

Roseville Public Library Commission
Regular Meeting
April 11, 2016
Minutes - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:30 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Anastasia Psimadas, Cara Tonn, Charlene Van Marcke, and Director Jacalynn Harvey

Absent (Excused): Phyllis Reneau

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Psimadas Chownyk to accept the Minutes of the regular meeting of March 14, 2016.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

a. City Council Tour.

Staff has been cleaning in anticipation of the City Council's tour of the Library on April 12.

b. Summer Reading Program.

Planning is well under way for the Summer Reading Program, whose theme is "Physical Fitness." It will follow the extended school calendar and include a Quidditch exhibition.

c. Student Government Day.

The Director will attend Student Government Day on April 21.

d. Union.

Supervisors Union meetings begin in April in preparation for negotiations for the contract ending June 20.

2. Library Programs/Classes.

a. Book Discussion: *The Unlikely Pilgrimage of Harold Fry* on May 5.

- b. Library Lab: OverDrive/Zinio/Freegal and basic computer, tablet and Microsoft Office assistance will be offered by the librarians and a volunteer on April 25.
 - c. Adult Program: Mesh Wreath Craft on April 21.
 - d. Treasures in the Attic on April 30.
 - e. Children’s Program: Story Times, Session 3, ends April 22. More people are ignoring the age requirement, and so far Mrs. Lindstrom is allowing it.
 - f. Teen programs have been creative and well planned by Sarah M., however they have been poorly attended. She will try anime again this summer.
 - g. The children’s “Frozen” program on April 5 was a big success, and Mrs. Lindstrom deserves a lot of credit for planning it.
 - h. “Food For Thought” ends on April 29. The Library has filled two full boxes so far.
3. Library Statistics.
4. Friends of the Roseville Public Library.
- a. The Used Book Sale Committee met on March 21.
 - b. The Used Book Sale is April 13-15.
5. Roseville Historical and Genealogical Society.
After a no-show speaker in March, the April program will be “Old Time Radio.”
6. Budget and Bills.
The Director and Commission continue to be frustrated with the budget, the budget process and the City’s charging of rent. The Library has many needs, including more staff and several capital improvements, at least one of which constitutes a safety hazard. As renters, the Library would expect at least some of these capital improvements to be provided by the landlord.

Motion by Commissioner Psimadas supported by Commissioner Chownyk to accept the Annual Budget and bills.

MOTION CARRIED UNANIMOUSLY

7. Other Items.
None.

V. SUBURBAN LIBRARY COOPERATIVE.
Membership continues to work on the strategic planning review at the monthly Council meeting.

VI. COMMUNICATION.
None.

VII. UNFINISHED BUSINESS.

1. Personnel.

Five potential Archivist Librarians were interviewed. The position was offered to Alan Naldrett, and the Director is waiting to hear from Human Resources regarding his pre-employment physical.

2. Millage Campaign

- a. The Friends can donate money toward a millage campaign.
- b. A letter will be drafted to the Mayor and City Council regarding support for a millage campaign.
- c. The filing deadline is May 10.

VIII. NEW BUSINESS

1. Donations.

Motion by Commissioner Tonn supported by Commissioner Chownyk to send thank-you notes to donors.

MOTION CARRIED UNANIMOUSLY

2. ConnectEd.

Another area Library has become a test case in using a student's school ID as a library card for only digital items. Our Library will monitor the progress of the program and perhaps follow suit.

3. Barred Patron

Matthew Gavin.

4. Endowment Fundraiser Ideas.

- a. Anastasia Psimadas has several ideas for fundraisers, including an etiquette program for children presented by Kim Parr.
- b. The Christmas tree sale/raffle will take place in October/November.

IX. ADJOURNMENT

Commissioner Tonn made the motion, that having acted upon the agenda, the meeting be adjourned at 8:05 p.m. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next Meeting: Monday, May 9, 2016 at 6:30 p.m. Endowment Meeting followed by Commission Meeting