



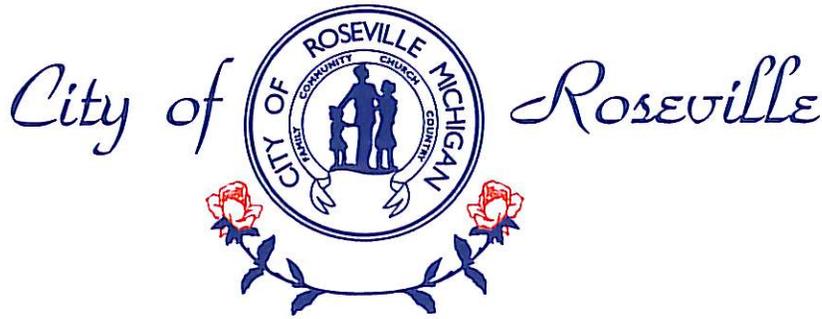
**CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 2012 -2013**

**SUBMITTED SEPTEMBER 30, 2013**

MAYOR  
JOHN CHIRKUN

MAYOR PRO TEM  
ROBERT TAYLOR

CITY COUNCIL  
SALVATORE AIUTO  
JAN HAGGERTY  
COLLEEN MCCARTNEY  
BILL SHOEMAKER  
MICHAEL SWITALSKI



CITY MANAGER  
SCOTT A. ADKINS

CITY CLERK  
RICHARD M. STEENLAND

CITY TREASURER  
CATHERINE J. HAUGH

September 30, 2013

Keith E. Hernandez, AICP  
Director, Community Planning and Development  
U.S. Dept. of Housing and Urban Development  
Patrick V. McNamara Federal Building  
477 Michigan Avenue  
Detroit, MI 48226

RE: FY2012-2013 CAPER Report  
City of Roseville

Dear Mr. Hernandez:

Please find enclosed one digital and one paper copy of the City of Roseville 2012/2013 Program Year Consolidated Annual Performance and Evaluation Report (CAPER).

The CAPER covers the period from July 1, 2012 to June 30, 2013.

No written comments have been received to date in reference to the public notice for the CAPER. Please contact me at (586) 447-4606 if you need any additional information.

Sincerely,

Michael Connors, Administrator  
Dept. of Community & Economic Development

29777 GRATIOT, P. O. BOX 290 • ROSEVILLE, MICHIGAN 48066-9021

FAX (586) 445-5402 • TDD: 445-5493

[www.roseville-mi.gov](http://www.roseville-mi.gov)

Bldg. Inspections .....	445-5450	Community Develop .....	445-5423	Fire .....	445-5444	Purchasing .....	445-5425
City Assessor .....	445-5430	Controller .....	445-5417	Housing .....	778-1360	Recreation (Parks) .....	445-5480
City Clerk .....	445-5440	Dist. Court .....	773-2010	Library .....	445-5407	Senior Center .....	777-7177
City Manager .....	445-5410	D.P.W. ....	445-5470	Personnel .....	445-5412	Treasurer .....	445-5420
Code Enforce .....	445-5447	Engineering .....	445-5445	Police .....	775-2100	Water (Billing) .....	445-5460
						Water (Garage) .....	445-5466

Jurisdiction		UOG: MI265286 ROSEVILLE ▼	
City of Roseville		Organizational DUNS 102551426	
29777 Gratiot Avenue, P.O. Box 290		Organizational Unit	
Roseville		Department - Community Development	
Michigan	48067	Country U.S.A.	Division
County - Macomb		Program Year Start Date (07/01/12)	
Employer Identification Number (EIN): 38-6007202			
Applicant Type:		Local Government: City ▼	Specify Other Type
Person to be contacted regarding this application:			
First Name: Michael		Middle Initial: S	Last Name: Connors
Title: Administrator		Phone: 586.447.4606	Fax: 586.774.8048
eMail: mconnors@roseville-mi.gov		http://www.roseville-mi.gov	Other Contact
"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.			
Name: Scott A. Adkins		Date: 9-26-13	
Title: City Manager		(MM/DD/YY)	

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3% INTEREST LOAN FORECLOSURE REPORT  
0% INTEREST DEFERRED LOAN REPORT  
0% INTEREST DEFERRED LOAN FORECLOSURE REPORT

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**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**



# Fourth Program Year CAPER

The CPMP Third Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 4 CAPER Executive Summary response:

During the 2012-2013 Program Year, the City of Roseville proposed to undertake a series of activities aimed at reducing blight within the city, maintaining affordable housing, local road resurfacing, and public service activities which positively impacted the overall redevelopment efforts of the community. During the program year, 5 new activities proposed were undertaken to benefit low and moderate-income (LMI) individuals. Activities that were of the greatest focus included single family housing rehabilitation, code enforcement, local road resurfacing, in addition to public service activities.

The Homeowner Rehabilitation Program assisted 19 individuals with housing projects that included essential repairs, emergency repairs to sewers, roofs, and furnaces, as well as special mobility projects that assisted in barrier free access to their dwellings. The Rehabilitation Program collected \$56,199.64 in program income, which was directed back into the city's rehabilitation program in order to assist more homeowners with providing decent, safe, and sanitary owner-occupied single family homes.

The city also continued to fund senior services, such as the Senior Chore Program, which assists the elderly with minor home repairs, grass cutting, and snow removal.

Overall, the CDBG program continues its focus to specifically benefit low and moderate-income individuals and families of the City of Roseville with projects and programs that meet or exceed the national objectives of the CDBG Program.

### General Questions

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.

The City of Roseville has used CDBG funding for Community Development projects that have resulted in the redevelopment of portions of the City. During the 2012-2013 program year, the city instituted the following activities that directly benefited very low, low, and moderate-income residents within the city.

**Public Facilities and Improvements:**

Project: CDBG (#.028) Local Road Resurfacing \$275,495.00

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**Objective:** Suitable Living Environment

**Specific Objective:** Improve quality/increase quantity of public improvements for lower income

**Outcome:** Sustainability

The City's primary focus is directed to the repair of its public streets and infrastructure. Like older communities, these facilities have greatly deteriorated, and are in dire need of improvement. If these streets and their infrastructure are not repaired or replaced it could pose a detriment to the surrounding neighborhoods and contribute to the spread of blight. The streets and infrastructure projects only take place on those streets approved by HUD based on the 2000 Census income levels. These figures were used to determine the eligibility of a street. During the 2012- 2013 program year, the city completed the resurfacing of five local streets, which include Buckhannon, Marlene, Hoffmeyer, Barbara, and Koontz streets. The subject area is in Census Tract 2563.

**Housing**

**Homeowner Rehabilitation Program**

Project: CDBG (#.000) Residential Rehab \$130,000.00

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\*NOTE Program Income received from loan payments in the amount of \$56,199.64 was applied to the City's Housing Rehabilitation Program.

**Objective:** Decent Housing

**Specific Objective:** Improve the quality of owner housing

**Outcome:** Availability/Accessibility

The homeowner rehabilitation program is a citywide project, with no specific target areas. The purpose of this program is to financially assist low-income families living in single-family housing to improve the condition of their homes. To be eligible for a rehabilitation loan, the applicant must be an owner occupant, meet the City of Roseville income guideline, and the assistance must be determined economically feasible. A lien for the total cost of the work will be placed on the property. Loans are available as 3% monthly payment loans, or as zero-interest-deferred loans. Special Mobility loans are also available to the physically impaired and elderly to assist in making their residences more accessible so that they can remain in their homes independently. Services under Special Mobility include wheelchair ramps, hand rails, grab bars, hoist or lifts, and removal of architectural barriers. The rehab program also includes reimbursement for the cost of exterior house paint and painting supplies to assist homeowners to comply with code violations; some restrictions apply. The money that the City receives from the payoff of loans (as well as monthly payments on loans) is circulated back into the CDBG Program to be used for other Homeowner Rehabilitation projects and other qualifying activities. The City may also work with other local and state agencies to secure funding for these homeowners such as Macomb County's Weatherization Program.

During the 2012-2013 program year 19 single family residential owner-occupied homes were repaired and two Special Mobility Projects were completed.

**Code Enforcement/ Rodent Control:**

Project: CDBG (#.004) **Code Enforcement** \$65,000.00

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**Objective:** Suitable Living Environment

**Specific Objective:** Improve quality/increase quantity of neighborhood facilities for low income; improve quality/increase quantity of public improvements for low income, improve the services for low income persons.

**Outcome:** Availability/Accessibility

The Code Enforcement Program is a policing activity designed to protect and improve the health, safety, and environment of the city. The City of Roseville employs the Code Enforcement Officers to systematically drive the city and observe compliance with blight or junk ordinances; they respond to citizen complaints of nuisance, health, or safety concerns. When the officers observe situations of non-compliance, they will notify the offender in person or by letter. The officers are also required to represent the City when a citation has been issued and the offender is ordered to court. The Code Enforcement Officers investigate notices of rodent infestation. The officers are certified in the use of pesticides to eradicate the rodents. The code enforcement activities are conducted in eligible areas of the city by census tract/ block group. During reporting period, a total of over 9,722 incidents occurred, of which, approximately 3548 or 37% were in eligible census tract/ block groups.

**Public Services**

Project: CDBG **Senior CHORE Program (MCCSA) (#.019)** \$25,225.00

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**Objective:** Create suitable living environments

**Specific Objective:** Improve economic opportunities for low-income persons, Improve the services for low/mod income persons.

**Outcome:** Sustainability

A total of 134 senior residents were served through the Macomb County Community Services Agency's Senior CHORES program. The City of Roseville CDBG funds were used to assist income eligible seniors, 60 years or older, with snow removal and grass cutting services.

**Planning and Administration**

Project: CDBG **Administration (#.027)** \$98,930.00

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**Objective:** N/A

**Specific Objective:** N/A

**Outcome:** N/A

Two full-time staff positions and an intern are supported in total or in part from the Administration allocation. An Administrator is charged with general oversight, coordination, monitoring, and evaluation of the CDBG program. A CDBG Administrative Assistant and Intern work support day-to-day operations. All operating expenses for the department including computer support services, printing, phone, advertising, and office

equipment and supplies will be funded under this section. Training and travel expenses, professional memberships, and other related costs will also be paid from Administration.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

The recipient would not change its program based on the result of the experiences from the program year.

3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.

The City of Roseville coordinated a revised, joint Analysis of Impediments for Fair Housing Choice (AI) in partnership with the Macomb Urban County Program. The AI report was completed in January of 2013 and submitted to the local HUD Detroit Field Office, in addition to the HUD Fair Housing and Equal Opportunity (FH&EO) Division, on February 4, 2013. The last AI for the City of Roseville was completed in 2005.

In addition, the City of Roseville actively participated in the Southeast Michigan Council of Governments Regional Housing Task Force. A final report of the study, complete with recommendations was completed in November 2012. A copy of the report is available at the following link:

[http://library.semcoq.org/InmagicGenie/DocumentFolder/HousingStrategy\\_FINAL.pdf](http://library.semcoq.org/InmagicGenie/DocumentFolder/HousingStrategy_FINAL.pdf)

No public policies are known that would impede or affect the production of affordable housing units in the City of Roseville. Zoning Ordinances are simply regulatory and do not act as a barrier when new uses of land that would provide more affordable housing are proposed. The rise of several new apartment complexes and duplexes in the city demonstrate the addition of more affordable housing is not restricted. Furthermore, we do not have evidence of any restrictions being proposed in the City of Roseville. The zoning ordinances are used to promote compatible land uses within the city.

Furthermore, the Michigan State University Extension Service regularly offer homebuyer education classes. As part of the homebuyer counseling process, applicants with credit problems are assisted in budgeting and credit repair. Existing homebuyers in danger of mortgage default are referred to housing counselors who try to negotiate workout plans with creditors.

The City of Roseville works closely with local, state, and federal agencies to promote awareness of fair housing issues in Macomb County. CDBG staff helps coordinate and assimilate information to assist agencies. They also help bring together representatives from the government, private sector, and various non-profit organizations interested in affordable housing issues ranging from special needs housing to homeownership. The City of Roseville staff takes an active role to monitor implementation and compliance with the affirmative action requirements in the community. Such action helps expand housing choice among citizens not only of Roseville but throughout the county at large.

Action: Continued strategic redevelopment of vacant, foreclosed homes in target areas of the city. Removed blight and created attractive homes made available for low and moderate-income individuals and families with the use of NSP1 funding through the Michigan State Housing Development

Authority. Preference was given to homebuyers at or below 50% of area median income.

