Endowment Fund.

   Monetary donation given by Lorenzina Marhoff to be used for the Library Endowment Fund.

   Castles of Bavaria, Past and Present given in memory of ROSEMARIE H.

FLEMMING by Dr.Gary A. Flemming.

Moo, Baa, La, La, La! given in honor of Grace Paniccia as a Christmas gift by Anthony and Robin Paniccia.

Pajama Time! and Best-Ever Big Sister given in honor of Rita Valade as a Christmas gift by Anthony and Robin Paniccia.

The Alphabet from A to Y with Bonus Letter Z! given in honor of Sophia Paniccia as a Christmas gift by Anthony and Robin Paniccia.

Playful Little Penguins given in honor of Veronica Paniccia as a Christmas gift by Anthony and Robin Paniccia.

Monetary donation given by Yvonne Flores to be used for the Library Endowment Fund.

Glue Gun Décor and Christmas Joy given in memory of PATTI PETZ by Jan Carter and Jim Danbert.

Commissioner Van Marcke made the motion to accept the donations and to send acknowledgements. Commisioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

4. Library Brochure. Rita shared a copy of the brochure that will be available showing the various ways a citizen would be able to support the Library.

IX. ADJOURNMENT

Commissioner Miglio made the motion, that having acted upon the agenda, the meeting be adjourned at 8:00 p.m. The motion was supported by Commissioner Flores.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,
Char Van Marcke

NEXT REGULAR MEETING: February 12, 2008 at 7:00 p.m.

Roseville Public Library Endowment Trust Fund
Board Meeting
January 14, 2008
Minutes

I. CALL TO ORDER

Meeting called to order by Chairman Mike Keith at 8:00 p.m. in the Library Commission's Conference Room.

Present: Commissioners, Mike Keith, Pat Chownyk, Yvonne Flores, Barbara Miglio, Charlene Van Marcke, Director Rita Valade and Ken Prather.

Public: None

Recording Secretary: Char Van Marcke

II. HEARING OF THE PUBLIC

None

III. BANK ACCOUNT. An account was opened at Chase Bank with $500 in savings and $200 in checking. Rita will continue to make deposits. There will be no fees for at least one year.

IV. INVESTMENT ACCOUNTS. Ken distributed the December monthly statement. The account is down 1.6%. This amounts to a loss of $16.70.

Commissioner Flores made the motion that all investments for this quarter would be deposited in the Fidelity Asset Manager 20%. Commissioner Miglio supported the motion.

MOTION CARRIED UNANIMOUSLY

Motion by Commissioner Van Marcke supported by Commissioner Chownyk to deposit increments of $500 into the Endowment Account.

MOTION CARRIED UNANIMOUSLY

Electronic fund transfer will be set up so the funds can be transferred from the bank to the trust. Ken will also get more information about the money market.

V FUNDRAISING OPPORTUNITIES. Rita proposed an event for April 18, 2008 in the Library from 6:30 to 8:30 p.m. There would be an unveiling of the sculpture that Project Art in Roseville funded. This would also tie into National Library Week. The event would include the dedication of the statue, strolling buffet, entertainment, silent auction and other activities. Tickets may be $15. The event would be publicized on the web site, flyers, newsletters and word of mouth. All profits would go to the Endowment Fund.

VI ADJOURNMENT

Commissioner Chownyk made the motion, that having acted upon the agenda, the meeting be adjourned at 8:55 p.m. The motion was supported by Commissioner Miglio. .

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Char Van Marcke