

Roseville Public Library Commission
Regular Meeting
October 13, 2014
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:30 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Joan Logghe, Phyllis Reneau, Cara Tonn, Charlene Van Marcke, and Director Jacalynn Harvey

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Logghe supported by Commissioner Reneau to accept the Minutes of the regular meeting of September 8, 2014.

MOTION CARRIED UNANIMOUSLY

Motion by Commissioner Chownyk supported by Commissioner Logghe to accept the Minutes of the special meeting of September 17, 2014.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

- a. Jason has asked the art teacher from Roseville High School to paint a mural in the Teen Room.
- b. Kristen Valyi-Hax won a grant from the Metro-Detroit Book and Author Society for \$1,000 to update the Library's African-American Collection.
- c. The Library can now loan and borrow audio-visual materials through MeLCat.
- d. The credit card swipers are here and were purchased through the Co-op. The Library will wait on information from other libraries before putting them into service.
- e. TLN Technology Workshop on October 3.
 - i. Learned about adaptive tech for disabilities.
 - ii. Learned about credit card acceptance.

- iii. The Library's web site is optimized for tablets.
 - iv. Sphero – game for teens.
 - f. The Library received a check for \$3,000 from the Renaissance Zones.
- 2. Library Programs/Classes.
 - a. Anime Night: *Eden of the East* on November 5.
 - b. Book Discussion: *Their Eyes Were Watching God* on November 6.
 - c. Adult/Teen Programs: Zinio/Overdrive Lab on October 27.
 - d. Toddler LapSit and PreSchool Storytime Session 2, October 24 through November 14.
 - e. Teen Programs: Halloween Party, October 29.
- 3. Friends of the Roseville Public Library.
 - a. Used Book Sale October 15-18, with a Friends-only preview on Wednesday.
 - b. Friends Program: *Appetizers with Chef Fran* on October 23.
- 4. Roseville Historical and Genealogical Society.
 - a. Next program *Margaret Mitchell and Gone With The Wind* on October 21.
- 5. Budget and Bills.
 - a. AWE computer – loaded with programs for preschoolers, normally \$3,150 with no warranty, \$2,599 special rate and \$75 rebate for return – has to be ordered by December 15. Pat will give the Library money from her bead sales to fund part of the new computer, the rest will come out of Central Purchasing.

Motion by Commissioner Reneau supported by Commissioner Chownyk to approve the use of up to \$2,000 from Central Purchasing to purchase a new AWE computer.

MOTION CARRIED UNANIMOUSLY

- 6. Other Items.
 - a. Library cards – new design.
 - b. Building to get new boiler.
- V. SUBURBAN LIBRARY COOPERATIVE.
 - a. Romeo District Library is being sued by Washington Township.
 - b. Co-op will be announcing Freegal downloadable music.
- VI. COMMUNICATION.

None.
- VII. UNFINISHED BUSINESS.
 - 1. Drafts of Legal Documents.
 - a. Building Lease.

- i. 4F replacing Library with Landlord.
- ii. 4H Library pays share of landscaping.
- iii. 4I Library pays share of custodial services.

Motion by Commissioner Tonn supported by Commissioner Reneau to approve the Building Lease.

MOTION CARRIED UNANIMOUSLY

2. Personnel Update.

- a. Debbie Green cut back hours for personal reasons.
- b. Sara was temporarily given full-time hours (a statement has been placed in her personnel file).
- c. The Page and Clerk positions have been posted.
- d. Tracy opted out of the health insurance and this balances out the pension plan. The pension language has been removed from the employment agreement.

3. Building Update.

- a. The boiler is being replaced.
- b. Millwork has measured and will begin replacing laminate soon.
- c. Toilet in staff women's room broke away from wall and will be replaced when the City replaces all toilets with loan/grant from Chevron.

VIII. NEW BUSINESS

1. Donations.

Motion by Commissioner Logghe supported by Commissioner Chownyk to accept the donations and request that Director Harvey send thank-you notes.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURNMENT

Commissioner Reneau made the motion, that having acted upon the agenda, the meeting be adjourned at 8:10 p.m. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next Meeting: Monday, November 10, 2014 at 6:30 p.m. in the RHGS Conference Room.