Impact: Provides first time homebuyers with attractive, energy efficient homes and provided down payment assistance and twenty percent forgivable financing. Sold eight homes to eligible homebuyers;

Action: Continued the development of an affordable single-family housing community spanning several blocks known as Macomb Gardens Subdivision; Demolished blighted structures within this area with the use of NSP1 funding through the Michigan State Housing Development Authority.

Impact: Created attractive affordable housing options for first-time low-income homeowners, most of whom are minority homeowners;

Action: Routinely refer clients to the Macomb Homeless Coalition and non-profit public service agencies for assistance.

Impact: Helps ascertain and better coordinates resources and programs that are available to the homeless special needs population in the City;

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

The City of Roseville uses additional funding from sources other than CDBG to assist individuals with underserved needs. Due to decreased shared revenues in state and local governments, the city is operating on a tight General Fund budget. This means that there are fewer dollars going toward important services such as street repairs, maintaining existing resources, and continuing to fund the non-profit community. With fewer General Fund dollars available, the CDBG dollar must be stretched much farther and the city ends up meeting the needs of fewer people than the prior year. An end result of this trend is the consolidation and regional cooperation to achieve a common goal among community stakeholders.

In addition, another challenge that the city and the CDBG program face is effectively communicating the many great programs that benefit very low, low and moderate-income individuals and families. Often, a household may only find out about our homeowner rehabilitation program because the home had been cited by our Code Enforcement department for blight. This sometimes makes the programs that are offered by the city and our sub-recipients more reactive than proactive. The city recognizes that it cannot offer all of the programs and activities necessary to meet the needs of every citizen within Roseville, however, by working with other public and many private agencies within Macomb County, we worked together to meet the underserved populations.

One of the obstacles to meeting these needs is by partnering with more private and non-profit organizations that may fill the gaps of services not filled with federal grant subsidies. Only if these individuals seek the assistance that is needed can the city recognize the presence of this population and address their needs accordingly. Fortunately, there are countywide agencies that provide services to the special needs population for the homeless, mentally ill, and persons with AIDS. The City of Roseville meets regularly with regional and neighboring communities to find ways to streamline processes and provide unduplicated services.

Finally, the city had difficulty meeting the needs of some residents because of the mandatory 15% cap for public services. Each year, the city maximizes the amount of funding available for public services; however, the demand for these services is ever-increasing. The city is fortunate that there are a large number of public service agencies that can serve the people of the City of Roseville and work to meet the needs of these low income individuals.

5. Leveraging Resources

- a. Identify progress in obtaining "other" public and private resources to address needs.
- b. How Federal resources from HUD leveraged other public and private resources.
- c. How matching requirements were satisfied.

Program Year 4 CAPER General Questions response:

The City of Roseville partners and encourages private financial investment in local affordable housing initiatives, which promote homeownership and housing stock preservation. Such efforts have resulted in local financial institutions sponsoring homeownership education programs and providing construction/permanent mortgage financing to local non-profit community development organization projects.

The City of Roseville, CEDAM and local Community Housing Development Organizations, and CHDOs. The City also partners with the Macomb County Community Services Weatherization Program to coordinate projects to benefit LMI individuals with housing rehabilitation repairs. Further, The City of Roseville also supports homeownership activities through marketing support for the Homeownership Class Program of the Michigan State University Extension Service.

The Macomb Habitat for Humanity Program leverages a significant amount of private investment. The City of Roseville is also a member of the Macomb County HOME Consortium and receives pass-through allocations through the Consortium. The City receives allocations through the County to develop affordable housing units, typically developed by non-profit community development organizations, such as Macomb County Habitat for Humanity Programs, which assist in meeting the match requirements of the HOME Program. The County is the lead agency and handles all reporting for this program.

Federal match requirements of the HOME Program were met with in-kind contributions from the non-profit Habitat for Humanity through donated goods, and services, sweat equity from both public and private industry. Lastly, the city has nearly completed a grant agreement with the Michigan State Housing Development Authority (MSHDA) for up to \$1,450,000.00 for the Neighborhood Stabilization Program. The program entails purchasing, demolishing blighted structures, rehabbing, and selling foreclosed homes to income qualifying residents and individuals.

## **Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 4 CAPER Managing the Process response:

The City of Roseville made progress in meeting the priorities established in the Consolidated Housing and Community Development plan, which includes the annual action

plans. In addition to the numerical goal accomplishments, the City has used Community Development Block Grant funds and other City resources to improve housing stock, create housing opportunities, improve neighborhoods and neighborhood services low and moderate income residents. Funds were used to address objectives to assist low income persons secure housing, affordable rental housing through the Roseville Housing Commission PHA program, or homeownership with Habitat or Housing Opportunities for Macomb.

The objective to increase the homeownership rate has been met through the development of new housing and the renovation of existing single family homes. Homeownership programs have provided the critical mass necessary to further neighborhood revitalization activities. CDBG efforts continued in the Macomb Gardens Subdivision neighborhood located in the City's southeast side. Non-housing objectives are addressed through public the facility projects; the Street Improvement Program and the Park Improvement Program support the ongoing revitalization of the City of Roseville by enhancing its curb appearance in neighborhoods and commercial corridors. Such activities create pedestrian friendly and welcoming environments.

There are also a number of public and private agencies at the local, regional and state level that offer assistance and support to the City of Roseville as well as its residents. These agencies provide the City of Roseville with information on topics that vary widely from population statistics, to demographic studies, to shared best practices. The information that is gained from these organizations has assisted the City to prioritize its funding to include those groups most in need. The public and private agencies that have provided the City with critical information to consider in the Action Plan include the Macomb County Community Services Agency (MCCSA), Community Housing Network, Macomb Homeless Coalition, Michigan State Housing Development Authority (MSHDA), Southeast Michigan Council of Governments (SEMCOG), Macomb County Department of Planning and Economic Development Department, Cities of Sterling Heights, St. Clair Shores, Warren, and Clinton Township, US Department of HUD's Detroit Office, Vilican LeMan and Associates, and Anderson Eckstein and Westrick Engineering Consultants.

Economic development in the City has seen a decline in economic activity due to multiple factors contributing to the national and regional economy.

Manufacturing has seen a recent uptick in activity, however, diversification of services apart from automotive manufacturing are encouraged as we move forward with diversification efforts in unison with efforts from both the State of Michigan Economic Development Corporation (MEDC) and the Macomb County Department of Planning & Economic Development. Several manufacturing facilities with the City have expanded and created or retained new jobs. Further, service industry jobs result from the addition of restaurant, retail and hotel/motel development along these main commercial and industrial corridors. The City of Roseville Planning Commission, its planning consultant, Vilican LeMan and Associates, and the City Building Department provide oversight and management of the City's Master Plan, which was revised and adopted in 2010.

The City of Roseville is actively engaged and pursuing Redevelopment Ready Community Certification, in partnership with the MEDC and received its initial certification assessment in February 2013. The City also hired a planning consultant to begin the framework of a redevelopment plan for both Groesbeck Highway and Gratiot Avenue.

Lastly, the City is working along with Gratiot Avenue Communities and the Southeast Michigan Council of Governments (SEMCOG) to develop a Gratiot Avenue Corridor Toolkit.

## Citizen Participation

1. Provide a summary of citizen comments.

A public notice for the 2012-2013 CAPER was posted in designated posting areas at public places within the City of Roseville, including the Public Library, City Hall, and at the City Police Department. This public notice was posted on September 11, 2013. In addition, the same public notice was also posted on the City's website under "news and events" on September 11, 2013 and the CAPER is available for review for 30 days at City Hall. All documents that are available for public comment are also available in a form that is accessible to those with disabilities if the need arises. All comments received during these public comment periods receive a response either orally or in writing (the response is written if the public comment is written) and the comment and response are incorporated into the appropriate document being reviewed. These documents remain public record indefinitely and are available to anyone upon request.

Please see the attachment document titled "public notice" to view the public review notice language that was posted.

Furthermore, the City receives citizen comments through the Citizen Advisory Committee (CAC). Annually the Mayor of Roseville appoints seven residents of the city to the CAC, whose role is charged with the responsibility to monitor, give input to and evaluate the work of the Community Development Block Grant (CDBG) Program. The committee meets several times during the program year, especially during the development of the proposed CDBG annual budget. As required by the City of Roseville Citizen Participation Plan adopted by City Council in 1980, at least two public hearings are held each year during a regular City Council meeting. The public hearings are part of the official council agenda, and the date and time are published in advance in the local press. The meeting notice is also broadcast over the local cable stations, as well as the council meeting. Any comment received at either a public hearing or during a CAC meeting is recorded. Any action taken or not taken as a result of the comments received are also incorporated into the final report. Reports of the City's CDBG annual performance are available for review and comment in the offices of the Community Development Department.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

No comments have been received to date; any comments will be forwarded to the HUD CPD Detroit Field Office for review.

Program Year 4 CAPER Citizen Participation response:

The only funding that the city had available for use toward satisfying the objectives set forth in the Consolidated Plan were those funds allocated to the city through the Community Development Block Grant Program. The 2012-2013 allocation to the city totaled \$494,650. Program Income earned during the program year totaled \$56,199.64. 100% of the funds noted above were committed to five activities.

Following is a breakdown of the geographic distribution of expenditures by activity:

<b>Activity Name:</b>	<b>Location:</b>	<b>Qualifying Criteria:</b>
Homeowner Rehab	Various Locations	Based on income level
Local Road Resurfacing	Roseville	Census Tract and Block Group
Code Enforcement	Qualifying Census Tracts	Census Tract and Block Group
CHORES (MCCSA) Administration	Various Locations	Based on resident's income level

## **Institutional Structure**

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 4 CAPER Institutional Structure response:

The Department of Community and Economic Development (CED) is responsible for carrying out all items of the Municipality's CDBG program. The Department has staff experienced in program implementation, grantsmanship, planning, and coordination of programs and activities. Knowledge of the community population and housing stock condition is also a strength of the staff. Since 1982, the City of Roseville has administered the CDBG Program, and the staff has managed scores of other grants and programs during these same years. Intergovernmental cooperation has been a strong point of our programs.

CED has also had good cooperation with the Roseville Housing Department, as well regularly communicating with adjacent communities and coordination of projects through the Macomb Home Consortium.

### Public Institutions

Local Government-The Roseville City Council will allocate financial resources through the CDBG Program, in partnership with the Citizens Advisory Committee and the public at large.

CED is responsible for the administration of the CDBG program, development review and approvals, local road project implementation, and housing inspection programs. The Department will also implement all Consolidated Plan requirements that require local government involvement.

Roseville also participates with the Southeast Michigan Council of Government, as it relates to community and economic development initiatives; Macomb County Department of Planning & Economic Development; Macomb HOME Consortium; Macomb County Community Services Agency Weatherization Program, MSU- Extension homebuyer and budgeting classes and serves as a point of contact to residents and businesses seeking services.

In addition, Roseville also partners with local non-profit housing developers, mainly Habitat for Humanity, to provide affordable housing for low-income residents through acquisition and rehabilitation. Habitat has adapted to partnering with the City to renovate vacant, foreclosed properties in an effort to stabilize neighborhoods.

Further, the City of Roseville and Macomb County coordinated a joint Analysis of Impediments to Fair Housing Study.

#### Non-Profit Organizations

The City of Roseville partnered with the Macomb County Community Service Agencies Senior CHORES Program, which assists the frail elderly and disabled with minor home repairs, grass cutting and snow removal services.

#### Private Industry

For the past two years the City of Roseville has partnered with local lending institutions to implement a highly successful micro-enterprise program. The lenders serve as third-party underwriters to fund business plans as submitted. Although, the program was not funded during the 2012-13 program year, this partnership highlights the City's creative and strategic partnerships with the private sector.

The City serves to protect and uphold the integrity of its programs from fraud, waste, and abuse.

## **Monitoring**

1. Describe how and the frequency with which you monitored your activities.

The City of Roseville monitors its subrecipients on an annual basis, based on a HUD risk assessment checklist. Staff monitored client file data as it relates to income eligibility, demographic data, accomplishment data, and financial data/ mechanisms. Roseville Community Development staff met with key staff and its leadership to discuss revisions to their respective programs, and also discussed the organizations ability to administer programs in support of continued capacity building. Staff toured the physical facility or site(s) to view both daily operations to gain insight to their respective processes. Finally, staff reviewed compliance with the City's sub-recipient agreements and also discussed ways to improve on service or product delivery.

