Roseville Public Library Commission
Regular Meeting
November 10, 2010
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Mike Keith at 6:30 p.m. in the Library Commission's Conference Room.

Present: Commissioners; Mike Keith, Barbara Miglio, Charlene Van Marcke and Director Rita Valade

Excused: Pat Chownyk, Yvonne Flores

Public: None

Recording Secretary: Char Van Marcke

II. DISPOSITION OF MINUTES

Motion by Commissioner Keith supported by Commissioner Miglio to accept the Minutes of the regular meeting of October 13, 2010.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

The auditors are here and will be housed at the Library for about 3 weeks. The City had the entire Library carpeting steam cleaned.

2. Library Programs /Classes.

a. Book Discussion. Stones for Ibarra on Dec. 9th.
b. Family Movie: Nov. 20th. "How to Train Your Dragon."
c. Teen Program: Popsicle Stick Bowl Craft on Nov. 24th.
d. LEGO Club: Nov. 13th.

e. Gingerbread House Craft: Children need to pre-register, one house per family for the Dec. 13th event. There are openings for 15-18 children.

3. Friends of the Roseville Public Library.

a. Book Sales. The next sale is Nov. 13th.

4. Roseville Historical and Genealogical Society

The Annual Dinner Meeting will be Nov. 17th. It will feature Nancy Switalski. Tickets are $13 per person.

V. SUBURBAN LIBRARY COOPERATIVE

The Annual Meeting and Dinner was held on Oct. 28th. The City Manager from Sterling Heights attended. Officers were elected. Congratulations to Mike Keith, elected President of the Board. The Board voted to buy supplies for member libraries participating in MelCat. $2,080 was allocated for envelopes and labels.

VI. COMMUNICATIONS

1. Request to Offer Seminar: Mr. Banks of Resume Solutions, a career consulting company, contacted Rita about providing workshops at the cost of one for $100 or two for $150.

Motion by Commissioner Miglio supported by Commissioner Van Marcke to spend $150 to hire Mr. Banks of Resume Solutions to present two seminars on writing resumes.

MOTION CARRIED UNANIMOUSLY

2. Letter from the Attorney General: On July 1, 2011, we must file as a charitable trust and include any changes.

VII. UNFINISHED BUSINESS

1. Re-upholstery. 4 chairs have been returned at $200 each. There are 38 chair backs to be completed at $60 each. The company took 10 to complete.

2. State Aid and DSLRT. Rita has completed the reports. They are helpful when comparing libraries.

3. Holiday Bake Sale and Boutique. Dec. 16th 3:00 to 8:00 p.m. Flyers will be available.

4. Copiers. The new copiers will arrive on Nov. 12th. The total cost is $7,703. This includes 2 copiers, 2 cabinets, 2 additional paper drawers and 1 coin machine.

VIII. NEW BUSINESS

1. Passport Agency Inspection. An inspector from the Detroit Office will be coming on Dec. 1st to evaluate the procedures used here.

2. A daily gate count will be taken to determine if any changes should be made to library hours.

3. Monitor Position. Concerns were discussed about an employee who has been paid by a Community Block Grant.

4. Museum Adventure Pass. The Program started over in October, but new passes have not arrived. We were informed that the passes are printed and should arrive soon. Some changes are anticipated.

5. Donations:

   The Lost Hero given by the Hampshire Family.

   The Paper Boomerang Book and The Jumbo Book of Art given in memory of ROSE COLOMBO by Dwight and Annamarie Lindstrom.

   The Boys of the Dark given in honor of Robin Gaby Fisher by Pat Eick.

   Grounds for Pleasure given in memory of BETTE JANE WOGEN by Dr. Gary A. Flemming.

   Learn to Dance: Salsa 1 and Salsa 2 and Learn to Dance: Rumba, Samba, Mambo and Cha Cha given in memory of LOTTIE BOYD by Bill and Phyllis Reneau.

   Commissioner Van Marcke made the motion to accept the donations and to send acknowledgements. Commisioner Miglio supported the motion.

MOTION CARRIED UNANIMOUSLY

6. City Tree Lighting: Dec. 2nd. The Library will close at 5:30 p.m.

IX. ADJOURNMENT

Commissioner Miglio made the motion, that having acted upon the agenda, the meeting be adjourned at 7:30 p.m. Commissioner Van Marcke supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Char Van Marcke

Char Van Marcke

NEXT REGULAR MEETING: December 8, 2010 at 6:30 p.m.