

Roseville Public Library Commission
Regular Meeting
April 8, 2013
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Char Van Marcke at 6:30 p.m. in the Library's Conference Room.

Present: Commissioners Barb Miglio, Cara Tonn, Charlene Van Marcke, Pat Chownyk and Director Jacalynn Harvey

Public: None

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Commissioner Miglio to accept the Minutes of the regular meeting of March 11, 2013.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

- a. There have been several behavioral incidents in the library recently and Anne Seurynk wants the Behavior Procedures "tightened up." Currently, patrons are given warnings for behavioral infractions such as inappropriate computer usage and are then banned from the library for a time upon their second infraction. What is not clear is how long patrons are to be banned and for which infractions.

2. Library Programs/Classes.

- a. Teen Program. Logo Game on April 24.
 - b. Adult Program. Club Bead “Spring Bead Key Ring” on April 11 and “Crystal & Metal Link Necklace” on May 9. “UFOs Over Michigan” on April 17.
 - c. Book Discussion. *The Shipping News*, May 2.
 - d. Family Movies. *Brave*, on April 5, *Journey 2* on April 10, *Rise of the Guardians* on May 8.
 - e. Technology Programs. Overdrive Tutorial Sessions, dates TBA.
- 3. Friends of the Roseville Public Library book sales. March’s sale brought in \$186. April 11 is the magazine sale. May’s sale is on the 9th.
 - 4. Roseville Historical and Genealogical Society. “60 Years of Genealogy” on April 16.
 - 5. Other Items.

V. SUBURBAN LIBRARY COOPERATIVE

None.

VI. COMMUNICATION

None.

VII. UNFINISHED BUSINESS

- 1. Drafts of Legal Documents. Director Harvey and the Commission reviewed the Employee Leasing Services Agreement and agreed that the last sentence of 1.2 is unclear. Director Harvey will ask Anne Seurynk to review the document.
- 2. Cleaning. The City Manager has announced that a company, American Cleaning, has been chosen. The library still has security concerns, mostly over materials as most other personnel and patron records can be secured. The starting date for the cleaning company has not been officially announced.
- 3. Budget. Cuts are still at 7%. Director Harvey awaits final word.

VIII. NEW BUSINESS

1. Commission Trustee. Phyllis Reneau has expressed interest. Director Harvey is also going to contact Theresa Betts, who interviewed for a position on the Commission, to see if she still has any interest in either the Commission or the Friends.
2. Personnel.
 - a. Michelle Alter is out on sick leave. The Library is unable to save her hours and has hired two part-time clerks, Jackie Larsh and Brittany Waldorf to pick up her hours.
 - b. Computer Aide Doug Boggs has tendered his resignation effective May 10 to begin an internship in Florida. Director Harvey is working on the posting for his position.
3. Donations.

Goodbye Brecken given Jackie and Jim Harvey.

Sum It Up given by Tom Aiuto.

Commissioner Chownyk made the motion to accept the donations and send acknowledgements. Commissioner Miglio supported the motion.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURNMENT

Commissioner Miglio made the motion, that having acted upon the agenda, the meeting be adjourned at 7:30 p.m. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

REGULAR COMMISSION MEETING: Monday, May 13, 2013 at 6:30 p.m.