2. Describe the results of your monitoring including any improvements.

The monitoring visits overall were satisfactory with minor issues being resolved by the sub-recipients in a timely manner. Improvements included utilizing current Income Affidavit forms, an increase in client demographic and income data. We also improved and now require record of equipment inventory, and requested client data be retained for four years and ensure safeguards for records from loss, damage, or theft. Sub-recipients also agreed to provide annual copies of a single audit or financial statement, or annual report, if available.

3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.
  - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.

- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 4 CAPER Monitoring response:

CDBG funding assists the community with much needed infrastructure-type activities; crime prevention activities; assists at-risk populations; assists LMI persons through various nonprofit agencies; and expands economic development opportunities for LMI persons.

The City of Roseville has made much progress in the goal of revitalization of the southeast quadrant of the City through local resources as well as federal assistance. Housing opportunities for low-income homebuyers has been facilitated by MSHDA NSP1 funding involved twelve rehabilitated single-family homes. Macomb County Habitat for Humanity developed one rehabilitated home for LMI individuals. CDBG funds have been targeted to maintain housing stock in this area through its Single Family Housing Rehabilitation Program.

Reducing land costs through the use of CDBG funds for the development of scattered site homes by Habitat for Humanity has minimized barriers to affordable homeownership. The housing rehabilitation needs of special populations, the elderly and frail elderly are addressed by the Special Mobility Grant Program. Under the program, the installation of ramps, stair railings, grab bars and restroom assistance devices are provided at no cost to the homeowner. Up to \$500 of the cost of ramp construction is provided as a grant to the recipients.

All public facility and infrastructure projects have been carried out in a timely manner. These activities have occurred throughout the City to complete and enhance the City's efforts to make sidewalks and streets accessible to those with physical handicaps. The goal of community revitalization has been advanced through CDBG assistance for streetscape improvements along the Gratiot Avenue commercial corridor.

Public services are supported to continue a strong community network of service providers meeting the needs within this community. In the past, these have included such examples of youth recreation (St Vincent de Paul Summer Camp Program & Eastside Teen Outreach), family services (Catholic Services of Macomb), child protection services (Care House), emergency food supply (Lighthouse Outreach Center) and senior home service (CHORES Program). These programs serve special needs for very low, low and moderate-income individuals and families.

Support to organizations serving the homeless furthers the effort to meet priority homeless needs identified in the three-year Consolidated Plan. The City of Roseville CDBG Dept.'s community grants have assisted with emergency shelter operations of Macomb

County Emergency Shelter Team (MCREST). Prevention of homelessness is supported with capacity building assistance to the Macomb Homeless Coalition and HOPE Center.

Priority needs are being addressed by the City's consolidated housing and community development strategy. The physical evidence of newly constructed homes and physical improvements are contributing to a revitalized community. Expenditures in the Roseville Community Development Block Grant (CDBG) are timely. The CDBG funds are essentially committed and expended within the current fiscal year.

Affordable rental units, more timely turn around on the rehabilitation waiting and transitional housing for the homeless ready to leave shelters are still identified as underserved needs. The City of Roseville CDBG staff will continue to work with nonprofit providers and the Continuum of Care process to identify opportunities to address these needs. Overall, the leadership of the City Roseville and its partnerships with community-based non-profit organizations has substantially addressed the major goals generally identified in the 2012-2013 Annual Action Plan. Such partnerships continue to prove invaluable in working together to address the goals of the Consolidated Plan for Housing and Community Development.

## **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 4 CAPER Lead-based Paint response:

The City of Roseville Community Development Block Grant (CDBG) program monitors the existence of lead-based paint hazards and enforces the requirement for the removal of all potential health hazards from its Residential Rehabilitation projects. All projects undertaken by the rehab program are evaluated according to the nature of the request (emergency or non emergency), age of the housing, projected cost of the improvements and household composition to determine if the project will be subject to the lead-based paint hazard reduction program. The CDBG department provides educational materials to every rehab applicant regarding the dangers of lead-based paint hazards. A signed acknowledgement of receiving this information is a permanent part of each rehab client's file. The City Building Inspector successfully completed the state-administered test for certification as Lead-Based Paint Inspector and Lead-Based Paint Assessor.

Although the City of Roseville has certified, the City has chosen to contract out the inspection and analysis for lead in rehab jobs. MJ Environmental, Inc. in Mt Clemens, Michigan has furnished the inspection and analysis for these jobs. The recommendations of Kevin McNeil, the inspector, are incorporated into the specs given to the rehabilitation contractors bidding on the work. The cost of the lead analysis is added to the cost of the rehabilitation work for each property, and becomes part of the homeowner's mortgage agreement with the City.

## **HOUSING**

### **Housing Needs**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 4 CAPER Housing Needs response:

The City's Housing Rehabilitation Program assists the needs of existing homeowners in the community. The goal of the Rehab Program assists with maintaining the integrity of the community through its existing housing stock. Through the City's NSP Program, homes were sold to eligible first-time homebuyers, who received down payment assistance and a twenty-percent subsidy off the purchase of the home, rolled into a 2<sup>nd</sup> MSHDA mortgage.

### **Specific Housing Objectives**

Program Year 4 CAPER Specific Housing Objectives response:

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City of Roseville utilizes the most current (2009) Michigan Building Code for all new construction, as well as for all of the housing rehabilitation work. All construction work, including plumbing, heating, and electrical, must meet these codes to ensure the safety and welfare of the occupants and the adjoining neighborhood. It also assures a lasting quality of workmanship, ameliorating continuous blighting conditions. All ordinances, codes, and policies are continuously reviewed with respect to their affect on the provision of affordable housing to assure that there are no excessive, exclusionary, or discriminatory aspects that may constitute barriers to affordability. There are no present or past policies, inclusive of tax policies, land use controls, zoning ordinances, building codes, fees and charges, growth limits, or returns on residential investment that affect the cost of housing or the incentives to develop, maintain, or improve affordable housing. The Zoning Ordinance allows residential development on lot sizes less than the minimum requirements if the property was originally platted and separately taxed, which substantially reduces the cost of land for new development.

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The Community Development Block Grant Program measures progress in providing affordable housing by the increase in the number of households assisted, the comparison of how many households were assisted versus how many were proposed and whether or not the worst case needs of the city's residents were addressed. The main component of the city's CDBG program to assist in providing affordable housing is the Homeowner Rehabilitation program. The Rehab program brings existing homes up to the current building code standards through household repairs and household appliance replacement (water heaters, furnaces, etc). By maintaining the existing housing stock, homes remain more affordable and contribute to the well-being of the community.

Also, the Senior Chore program helps maintain homes in a similar fashion. Each these households are considered very low income, and the city and the Senior Chore Program have policies in place that can prioritize clients based on their needs. For instance, the homeowner rehabilitation program will assist a resident with the purchase of a furnace during the winter if necessary, bypassing any waiting lists. The Senior Chore Program has the ability to prioritize tasks such as snow removal if there are special circumstances that require immediate attention. These programs have been established to assist the

city's residents. When utilized, these services and if the programs meet the needs of the clientele, then the city can maintain a more affordable housing stock.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Community Development staff find ways to assist homeowners whose homes have fallen into severe disrepair. Often, the only way the city becomes aware of a homeowner in severe economic distress is because their home has been identified as blighted. Commonly, these cases are only reported to the Community Development Department because of a neighbor complaint through the City's Code Enforcement division. Community Development staff works with the Code Enforcement staff to improve the interior and exterior of the home to improve both the living conditions of the resident and the surrounding neighbors.

The housing needs of persons with disabilities are addressed through the ADA Special Mobility Program where the city will install grab bars, ramps, and other repairs to the property to make them accessible to the homeowner. The city also uses the homeowner rehabilitation program to assist disabled people in making their home accessible as well.

## **Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 4 CAPER Public Housing Strategy response:

The City of Roseville Public Housing Authority (PHA) is administered by the City of Roseville Housing Commission. The Commission is composed of five members who are appointed to staggering five year terms by the Roseville City Council. The PHA administers 299 Section 8 Vouchers to qualified families and also manages 102 senior citizen public housing units at the Lawn Street apartments for seniors in the City of Roseville.

The needs of public housing are addressed in the Administrative Plan of the City of Roseville Housing Commission that was submitted in 1999 and revised in 2005. The local goals of the Housing Commission include: expansion of the supply of rental vouchers; provisions of better housing choices; provisions of voucher mobility counseling; outreach to potential landlords; provision of an improved living environment; undertaking of affirmative measures to ensure access to assisted living regardless of race, color, religion, national origin, sex, disability or family status; and the promotion of self-sufficiency and asset development of assisted households. The Roseville Housing Commission reports directly to HUD on its progress in meeting the established goals.

During the reporting period, the City of Roseville CDBG Program worked and referred clients to work with the Housing Commission in locating resources for public housing to build self-sufficiency and financial literacy.

## **Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 4 CAPER Barriers to Affordable Housing response:

No public policies are known that would impede or affect the production of affordable housing units in the City of Roseville. Zoning Ordinances are simply regulatory and do not act as a barrier when new uses of land that would provide more affordable housing are proposed. The rise of several new apartment complexes and duplexes in the city demonstrate the addition of more affordable housing is not restricted. Furthermore, we do not have evidence of any restrictions being proposed in the City of Roseville. The zoning ordinances are used to promote compatible land uses within the city.

### **HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
  - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction's affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

Program Year 4 CAPER HOME/ADDI response:

NOT APPLICABLE UNDER THE CITY OF ROSEVILLE CDBG PLAN.

## HOMELESS

### **Homeless Needs**

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 4 CAPER Homeless Needs response:

The City of Roseville Community Development Department has worked closely with the Macomb Homeless Coalition (MHC) in the development of the Coalition's ten year plan to end chronic homelessness in Macomb County. The Macomb Homeless Coalition, which serves all of Macomb County, set forth goals, coupled with existing programs and agencies

that provide assistance to the homeless and non-homeless, do address some of the priority needs of homeless individuals and families.

On January 23, 2013, The MHC conducted a 2013 unsheltered Point in Time Count of the homeless in Macomb County. This unduplicated count revealed a total of 504 persons in total, which included a total count of 234 persons in emergency shelters; 71 in transitional homes; 199 unsheltered persons. The total count where persons listed their last permanent address in the City of Roseville was 73 persons, including 50 single adults; 13 adults with families; 11 families with children. This survey identified a decrease number of families among the number of homeless for Roseville, but an increase to the overall total homeless persons on a county-wide basis.

The goals and any results to date include:

Goals included developing 15 permanent supportive housing beds for the chronically homeless and 15 supportive housing beds for the other homeless persons. During the Program Year, the Macomb Homeless Coalition did succeed in creating 6 additional beds for the chronically homeless and 17 beds for the other homeless. Developing 15 transitional housing beds for the chronically homeless and 15 transitional beds for other homeless; A continuation of the Community Connection Day event that connects the homeless with mainstream resources, clothing, food, shelters, and services.

Developed in 2005, the Macomb Homeless Coalition began implementing the 10 Year Plan to end chronic homelessness in Macomb County. These are goals of the Macomb Homeless Coalition; however both the City and the Macomb Homeless Coalition will refer an individual or family who are considered at-risk for homelessness to an area agency that currently exists. The City of Roseville has committed CDBG resources to the MCREST emergency shelter and the Macomb Warming Center overnight shelter. Contracts have been signed with each of these shelters for the past six years. Working with the county and surrounding jurisdictions, the city plans to continue its support of the shelters.

As a member of the Macomb HOME Consortium, the City of Roseville is eligible to receive HOME funds to contribute to affordable housing developments within the City limits. The City's goal for the HOME Consortium is to continue to support and expand partnerships with non-profit Community Housing Development Organizations (CHDO), and redevelop targeted neighborhoods with CDBG funds. Moving forward, the City hopes to utilize local CHDO's to redevelop vacant, foreclosed single-families and assist L/M individuals and families with homeownership opportunities.

By utilizing the services of a transitional shelter, an individual or family will be assisted in finding affordable housing through programs such as public housing, tenant based rental assistance, or Section 8 rental vouchers to secure permanent affordable housing. Assistance can continue beyond the point of securing affordable housing by revisiting the services typically available to those who are considered at-risk for homelessness. In addition, as part of the public services portion of the program, the City allocated funding to the following public service agencies:

Although the City does not have an institutional structure to carry out programs to end homelessness however, if the City becomes aware of someone in need of services specifically for the homeless, they will be referred to the City of Roseville. Lastly, by collaborating and working with the Macomb Homeless Coalition, through the ten year plan, this framework makes way for potential funding through HUD SuperNOFA announcements

by addressed needs in a defined manner and through increase collaboration among all vested stakeholders of the community.

## **Specific Homeless Prevention Elements**

1. Identify actions taken to prevent homelessness.

Program Year 4 CAPER Specific Housing Prevention Elements response:

Currently, the City has no strategy for homeless prevention; however, those agencies listed in the Homeless Inventory Section of this plan are able to provide assistance to individuals and families who many not be able to afford food, utility payments, small maintenance to homes, medical expenses, or other emergency situations. Clients are referred to the Macomb Homeless Coalition, who is the lead agency in the County of Macomb.

The Macomb Homeless Coalition, Macomb County's Continuum of Care, has worked with the Family Independence Agency, the Macomb County Jail, State parole officers, hospitals, and county nursing homes to formulate discharge plans that prevent discharge into homelessness. Prior to discharge, wards are prepared for independent living through classes on budgeting, job searches, and driver's training. They are required to open what is often their first bank account. FIA provides any special tools or clothing needed for their first job. Wards are provided with their security deposit, first month's rent, and start-up supplies. This allows those who are employed at discharge to be placed in apartments or other rental units. Those who are unemployed at discharge are usually placed in independent living centers or with family and friends.

## **Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
  - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
  - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
  - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data

- a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
- b. Homeless Discharge Coordination
  - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
- c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 4 CAPER ESG response:

THE CITY OF ROSEVILLE DOES NOT PARTICIPATE IN THE ESG Program.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

Program Year 4 CAPER Community Development response:

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

There are four levels of priority that categorize the different needs within the City, High, Medium, and Low Priority and No Such Need. A category is given a high priority because activities to address this need will be funded by the City during the five year period. The following activities that were funded during the 2012-2013 program year satisfied high priority needs outlined within the Strategic Plan:

Homeowner Rehabilitation Program  
Local Road Resurfacing  
Code Enforcement/ Rodent Control  
Senior Chore Program (MCCSA)  
Program Administration

The city did not fund any projects that were categorized as a low priority or no such need. As indicated in the list above, the majority of the activities that were funded during the program year were considered high priority needs to the city. Only after the high priority needs were satisfied did the city consider funding any medium priority activities. Those activities that were considered medium priority still assisted the low/mod income population as well as the elderly population, the two most important populations that the funding needs to serve.

Overall, during the 2012-2013 program year, 100% of the total funding spent was directed to extremely low, low, and/or moderate-income individuals.

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

No changes to the program objectives were made during the program year.

3. Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Consolidated housing and community development funds were used exclusively to address plan priorities and objectives. All fund expenditures met the broad national objectives of eliminating slums and blight or benefiting low and moderate income persons. The resources available from the United States Department of Housing and Urban Development, HUD, contributed greatly to the City's ability to carry out its housing and community development objectives.

Staff of the City of Roseville's Community Development Block Grant (CDBG) Program has the responsibility of handling certifications of plan consistency for HUD programs. A proposed project's information is reviewed to verify that generally a particular type of project or concept was included and had a priority ranking in the Consolidated Plan. If the project is found to be consistent with the City's Plan, then the Certificate of Consistency is prepared for the CDBG Administrator's signature. Projects that have previously received such certifications are in the areas of supportive housing for special needs persons, home ownership opportunities for low-income individuals.

The City of Roseville demonstrated considerable support for the implementation of all phases of the Macomb HOME Consortium Consolidated Plan, and by the activities of other agencies consistent with the plan. Such support covered the full range of housing and community development including assistance to non-profit housing providers such as Macomb Habitat for Humanity, and by developing a stronger network of rental property and business owners in the area who are willing to participate in the Roseville PHA Section 8 programs. The activities are varied and include, but not limited to, housing rehabilitation, new construction for low-income homeowners and operational support to nonprofit service organizations. Staff regularly updates the Mayor, City Council, and senior management regarding activities that are a part of the Consolidated Plan implementation so that such activities can proceed smoothly and be evaluated according to the City's local goals and objectives.

4. For Funds Not Used for National Objectives

- a. Indicate how use of CDBG funds did not meet national objectives.
- b. Indicate how did not comply with overall benefit certification.

During the reporting period, all funds utilized during the 2010-2011 program year fulfilled a national objective.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

- a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
- b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

No activities were undertaken which triggered Uniform Relocation Act implementation.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
  - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

No full-time jobs were created this reporting period. Two part-time positions were created and funded under the City's Library Monitoring Program, which hired low income individuals from the Solid Ground Transitional Housing facility. This program was developed to enhance transitional housing efforts to foster sustainability for at-risk homeless persons participating in the Library Monitoring Program.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
  - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

All low/mod limited clientele activities had presumed LMC beneficiaries during the program year.

8. Program income received
  - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
  - b. Detail the amount repaid on each float-funded activity.
  - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
  - d. Detail the amount of income received from the sale of property by parcel.

Total program income receipts received during the 2012-2013 reporting year was \$56,199.64. Program income was allocated to the Housing Rehabilitation Programs.

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
  - a. The activity name and number as shown in IDIS;
  - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;

- c. The amount returned to line-of-credit or program account; and
- d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

During the 2012-2013 Program year, the City of Roseville spent funds within the allowable statutory requirements and is in compliance.

10. Loans and other receivables

- a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
- b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
- c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

No float funded activities were undertaken during the program year.

\*Please see attached spreadsheets for details on defaulted, foreclosed, and current loans.

At this time, the city does not anticipate collecting on these loans due to the complexities involved. The city is still pursuing the possibility of collecting on these loans on a case-by-case basis. The City of Roseville made contact with its City Attorney and Trott & Trott to gain details of the foreclosures on each case. After reviewing the defaulted loan amounts, it is typically decided that the City would not pursue its investment when compared to the total amount of the primary loan default.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

No lump sum agreement occurred during the program year.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

The city of Roseville participates in one Housing Rehabilitation Program. The Homeowner Rehabilitation Program provides loans to qualifying individuals who own their home and have it as their primary residence. The Rehab program brings existing homes up to the current building code standards through household repairs and household appliance

replacement (water heaters, furnaces, etc). During the 2011-2012 program year, the city completed twenty-four single-family rehabilitation activities.

For the reporting period, a total of three new three percent loans were received.

\*Please see the spreadsheet for further detailed information.

For the reporting period, a total of eleven new zero-percent loans were received.

\*Please see the spreadsheet for further detailed information.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

The City of Roseville does not have any neighborhood revitalization strategy areas.

### **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 4 CAPER Antipoverty Strategy response:

The City has no specific goals, programs or policies for reducing the number of poverty level families. The City has affordable housing available, whether it is public housing, family rental or Section 8 housing, however, there is a portion of the population that still struggles to make ends meet. When the City learns of struggling individuals, the City will refer them to a local agency or organization such as the Kiwanis, Goodfellows, to assist with some of their expenses. The City will work with these agencies, non-profit organizations and clubs to assist these people in need. The City does not have the funding or staffing available to provide services to the poverty level families within the city, however, by working with the groups mentioned above, some families may have the ability to secure extra income to raise them above poverty level.

## **NON-HOMELESS SPECIAL NEEDS**

### **Non-homeless Special Needs**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 4 CAPER Non-homeless Special Needs response:

The City considers the elderly a specific special need population with the City. The City, as noted earlier, considers the needs of the elderly population a high priority. In order to serve this special population better, the City constructed the Senior Activity Center several years ago. The Senior Activity Center is partially funded by CDBG and General Fund money. The City anticipates that these funding sources will continue to be available to

cover the costs of the Senior Activity Center. The City also works with the Senior Chore program to provide assistance to elderly homeowners.

## Specific HOPWA Objectives

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
  - a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
      - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
      - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
      - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
      - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
    - ii. Project Accomplishment Overview

- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
  - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
  - (3) A brief description of any unique supportive service or other service delivery models or efforts
  - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
- iii. Barriers or Trends Overview
- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
  - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
  - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
  - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 4 CAPER Specific HOPWA Objectives response:

THE CITY OF ROSEVILLE DOES NOT PARTICIPATE IN THE HOPWA PROGRAM.

## OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 4 CAPER Other Narrative response:

In June 2006, the City of Roseville joined with the Charter Township of Clinton, the City of Sterling Heights, and the County of Macomb to form the Macomb HOME Consortium. The City of Roseville is in its fifth year of a five year consolidated plan, which is held by the Macomb HOME Consortium (MHC). With the MHC acting as the lead agency, the County prepares the Consolidated Plan for the HOME Consortium members, and is effective July 1, 2009 through June 30, 2014.

On November 3, 2011, The HUD Detroit Field Office approved the City of Roseville's Amendment to the Consolidated Plan which specifically included the non-housing community development portion of the MHC Plan.

This submission is the result of the collaborative process whereby residents, numerous organizations, representatives from other public bodies, both nonprofit and for profit agencies, and faith based organizations were invited to consult in the preparation of the Consolidated Plan and/or Annual Action Plan.

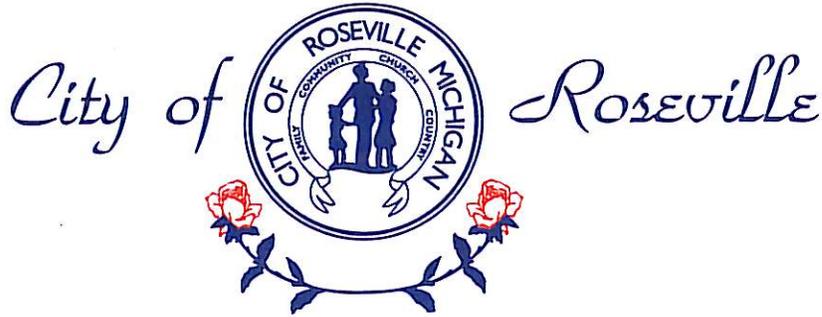
**CDBG Financial Summary Report  
PR 26**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

MAYOR  
JOHN CHIRKUN

MAYOR PRO TEM  
ROBERT TAYLOR

CITY COUNCIL  
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COLLEEN MCCARTNEY  
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CITY MANAGER  
SCOTT A. ADKINS

CITY CLERK  
RICHARD M. STEENLAND

CITY TREASURER  
CATHERINE J. HAUGH

September 23, 2013

Cheryl Y. Mathis, CPD Representative  
Office of Community Planning & Development  
U.S. Department of Housing & Urban Development  
477 Michigan Avenue  
Detroit, MI 48226-2592

RE: CO4PR26  
Community Development Block Grant Program  
Grant No: B-12-MC-26-0010

Dear Ms. Mathis:

Several adjusting entries were required to complete the 2012 Financial Summary Report CO4PR26. These adjustments were necessary to reconcile information compiled in IDIS with amounts reflected on the City of Roseville's General Ledger system.

Line 1 – Unexpended CDBG funds at end of previous program year.

The original CO4PR26 reflected a \$0 beginning balance amount for 2012. An adjusting entry of \$656,673.82 was required. This amount agrees to the unexpended balance reflected on the 2011 CO4PR26.

Line 7 – Adjustment to compute total available.

The original CO4PR26 reflected current year program income to be \$49,964.58. Program income for the 2012 reporting year was \$56,199.64. An adjusting entry of \$6,235.06 was required on line 7 to properly reflect total program income received for 2012.

Line 23 – Program years covered in certification.

Line 24 - Cumulative net expenditures subject to Low/Mod benefit calculation.

Line 25 – Cumulative expenditures benefiting Low/Mod persons

The original CO4PR26 did not identify program years and/or reflect corresponding expenditures to properly determine the 2012 benefit to Low/Mod person's calculation. Accordingly, line 23 was modified to reflect program years 2010 – 2012, the years subject to certification. Line 24 and Line 25 were modified to reflect the total net expenditures and cumulative expenditures incurred subject to the Low/Mod benefit calculation for the same time period ( 2010 \$449,921.34, 2011 \$553,126.93, 2012 \$426,209.22 ).

Line 34 – Adjustment to compute total subject to PS cap.

The original CO4PR26 reflected prior year program income as \$56,092.24. Prior year program income totaled \$55,595.16. This amount agrees to the amount reported as current year program income on the 2011 CO4PR26 report. An adjustment of \$(497.08) was required on line 34 to properly reflect this amount.

29777 GRATIOT, P. O. BOX 290 • ROSEVILLE, MICHIGAN 48066-9021

FAX (586) 445-5402 • TDD: 445-5493

[www.roseville-mi.gov](http://www.roseville-mi.gov)

Bldg. Inspections ..... 445-5450  
City Assessor ..... 445-5430  
City Clerk ..... 445-5440  
City Manager ..... 445-5410  
Code Enforce ..... 445-5447

Community Develop ..... 445-5423  
Controller ..... 445-5417  
Dist. Court ..... 773-2010  
D.P.W. .... 445-5470  
Engineering ..... 445-5445

Fire ..... 445-5444  
Housing ..... 778-1360  
Library ..... 445-5407  
Personnel ..... 445-5412  
Police ..... 775-2100

Purchasing ..... 445-5425  
Recreation (Parks) ..... 445-5480  
Senior Center ..... 777-7177  
Treasurer ..... 445-5420  
Water (Billing) ..... 445-5460  
Water (Garage) ..... 445-5466

Line 44 – Adjustment to compute total PA cap.

The original CO4PR26 reflected current year program income to be \$49,964.58. Program income for the 2012 reporting year was \$56,199.64. An adjusting entry of \$6,235.06 was required on line 44 to properly reflect total program income for 2012.

Please include these adjustments in the overall review of the 2012 CO4PR26 report. If you have questions or need additional information, please contact me at (586)447-4606.

Sincerely,



Michael Connors, Administrator  
Community Development Block Grant



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2012  
ROSEVILLE, MI

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**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	656,673.82
02 ENTITLEMENT GRANT	494,650.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	49,964.58
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	6,235.06
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,207,523.46

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	426,209.22
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	426,209.22
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,996.71
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	501,205.93
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	706,317.53

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	426,209.22
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	426,209.22
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2010 PY: 2011 PY: 2012
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,429,257.49
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,429,257.49
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	25,049.51
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	25,049.51
32 ENTITLEMENT GRANT	494,650.00
33 PRIOR YEAR PROGRAM INCOME	56,092.24
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	(497.08)
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	550,245.16
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	4.55%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	74,996.71
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	74,996.71
42 ENTITLEMENT GRANT	494,650.00
43 CURRENT YEAR PROGRAM INCOME	49,964.58
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	6,235.06
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	550,849.64
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.61%



**IDIS Activity Drawdown Report  
PR 05**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
ROSEVILLE, MI

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REPORT FOR PROGRAM : CDBG  
PGM YR : 2012  
PROJECT : ALL  
ACTIVITY : ALL

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Number	Fund Type	Drawn Amount
2012 1	299	Residential Rehabilitation Program								
				5506310	2	Completed	12/14/2012	B12MC260010	PI	\$34,834.43
				5535978	1	Completed	3/5/2013	B11MC260010	EN	\$42,969.85
				5535978	2	Completed	3/5/2013	B12MC260010	PI	\$8,582.94
				5555578	1	Completed	4/24/2013	B11MC260010	EN	\$10,732.68
				5555578	2	Completed	4/24/2013	B12MC260010	PI	\$5,886.46
			Y	5598472	1	Completed	8/26/2013	B11MC260010	EN	\$29,221.04
			Y	5598472	2	Completed	8/26/2013	B12MC260010	PI	\$6,895.81
				5506310	1	Completed	12/14/2012	B10MC260010	EN	\$19,753.64
										<b>Activity Total</b>
										<b>\$158,876.85</b>
										<b>Project Total</b>
										<b>158,876.85</b>
2012 2	300	Local Road Resurfacing								
				5506333	1	Completed	12/14/2012	B10MC260010	EN	\$16,032.00
				5506333	2	Completed	12/14/2012	B11MC260010	EN	\$146,487.19
				5535978	6	Completed	3/5/2013	B11MC260010	EN	\$14,763.67
										<b>Activity Total</b>
										<b>\$177,282.86</b>
										<b>Project Total</b>
										<b>177,282.86</b>
2012 3	301	Code Enforcement								
				5506317	1	Completed	12/14/2012	B10MC260010	EN	\$4,015.30
				5535978	3	Completed	3/5/2013	B11MC260010	EN	\$602.16
				5555578	3	Completed	4/24/2013	B11MC260010	EN	\$49,675.70
			Y	5598472	3	Completed	8/26/2013	B11MC260010	EN	\$10,706.84
										<b>Activity Total</b>
										<b>\$65,000.00</b>
										<b>Project Total</b>
										<b>65,000.00</b>

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
ROSEVILLE, MI

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Program Year/ Project	Program Administration	IDIS Act ID	Activity Name	Prior Voucher Year Number	Line Voucher Item Status	LOCCS Send Date	Grant Number	Fund Type	Drawn Amount
2012	4	302	Program Administration						
				5506327	1 Completed	12/14/2012	B10MC260010	EN	\$23,916.85
				5535978	5 Completed	3/5/2013	B11MC260010	EN	\$19,672.31
				5555578	4 Completed	4/24/2013	B11MC260010	EN	\$12,906.48
				5598472	4 Completed	8/26/2013	B11MC260010	EN	\$18,501.07
							<b>Activity Total</b>		<b>\$74,996.71</b>
							<b>Project Total</b>		<b>74,996.71</b>
2012	5	303	Senior CHORES Program						
				5506324	1 Completed	12/14/2012	B10MC260010	EN	\$10,341.01
				5535978	4 Completed	3/5/2013	B11MC260010	EN	\$4,677.75
				5555578	5 Completed	4/24/2013	B11MC260010	EN	\$2,939.63
				5598472	5 Completed	8/26/2013	B11MC260010	EN	\$7,091.12
							<b>Activity Total</b>		<b>\$25,049.51</b>
							<b>Project Total</b>		<b>25,049.51</b>
							<b>Program Year 2012 Total</b>		<b>501,205.93</b>

**CDBG Activity Summary Report  
PR 03**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>Count of PR03 Activities of all years that have not been Cancelled</b>	<b>% of PR03 Activities of all years that have not been Cancelled</b>
ROSEVILLE	2012		16	100.00%

PR03-Main BOSMAC Report

Grantee	Rpt Program Year	Metrics	Count of PR03 Activities of prior years that have not been Cancelled	% of PR03 Activities of prior years that have not been Cancelled
ROSEVILLE	2012		16	100.00%

IDIS

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT

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OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT

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PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>Count of PR03 Activities of prior years not Completed</b>	<b>% of PR03 Activities of prior years not completed</b>
ROSEVILLE	2012		2	12.50%

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>Count of PR03 prior years Activities not Completed and Without Accomp Narrative</b>	<b>% of PR03 prior years Activities not Completed and Without Accomp</b>
ROSEVILLE	2012			0.00%

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>PR03 Year Activities</b>	<b>% of PR03 Year Activities</b>	<b>PR03 Year Activities NOT Completed</b>	<b>% of PR03 Year Activities NOT Completed</b>
ROSEVILLE	2012		5	100.00%		0.00%

PR03-Main BOSMAC Report

Grantee	Rpt Program Year	Metrics	PR03 Year Activities without Accomp Narrative	% of PR03 Year Activities without Accomp Narrative	Completed Activities (All_Years) with NO Accomp DATA
ROSEVILLE	2012		1	20.00%	8

PR03-Main BOSMAC Report

Grantee	Rpt Program Year	Metrics	% of Completed Activities (All_Years) with NO Accomp DATA	Prior years Activities with Zero Expenditures	% of Prior Years Activities with Zero Expenditures
ROSEVILLE	2012		50.00%	2	12.50%

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>PR03 Year Activities with Zero Expenditure</b>	<b>% of PR03 Year Activities with Zero Expenditures</b>	<b>Count of Job Activities (All_Years) with 0 Accom or &gt; \$35,000/Job</b>
ROSEVILLE	2012			0.00%	

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>% of Job Activities (All_Years) with 0 Accom or &gt; \$35,000/Job</b>	<b>Ratio of Balance of PI to Draw to Latest Grant Amount</b>
ROSEVILLE	2012		0.00%	0

PR03-Main BOSMAC Report

<b>Grantee</b>	<b>Rpt Program Year</b>	<b>Metrics</b>	<b>PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES</b>	<b>PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES</b>	
ROSEVILLE	2012		4.54%	13.77%	

**Summary of Accomplishments Report  
PR 23**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**



ROSEVILLE

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway		Completed		Program Year Count	Total Activities Disbursed
		Count	Activities Disbursed	Count	Activities Disbursed		
Housing	Rehab, Single-Unit Residential (14A)	0	\$0.00	1	\$158,876.85	1	\$158,876.85
	Acquisition for Rehabilitation (14G)	1	\$0.00	0	\$0.00	1	\$0.00
	Code Enforcement (15)	0	\$0.00	2	\$65,000.00	2	\$65,000.00
	<b>Total Housing</b>	<b>1</b>	<b>\$0.00</b>	<b>3</b>	<b>\$223,876.85</b>	<b>4</b>	<b>\$223,876.85</b>
Public Facilities and Improvements	Street Improvements (03K)	0	\$0.00	1	\$177,282.86	1	\$177,282.86
	<b>Total Public Facilities and Improvements</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$177,282.86</b>	<b>1</b>	<b>\$177,282.86</b>
Public Services	Public Services (General) (05)	0	\$0.00	2	\$25,049.51	2	\$25,049.51
	Homeownership Assistance (not direct) (05R)	1	\$0.00	0	\$0.00	1	\$0.00
	<b>Total Public Services</b>	<b>1</b>	<b>\$0.00</b>	<b>2</b>	<b>\$25,049.51</b>	<b>3</b>	<b>\$25,049.51</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	8	\$74,996.71	8	\$74,996.71
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>8</b>	<b>\$74,996.71</b>	<b>8</b>	<b>\$74,996.71</b>
<b>Grand Total</b>		<b>2</b>	<b>\$0.00</b>	<b>14</b>	<b>\$501,205.93</b>	<b>16</b>	<b>\$501,205.93</b>



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
 Program Year: 2012

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ROSEVILLE

**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Program Year	
			Open Count	Completed Count
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	20
	Acquisition for Rehabilitation (14G)	Housing Units	0	0
	Code Enforcement (15)	Persons	0	12,518
	<b>Total Housing</b>	Housing Units	0	10,288
	Street Improvements (03K)	Persons	0	22,826
	<b>Total Public Facilities and Improvements</b>	Persons	0	938
	Public Services (General) (05)	Persons	0	938
	Homeownership Assistance (not direct) (05R)	Households	0	658
	<b>Total Public Services</b>		0	658
<b>Grand Total</b>			0	24,422
				<b>24,422</b>



ROSEVILLE

CDBG Beneficiaries by Racial / Ethnic Category

	Race	Total Persons		Total Hispanic Persons		Total Households		Total Hispanic Households	
		Housing	Non Housing	Housing	Non Housing	Housing	Non Housing	Housing	Non Housing
	White	0	0	0	0	16	0	0	0
	Black/African American	0	0	0	0	3	0	0	0
	Asian	0	0	0	0	1	0	0	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>
	White	578	78	0	0	0	0	0	0
	Black/African American	0	0	0	0	0	0	0	0
	American Indian/Alaskan Native	0	2	0	0	0	0	0	0
	<b>Total Non Housing</b>	<b>578</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	White	78	0	0	0	3	0	0	0
	Black/African American	0	0	0	0	1	0	0	0
	Asian	0	0	0	0	0	0	0	0
	American Indian/Alaskan Native	0	2	0	0	0	0	0	0
	<b>Total Grand Total</b>	<b>658</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>



ROSEVILLE

**CDBG Beneficiaries by Income Category**

Income Levels	Owner Occupied		Renter Occupied		Persons
	Owner Occupied	Renter Occupied	Owner Occupied	Renter Occupied	
Housing	18	0	0	0	0
Extremely Low (<=30%)	2	0	0	0	0
Low (>30% and <=50%)	0	0	0	0	0
Mod (>50% and <=80%)	20	0	0	0	0
Total Low-Mod	0	0	0	0	0
Non Low-Mod (>80%)	20	0	0	0	0
Total Beneficiaries	0	0	0	0	0
Non Housing	0	0	0	0	0
Extremely Low (<=30%)	0	0	0	0	0
Low (>30% and <=50%)	0	0	0	0	0
Mod (>50% and <=80%)	0	0	0	0	0
Total Low-Mod	0	0	0	0	0
Non Low-Mod (>80%)	0	0	0	0	0
Total Beneficiaries	0	0	0	0	0

**Program Income Report  
PR 09**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

IDIS - PR09

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Program Income Details by Fiscal Year and Program  
ROSEVILLE,MI

Date: 09-16-13  
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Report for Program:6/30/2012  
Voucher Dates:09-01-2013 to

Fiscal Year	Program	Associated Grant Number	Fund Type	Estimated Income for Year	Transaction	Voucher #	Voucher Created	Voucher Type	IDIS Proj. ID	IDIS Actv. ID	Matrix Code	Receipted/Drawn Amount
2011	CDBG	B12MC260010	PI	60,411.40	RECEIPTS							
					DRAWS							
						5083495001	08-22-12		1	286	14A	660.75
						5466908001	08-22-12	PY	1	286	14A	411.41
						5466908003	08-22-12	PY	5	289	15	249.34
												Receipts 660.75
												Draws 660.75
												Balance 0.00
2012	CDBG	B12MC260010	PI	81,365.21	RECEIPTS							
					DRAWS							
						5091514001	11-27-12		1	299	14A	34,834.43
						5098774001	03-01-13		1	299	14A	8,582.94
						5103198001	04-23-13		1	299	14A	5,886.46
						5113336001	08-23-13		1	299	14A	6,895.81
												Receipts 660.75
												Draws 660.75
												Balance 0.00
						5506310002	12-11-12	PY	1	299	14A	34,834.43
						5535978002	03-01-13	PY	1	299	14A	8,582.94
						5555578002	04-23-13	PY	1	299	14A	5,886.46
						5598472002	08-23-13	PY	1	299	14A	6,895.81

Fiscal Year	Program	Associated Grant Number	Fund Type	Estimated Income for Year	Transaction	Voucher #	Voucher Created	Voucher Type	IDIS Proj. ID	IDIS Actv. ID	Matrix Code	Received/Drawn Amount	
												Receipts	56,199.64
												Draws	56,199.64
												Balance	0.00

**3% Interest Loan Report**

**2012 - 2013 Program Year**

**City of Roseville, Michigan**

**Community Development Block Grant Program**

**3% Interest Loan Record - 2012**

<b>Case</b>	<b>Street</b>	<b>Loan Amount</b>	<b>Amount Due</b>	<b>Interest</b>
1573	Quinkert	3,800.00	3,512.88	0.00
1548	Wilfred	5,351.00	784.02	122.14
1387	Oakland	9,468.00	8,282.40	42.02
0403	Park	28,054.66	19,570.00	986.38
1550	Ginley	7,647.53	7,506.19	62.95
1560	Nagel	7,621.00	7,108.43	150.06
1399	Send	11,580.00	7,067.89	233.18
1553	Wenfield	29,734.00	28,818.05	515.58
1542	Chippendale	6,343.00	5,725.32	169.08
0780	Galloway	16,500.00	1,313.02	51.65
1200	Oakdale	40,000.00	37,733.29	0.00
1551	Ronald	4,090.00	3,174.75	105.59
1032	Parkington	4,230.00	1,339.59	55.28
0394	Macel	2,500.00	483.11	8.08
1273	Dale	14,915.00	12,174.33	376.24
0964	Hazelwood	13,145.00	1,831.61	75.10
1433	Chestnut	10,030.00	9,879.65	98.30
1407	Roseville Blvd	23,573.00	20,093.86	569.84
1428	Dale	19,800.00	16,903.10	0.00
1304	Packard	16,832.00	5,297.18	228.87
0995	Koontz	6,925.00	3,619.29	112.21
1412	Chippendale	11,251.00	6,960.50	231.02
1436	Roberts	6,860.00	5,183.86	136.82
1516	Eastland	8,370.00	7,022.98	226.68
0728	Beechurst	21,405.00	15,531.59	121.43
0886	Collingwood	11,919.00	5,998.44	187.66
0532	Asmus	12,224.36	1,322.00	69.55
1154	Pinewood	13,836.00	3,110.70	125.63
1317	12 Mile	15,189.00	5,892.39	193.67
1045	Bigelow	13,336.32	9,791.02	183.01
0395	Lawn	17,493.00	2,828.21	32.43
0839	Packard	8,765.00	1,279.26	55.29
1512	Rose St.	14,958.00	11,378.08	368.92
1388	Groveland	5,675.00	1,760.83	71.69
<b>TOTAL AMOUNT</b>		<b>443,420.87</b>	<b>280,277.82</b>	<b>5,966.35</b>

**3% Interest Loan Report  
Default / Delinquent**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

**3% Delinquent/Default - 2012**

<b>Street</b>	<b>Case #</b>	<b>Pymt. Amt.</b>	<b>3% Loan Balance</b>
Hillview	1305	146.06	11,232.63
Oakland	1387	65.38	8,282.40
Wenfield	1553	164.90	28,818.05
Galloway	780	168.64	1,313.02
Parkington	1032	55.89	1,339.59
Clancy	1153		15,769.16
12 Mile	1086	56.42	7,732.07
Chestnut	1433	69.27	9,879.65
Dale	1428	136.74	16,903.10
Roberts	1436	47.37	5,183.86
Beechurst	728	147.82	15,342.97
Kaufman	1392	177.98	42,215.00
12 Mile	1317	104.89	5,892.39
Bigelow	1045	92.10	9,791.02
		<b>Total</b>	<b>179,694.91</b>

**3% Interest Loan Report  
Foreclosures**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

**3% LOAN FORECLOSURE RECORD**

**JULY 1, 2012- JUNE 30, 2013**

<b>Last Name</b>	<b>First Name</b>	<b>Address</b>	<b>Street</b>	<b>Case #</b>	<b>Bal. Amt.</b>	<b>Foreclosure Note</b>
			Wenfield	1500	9,420.00	Sheriff Sale 7/13/12
			Schram	644	2,645.24	Sheriff Sale 1/4/13

**0% Interest Loan Report  
Deferred Loans**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

**DEFERRED LOAN LIST BY CASE NO.**

<b>NO.</b>	<b>ADDRESS</b>	<b>P. NOTE</b>	<b>AMOUNT</b>	<b>DATE</b>
44	Rymal		9,981.58	03/26/99
80	Beechwood		6,927.45	08/10/07
129	Clancy		6,010.00	06/23/92
153	Grandmont		10,825.00	07/29/99
159	Packard		12,440.00	03/18/97
180	Groveland		16,665.00	08/30/07
192	Dugan		2,169.00	11/30/82
207	Waldorf		10,495.00	06/28/95
238	Leach	490.00	4,927.00	10/12/83
275	Grandmont		3,972.00	09/02/83
279	Dale	925.00	7,310.00	08/19/83
282	Ridgemont		795.00	12/12/83
308	Blumfield		1,670.00	05/31/83
308	Blumfield		935.00	07/12/93
310	Minnesota		22,898.82	10/04/06
317	Ginley		4,310.00	01/13/84
317	Ginley		1,974.00	09/02/87
326	Oakdale	Deceased	5,360.00	02/07/84
343	Colorado		10,000.00	02/01/94
350	Lawn	300.66	21,938.37	02/28/05
382	Dort	245.00	1,664.00	05/25/84
391	Martin		5,360.00	10/02/84
391	Martin		4,175.00	03/06/87
394	Macel		5,515.15	10/03/85
394	Macel		2,824.00	12/13/94
402	Hillview		11,315.00	09/15/95
403	Park	856.00	23,590.98	02/07/04
416	Waverly	125.00	6,910.00	11/06/84
416	taxes del. 9-7-10	Deceased	7,080.00	07/21/87
426	Eastland		22,834.00	04/14/95
468	Margaret	Deceased	1,803.00	12/19/86
486	Susilane	Deceased	6,765.00	07/24/85
486			1,425.00	11/06/85
505	Blair		12,168.90	12/14/98
510	Legion	100.00	9,868.00	04/19/95
533	Ford	Deceased	9,848.00	03/20/87
546	Maple		9,754.00	07/16/87
547	Wiseman	Deceased	19,087.00	07/12/04
560	Ferntree		6,568.00	03/11/87
684	Schram	Deceased	10,000.00	04/17/90
700	Lehner		10,000.00	06/08/90
701	Waldorf		5,475.00	08/20/90
709	Dodge		10,000.00	08/09/90
709	Dodge		900.00	10/12/90

**DEFERRED LOAN LIST BY CASE NO. Continued**

<b>NO.</b>	<b>ADDRESS</b>	<b>P. NOTE</b>	<b>AMOUNT</b>	<b>DATE</b>
711	Fenton		9,710.00	09/20/90
714	Rosemont		9,023.00	10/11/90
719	Hazelwood		9,675.00	01/01/91
719	Hazelwood		1,100.00	02/19/91
744	Clancy		7,335.00	10/31/91
744	Clancy		2,450.00	01/17/91
748	Park		14,918.00	11/26/91
780	Galloway	note	3,500.00	10/26/92
789	Fern		1,095.00	05/27/92
815	Compson		9,895.38	10/28/93
829	Frazho		4,690.00	08/09/94
837	Waverly		13,800.00	01/20/95
854	Clancy		20,944.20	08/03/95
865	Waldron		16,017.45	01/14/03
867	Oakdale		8,819.00	02/21/95
893	Allen		18,512.28	02/24/10
909	Sarmorr		1,825.00	11/28/95
912	Florian		39,744.59	06/18/08
915	Elmhurst		11,095.00	05/01/96
926	Oakridge Manor		2,273.96	10/25/96
933	Rymal		8,360.00	08/20/96
953	Groveland		9,830.00	04/14/00
961	Hoffmeyer		4,267.00	09/14/96
984	Congress	Deceased	39,037.00	03/31/03
1003	Rosemont		1,015.66	04/05/02
1025	Spybrook		10,400.75	10/15/97
1026	Ruthdale		11,015.00	03/31/97
1032	Parkington		4,230.00	04/02/97
1036	Clancy		12,080.00	02/02/98
1040	Arlington		10,291.39	08/24/01
1074	Clancy		22,040.00	05/05/98
1088	Rosemont		9,325.00	07/02/98
1092	Everly	Deceased	8,935.00	06/25/98
1118	Jahns		13,060.96	02/14/01
1130	Grandmont		15,960.00	10/22/03
1135	Mayfield		975.00	02/03/12
1144	Victor		15,025.00	07/13/99
1145	Waldorf		10,060.00	04/19/99
1150	Larkspur		7,909.00	05/17/99
1151	Judith		14,525.00	05/27/99
1152	Garfield	Deceased	7,270.00	06/11/99
1201	Pearl		6,120.85	01/07/00
1205	Waldorf		11,745.00	05/11/00
1212	Commonwealth		9,963.00	01/10/01
1221	Leach	Deceased	37,150.00	11/27/00
1225	Barbara		15,090.00	12/05/00

DEFERRED LOAN LIST BY CASE NO. Continued				
NO.	ADDRESS	P. NOTE	AMOUNT	DATE
1231	Galloway	Deceased	14,614.00	
1234	Eastland		15,025.00	02/05/01
1237	Chippendale		11,985.00	02/20/01
1242	Belanger		10,627.00	03/26/01
1246	Maple		13,927.00	11/16/00
1259	Maple		10,815.00	06/28/01
1260	Kathy		12,125.00	04/15/04
1264	Hoffmeyer		18,795.00	04/30/02
1279	Kaiser		30,832.00	11/06/03
1290	Rock		2,700.00	12/19/01
1303	12 Mile		11,791.00	09/26/02
1319	Essex		12,163.00	05/09/03
1320	Lowell		5,722.00	04/04/03
1324	Victor		14,290.00	09/05/03
1355	Nagel		14,765.00	10/03/03
1357	Voiland		20,885.00	09/12/03
1358	Fortuna		6,300.00	06/20/03
1376	Barbara	Deceased	4,814.73	05/14/04
1376	Barbara	589.73		10/18/04
1376	Barbara	"	4,619.00	08/13/10
1379	O'Neil		19,620.00	10/29/04
1380	Essex		13,840.00	10/12/04
1383	Meier		14,079.50	12/01/04
1393	Barbara		19,950.00	05/23/06
1396	Chippendale		2,707.00	01/25/06
1400	Chippendale	Deceased	5,450.00	04/27/11
1408	Flanagan		10,827.00	09/25/06
1409	Kelly		11,610.00	11/01/06
1410	Clancy		15,215.00	01/18/07
1411	Delaware		10,965.00	10/26/06
1414	Birmingham		19,360.00	02/12/07
1418	Hollywood		11,233.50	1/ /12
1420	Fern	400.00	8,575.00	08/30/07
1421	Frazho		12,615.00	10/22/07
1425	Mayfield		1,700.00	10/30/07
1434	Castle		13,065.00	03/31/09
1500	Wenfield		9,420.00	06/17/09
1501	Waldorf	475.00	16,895.00	04/08/09
1502	Victor		15,230.00	04/20/09
1503	Victor		26,309.00	11/03/08
1503	Victor		7,508.00	03/26/09
1507	Lawn		20,225.00	11/25/08
1508	Ivanhoe		11,760.00	01/30/09
1511	Utica		2,750.00	07/10/09

DEFERRED LOAN LIST BY CASE NO. Continued				
NO.	ADDRESS	P. NOTE	AMOUNT	DATE
1517	Compson		5,925.00	08/21/09
1518	Nagel		4,879.00	09/26/09
1519	Eastland		16,260.00	10/29/09
1521	Martin		4,775.00	10/20/09
1523	Melvin		3,634.00	10/16/09
1524	Lois		11,435.00	11/30/09
1530	Jahns Dr.		3,695.00	11/09/10
1531	Senator		27,960.00	05/09/11
1531	Senator		4,948.00	05/29/13
1533	Marquette		2,415.00	12/09/10
1534	Koontz		3,850.00	12/29/10
1535	Martin		1,085.00	01/31/11
1537	Kennedy		5,770.00	01/24/11
1539	Lehner		3,675.00	05/24/11
1541	Ellis		9,620.00	2/00/12
1543	Birmingham		23,675.00	08/25/11
1544	Kennedy		15,050.00	10/10/11
1546	Rosemont	Deceased	15,445.00	09/12/11
1549	Schram		19,208.00	03/16/12
1557	Beechwood	Deceased	17,625.00	03/30/12
1556	Masonic		15,150.00	02/13/12
1561	Victor		7,585.00	04/03/12
1562	Hayes	Deceased	3,372.00	02/24/12
1564	Oakdale		12,805.00	11/06/12
1566	Blair		2,350.00	02/16/12
1568	Lasslett		1,960.00	03/30/12
1568	Lasslett		4,400.00	07/20/12
1572	Homer		11,353.00	09/05/12
1575	Lawn		7,320.00	10/24/12
1580	Bowman Ct.		15,081.00	03/25/15
1581	McDonald		12,165.00	01/30/13
1582	Phyllis		2,495.00	09/10/12
1585	Ellis		5,188.00	10/19/12
1587	12 Mile		4,350.00	11/02/12
1588	Blair		9,270.00	07/08/13
1589	Blue Island Ct.		4,750.00	11/07/12
1594	Common		1,207.00	04/08/13
TOTAL			1,748,070.45	

**DEFERRED LOAN PAYOFF RECORD**

**JULY 1, 2012- JUNE 30, 2013**

<b>Last Name</b>	<b>First Name</b>	<b>Address</b>	<b>Street</b>	<b>Case #</b>	<b>Date Paid</b>	<b>Amt. Paid</b>
			<b>Galloway</b>	<b>1231</b>	<b>08/02/12</b>	<b>14,614.00</b>

**0% Interest Loan Report  
Deferred Loans - Foreclosures**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**



**Performance Measurement Worksheets**

**2012 - 2013 Program Year**

**City of Roseville, Michigan**

**Community Development Block Grant Program**

<b>Project Name:</b> Residential Rehabilitation Single Family					
<b>Description:</b>	<b>IDIS Project #:</b> 299 <b>UOG Code:</b> MI265286 ROSEVILLE				
Rehabilitation of owner occupied single family homes for low/ mod residents. Loans in zero interest and three percent interest plans, based upon income eligibility. Average loan amount is \$12,500. In addition, funds assist the physically impaired and frail elderly with projects containing ramps, grab bars, and the removal of architectural barriers.					
<b>Location:</b>	<b>Priority Need Category</b>				
City of Roseville -CDBG 29777 Gratiot Avenue Roseville MI 48066	<b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
(7-Objective Category)	\$130,000 Budget + Anticipated \$60,000 in program income = \$190,000. Actual PI received in the amount of \$56,199.64. Total budget with PI received - \$186,199.64.				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 Improve the services for low/mod income persons 3 Increase range of housing options & related services for persons w/ special needs				
<b>Project-level Accomplishments</b>	04 Households	<b>Proposed</b>	20	Accompl. Type:	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>	22		<b>Complete</b>
	Accompl. Type:	<b>Proposed</b>		Accompl. Type:	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
	Accompl. Type:	<b>Proposed</b>		Accompl. Type:	<b>Proposed</b>
		<b>Underway</b>			<b>Underway</b>
		<b>Complete</b>			<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
Twenty households will be rehabilitated.	Total number of households served.	19 Housing Rehab Project; 2 Special Mobility Projects			
14A Rehab; Single-Unit Residential 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>
		<b>Actual Amount</b>			<b>Actual Amount</b>
	Accompl. Type:	<b>Proposed Units</b>		Accompl. Type:	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>
	Accompl. Type:	<b>Proposed Units</b>		Accompl. Type:	<b>Proposed Units</b>
		<b>Actual Units</b>			<b>Actual Units</b>

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	130,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	158,876.85		Actual Amount	
	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	20	Accompl. Type: ▼	Proposed Units	
		Actual Units	22		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Local Road Resurfacing					
<b>Description:</b>	<b>IDIS Project #:</b> 300 <b>UOG Code:</b> MI265286 ROSEVILLE				
CDBG funds will be used to combat crumbling residential roads in eligible low/mod income census tracts. Five (5) roads have been identified as a priority for resurfacing and include Buckhannon (Fernwood to Ronald); Marlene (Buckhannon to Marquette); Hoffmeyer (Buckhannon to Marquette); Barbara (Buckhannon to Marquette); Koontz (Buckhannon to Marquette). Roads are located within eligible census tract 2563.					
<b>Location:</b> Census Tract 2563, Block Group1	<b>Priority Need Category</b> <b>Select one:</b> Public Facilities				
<b>Expected Completion Date:</b> (7-Objective Category)	<b>Explanation:</b> Roads complete. Contractor completed the project on time and unbudget the proposed budget. Residual balances reprogrammed to 2013-14 CDBG Road Resurfacing Project.				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of public improvements for lower income persons 2 3				
<b>Project-level Accomplishments</b>	11 Public Facilities	Proposed	5	Accompl. Type:	Proposed
		Underway			Underway
		Complete	5		Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
5 residential roads repaired	Number of roads repaired in eligible areas of the city.	5 residential roads repaired.			
03K Street Improvements 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	175,495	Fund Source: ▼	Proposed Amt.	
		Actual Amount	175,495		Actual Amount	
	CDBG ▼	Proposed Amt.	100,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	97,717.14		Actual Amount	
	11 Public Facilitie: ▼	Proposed Units	5	Accompl. Type: ▼	Proposed Units	
		Actual Units	5		Actual Units	
	11 Public Facilitie: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Code Enforcement/ Rodent Control						
<b>Description:</b>	<b>IDIS Project #:</b> 301 <b>UOG Code:</b> MI265286 ROSEVILLE					
Community policing activity to improve the health, safety and environment of the city. Code Enforcement Officers will investigate compliance with city's blight or junk ordinance. Officers also investigate and bate for rodent infestation. Activity is funded for CDBG target areas only.						
<b>Location:</b>	<b>Priority Need Category</b>					
City of Roseville -CDBG 29777 Gratiot Avenue Roseville MI 48066	<b>Select one:</b> Owner Occupied Housing					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
(7 Objective Category)	During reporting period, a total of over 9,722 incidents occurred, of which, approximately 3548 or 37% were in eligible census tract/ block groups.					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 Improve the services for low/mod income persons 3					
<b>Project-level Accomplishments</b>	01 People	<b>Proposed</b>	3,000	Accompl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>	3548		<b>Complete</b>	
	Accompl. Type:	<b>Proposed</b>		Accompl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type:	<b>Proposed</b>		Accompl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Officers will investigate 3,000 instances.	Incidents investigated and corrected.	Officers investigated 3,548 code enforcement incidents.				
15 Code Enforcement 570.202(c)	Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type:	<b>Proposed Units</b>		Accompl. Type:	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type:	<b>Proposed Units</b>		Accompl. Type:	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	65,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount	65000		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	3000	Accompl. Type: ▼	Proposed Units	
		Actual Units	3548		Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	CDBG ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Administration		
<b>Description:</b>	<b>IDIS Project #:</b> 302 <b>UOG Code:</b> MI265286 ROSEVILLE	
Funds will be used for general CDBG Program administration and oversight.		
<b>Location:</b> City of Roseville CDBG 29777 Gratiot Avenue Roseville MI 48066	<b>Priority Need Category</b> <b>Select one:</b> Planning/Administration ▼	
<b>Expected Completion Date:</b> (7-Objective Category)	<b>Explanation:</b>	
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. _____ ▼ 2. _____ ▼ 3. _____ ▼	
<b>Project-level Accomplishments</b>	Accompl. Type: ▼ <b>Proposed</b> _____	Accompl. Type: ▼ <b>Proposed</b> _____
	_____ <b>Underway</b> _____	_____ <b>Underway</b> _____
	_____ <b>Complete</b> _____	_____ <b>Complete</b> _____
	Accompl. Type: ▼ <b>Proposed</b> _____	Accompl. Type: ▼ <b>Proposed</b> _____
	_____ <b>Underway</b> _____	_____ <b>Underway</b> _____
	_____ <b>Complete</b> _____	_____ <b>Complete</b> _____
	Accompl. Type: ▼ <b>Proposed</b> _____	Accompl. Type: ▼ <b>Proposed</b> _____
	_____ <b>Underway</b> _____	_____ <b>Underway</b> _____
	_____ <b>Complete</b> _____	_____ <b>Complete</b> _____
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>
General Program administration.		
21A General Program Administration 570.206 ▼	Matrix Codes ▼	
Matrix Codes ▼	Matrix Codes ▼	
Matrix Codes ▼	Matrix Codes ▼	
<b>Program Year 1</b>	Fund Source: ▼ <b>Proposed Amt.</b> _____	Fund Source: ▼ <b>Proposed Amt.</b> _____
	_____ <b>Actual Amount</b> _____	_____ <b>Actual Amount</b> _____
	Fund Source: ▼ <b>Proposed Amt.</b> _____	Fund Source: ▼ <b>Proposed Amt.</b> _____
	_____ <b>Actual Amount</b> _____	_____ <b>Actual Amount</b> _____
	Accompl. Type: ▼ <b>Proposed Units</b> _____	Accompl. Type: ▼ <b>Proposed Units</b> _____
	_____ <b>Actual Units</b> _____	_____ <b>Actual Units</b> _____
	Accompl. Type: ▼ <b>Proposed Units</b> _____	Accompl. Type: ▼ <b>Proposed Units</b> _____
	_____ <b>Actual Units</b> _____	_____ <b>Actual Units</b> _____

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	93983	Fund Source: ▼	Proposed Amt.	
		Actual Amount	74,996.71		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> CHORES - Senior Services Program (MCCSA)						
<b>Description:</b>	<b>IDIS Project #:</b> 303 <b>UOG Code:</b> MI265286 ROSEVILLE					
Macomb County Community Services Agency (MCCSA) will provide snow removal and grass cutting for seniors located within the City of Roseville. Funds may also include light minor home repairs.						
<b>Location:</b>	<b>Priority Need Category</b>					
City-wide assistance MCCSA 21885 Dunham Road Clinton Township, MI 48036	<b>Select one:</b> Public Services					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
(7 Objective Category)	A total of 134 senior residents were served through the Macomb County Community Services Agency's Senior CHORES program.					
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3					
<b>Project-level Accomplishments</b>	01 People	<b>Proposed</b>	60	Accmpl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>	134		<b>Complete</b>	
	Accmpl. Type:	<b>Proposed</b>		Accmpl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accmpl. Type:	<b>Proposed</b>		Accmpl. Type:	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Assist 60 seniors	Assist seniors and disabled.	134 seniors and disabled served.				
05 Public Services (General) 570.201(e)		Matrix Codes				
Matrix Codes		Matrix Codes				
Matrix Codes		Matrix Codes				
<b>Program Year 1</b>	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source:	<b>Proposed Amt.</b>		Fund Source:	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accmpl. Type:	<b>Proposed Units</b>		Accmpl. Type:	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accmpl. Type:	<b>Proposed Units</b>		Accmpl. Type:	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Program Year 2</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
<b>Program Year 3</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
<b>Program Year 4</b>	CDBG ▼	<b>Proposed Amt.</b>	25,225	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>	25049.51		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
01 People ▼	<b>Proposed Units</b>	60	Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>	134		<b>Actual Units</b>		
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
<b>Program Year 5</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		
Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>		
	<b>Actual Units</b>			<b>Actual Units</b>		

## **Attachments**

**2012 - 2013 Program Year  
City of Roseville, Michigan  
Community Development Block Grant Program**

CITY OF ROSEVILLE Report has been submitted.

September 16, 2013

**Section 3 Summary Report**  
 Economic Opportunities for  
 Low and Very Low-Income Persons

**U.S. Department of  
 Housing  
 and Urban Development**  
 Office of Fair Housing  
 and Equal Opportunity

**OMB Approval No.2529-  
 0043**

(exp. 8/17/2015)

**HUD Field Office :**  
 : DETROIT, MI

See Public Reporting Burden Statement below

**1. Recipient Name:**

City of Roseville

**Recipient Address:** *(street, city, state, zip)*

29777 Gratiot Avenue, PO 290  
 Roseville , Michigan 48066

**2. Agency ID:**

102551426

**3. Total Amount of**

**Award:** \$ 494,650  
 Amount of All Contracts  
 Awarded: \$ 292,005

**4. Contact Person:**

Michael S. Connors

**5. Phone:** 586-447-4606

**Fax:** 586-774-8048

**E-Mail:** mconnors@roseville-mi.gov

**6. Reporting Period:** Quarter 4 of Fiscal  
 Year 2012

**7. Date Report Submitted:**

09/16/2013

**8. Program Code-Name:**

7-CDBG-Entitlement

**Program Codes:**

1 = Flexible Subsidy	2 = Section 202/811
3A = Public/Indian Housing Development	3B = Public/Indian Housing Operation
3C = Public/Indian Housing Modernization	4 = Homeless Assistance
5 = HOME Assistance	6 = HOME-State Administered
7 = CDBG-Entitlement	8 = CDBG-State Administered
9 = Other CD Programs	10= Other Housing Programs

**Part I. Employment and Training** (Columns B, C, and F are mandatory fields.)

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<b>A</b> <b>Job Category</b>	<b>B</b> <b>Number of New Hires</b>	<b>C</b> <b>Number of New Hires that are Sec.3 Residents</b>	<b>D</b> <b>% of Section 3 New Hires</b>	<b>E</b> <b>% of Total Staff Hours for Section 3 Employees</b>	<b>F</b> <b>Number of Section 3 Trainees</b>
<b>Professionals</b>	0	0	0.00 %	0.00 %	0
<b>Technicians</b>	0	0	0.00 %	0.00 %	0
<b>Office/Clerical</b>	0	0	0.00 %	0.00 %	0
<b>Officials/Managers</b>	0	0	0.00 %	0.00 %	0
<b>Sales</b>	0	0	0.00 %	0.00 %	0
<b>Craft Workers (skilled)</b>	0	0	0.00 %	0.00 %	0
<b>Operatives (semiskilled)</b>	0	0	0.00 %	20.00 %	0
<b>Laborers (unskilled)</b>	0	0	0.00 %	25.00 %	0
<b>Service Workers</b>	0	0	0.00 %	0.00 %	0
<b>Other (List)</b>	0	0	0.00 %	0.00 %	0
<b>Total</b>	0	0			0

## **Part II. Contracts Awarded**

### **1. Construction Contracts:**

- A. Total dollar amount of all construction contracts awarded on the project \$ 292,005
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 18,650
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 6.40 %
- D. Total number of Section 3 businesses receiving construction contracts 2

### **2. Non-Construction Contracts:**

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 0
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was

awarded to Section 3 businesses	0.00 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

### Part III. Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

**No** Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

**Yes** Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

**Yes** Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

**No** Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

**No** Other; describe below.

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Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in

meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

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**News & Events**

**City Calendar**

<b>NEWS</b>	<i>Post Date</i>
<a href="#">Voter Precinct Changes</a>	<i>09/05/2013</i>
<a href="#">Notice to Public 2012-2013 CDBG Comprehensive Annual Performance Evaluation Report (CAPER)</a>	<i>09/11/2013</i>
<a href="#">Justice Byrne Memorial-Grant Application Notice</a>	<i>06/12/2013</i>
<a href="#">DPW Recycling Center Change</a>	<i>06/06/2013</i>
<a href="#">Neighborhood Watch</a>	<i>05/28/2013</i>
<a href="#">City of Roseville Consolidation of Services Compliance Documents</a>	<i>01/21/2013</i>
<a href="#">Water Department Notice</a>	<i>10/26/2012</i>
<a href="#">Winter Parking Ordinance</a>	
<a href="#">Street Light Outage Reporting</a>	

<b>EVENTS</b>	<i>Post Date</i>
<a href="#">Autumn Corn Roast - 09/22/2013</a>	<i>09/11/2013</i>
<a href="#">35th Annual Big Bird Run - 11/10/2013</a>	<i>08/21/2013</i>
<a href="#">Recreation Authority Fall 2013 Newsletter</a>	
<a href="#">Recreation Authority Upcoming Events</a>	
<a href="#">Senior Center Calendar, Newsletter...</a>	

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  - [Building](#)
  - [Code Enforcement](#)
  - [Engineering](#)
- [City Manager](#)
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- [Recreation Authority](#)
- [Retirement](#)
- [Senior Center](#)
- [Treasurer's Office](#)
- [Water Billing](#)

**Community & Economic Development**

Community & Economic Development  
 Located at City Hall  
 29777 Gratiot Ave, Roseville MI 48066

[Business Resources](#)

Phone: (586) 445-5423  
 Fax: (586) 774-8048  
 Email: [cdbg@roseville-mi.gov](mailto:cdbg@roseville-mi.gov)

Department Director is Glenn Sexton

Community & Economic Development Administrator is Michael Connors  
 Administrative Assistant is Catherine Krueger

**Statement of Services:** The Community Development staff administers the City of Roseville Community Development Block Grant (CDBG) Program. CDBG provides funding for a variety of community programs with the goal of improving the quality of life for moderate income and low income residents. CDBG funding supports housing rehabilitation, code enforcement/rodent control, eligible public improvement projects, community services, services for senior citizens, and mobility assistance for handicapped persons. The City of Roseville Community Development staff works with qualified non-profit organizations, eligible service providers and government agencies to accomplish the goals of the CDBG Program. The Community Development Department administers approximately \$800 thousand in CDBG funds annually.

**Special Services:** For residents 60 years or older who qualify by income, the Community Development Department provides snow shoveling and grass cutting (cost based on income). Preregistration is required for both services. Register for grass cutting from February 1st through March 15th. Register for snow shoveling from September 1st through October 15th. To register for these services please contact the Senior Chores Program directly at 586-469-5228.

**Citizen Participation:** Annually, the Mayor and City Council appoint thirteen community volunteers to the Citizen Advisory Committee (CAC). These volunteers meet with the Community Development staff several times a year to provide input to the CDBG Program; to review home improvement loan applications that require exceptions to the guidelines, to appear at public hearings; and to assist in the development of the annual program budget.

<a href="#">Analysis of Impediments to Fair Housing Choice January 2013</a>
<a href="#">Notice to Public 2012-2013 CDBG Comprehensive Annual Performance Evaluation Report (CAPER)</a>
<a href="#">Notice to Public 2011-2012 CDBG Comprehensive Annual Performance Evaluation Report (CAPER)</a>
<a href="#">Notice to Public 2010-2011 CDBG Comprehensive Annual Performance Evaluation Report (CAPER)</a>
<a href="#">Notice to Public 2009-2010 CDBG Comprehensive Annual Performance Evaluation Report (CAPER)</a>
<a href="#">Neighborhood Stabilization Program Application 2010-2011</a>

Helpful Links:

<a href="#">U.S. Department of Housing and Urban Development (HUD)</a>
<a href="#">Michigan State Housing Development Authority</a>
<a href="#">U.S. Census</a>



**CITY OF ROSEVILLE  
PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN that the City of Roseville has prepared a Comprehensive Annual Performance Evaluation Report (CAPER) for projects funded through the Community Development Block Grant Program for the 2012-2013 Program Year. Copies of the report are available for review at the City of Roseville Department of Community and Economic Development, 29777 Gratiot Avenue, Roseville, Michigan 48066. For further information, contact Michael Connors, Administrator of Community Development, at (586) 445-5423.

City of Roseville CDBG- IDIS Expenditure Reconciliation Fiscal 12-13															
BS&A Account No	IDIS Activity	IDIS Project	Account Name	Budgeted Amounts				Reported Expenditures to Date				Total Expenditures Reported G/L	Difference Budget / Actual Expenditures		
				Approved Budgeted Amounts 2012-2013	Amounts Available Reprogrammed - Open Years	Amounts Reprogrammed - Current Year	Revised Budgeted Amounts 2012-2013	Type	11/26/2012	2/22/2013	4/24/2013			8/22/2013	
251-101-715.000	299	0.0010	Rehab Grants-Fica	-	-	-	-			1,470.12	1,127.79	693.48	406.68	3,698.07	(3,698.07)
251-101-996.000	299	0.0010	Rehab Grants	190,000.00	-	-	190,000.00			53,117.95	50,425.00	15,925.66	35,710.17	155,178.78	34,821.22
251-101-996.004	301	0.0040	Code Enforcement	65,000.00	-	-	65,000.00			4,015.30	602.16	49,675.70	10,706.84	65,000.00	-
251-101-996.006	292	0.0080	MISD	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.033	288	0.0030	Economic Development (REDI)	-	-	-	-			-	-	-	-	-	
251-101-996.018	293	0.0090	Counseling Services	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.019	303	0.0160	Chores	25,225.00	-	-	25,225.00	ps		10,341.01	4,677.75	2,939.63	7,091.12	25,049.51	ps 175.49
251-101-996.020	294	0.0130	Lighthouse	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.021	298	0.0170	Care House	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.022	295	0.0140	Hope Center	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.035	296	0.0150	Macomb Warming Center	-	-	-	-	ps		-	-	-	-	-	ps
251-101-996.026	290	0.0050	Habitat	-	-	-	-			-	-	-	-	-	
251-101-996.027	302	0.0600	Admin Cost	98,930.00	-	-	98,930.00			23,916.85	19,672.31	12,906.48	18,501.07	74,996.71	23,933.29
251-101-996.028	300	0.0280	Street Constuction	175,495.00	100,000.00	-	275,495.00			162,519.19	14,763.67	-	-	177,282.86	98,212.14
251-101-996.036	287	0.0020	Habitat - Brush W/Kindness	-	-	-	-			-	-	-	-	-	
Total Block Grant Expenditures				554,650.00	100,000.00	-	654,650.00			255,380.42	91,268.68	82,140.95	72,415.88	501,205.93	153,444.07
Entitlement - CDBG & PI (Entitlement \$494,650, PI \$60,000)				554,650.00						HUD Entitlement 220,545.99	82,685.74	76,254.49	65,520.07	445,006.29	
Total				554,650.00						Program Income 34,834.43	8,582.94	5,886.46	6,895.81	56,199.64	
Total Revenue										255,380.42	91,268.68	82,140.95	72,415.88	501,205.93	
Difference										-	-	-	-	-	
Date	IDIS Voucher #	Entitlement	Program Income	Other	Total										
11/26/2012	5506310	220,545.99	34,834.43	-	255,380.42	Total Rehab Grant Exp	54,588.07	51,552.79	16,619.14	36,116.85	158,876.85				
2/22/2013	5535978	82,685.74	8,582.94	-	91,268.68	Applied P.I.	(34,834.43)	(8,582.94)	(5,886.46)	(6,895.81)	(56,199.64)				
4/24/2013	5555578	76,254.49	5,886.46	-	82,140.95	Other -	-	-	-	-	-				
8/22/2013	5598472	65,520.07	6,895.81	-	72,415.88	Reported Rehab Grant Exp	19,753.64	42,969.85	10,732.68	29,221.04	102,677.21				
Total		445,006.29	56,199.64	-	501,205.93										