Copies of the disbursement list are now available in the controller's office

Thomas French
[redacted]

August 24, 2009

Roseville City Council
City of Roseville
29777 Gratiot Avenue
Roseville, MI 48066

Dear City Council:

The purpose of this letter is to formally request to be included on the September 8th meeting agenda. I am requesting permission to sell pumpkins for Halloween as a fundraiser for Holy Innocents & Sacred Heart. The dates and hours of operation would be October 1st[h] thru October 31st from 9am – 8pm.

I hope this brief summary will give you the necessary information regarding our planned pumpkin sale. We respectfully ask the City of Roseville to waive the permit charge associated with conducting this sale. With permission from both parishes, I will be their representative at the council meeting.

We appreciate your attention to this matter and look forward to many years of continued community service. If you have any questions, please contact me at [redacted].

Sincerely,

[redacted]

Thomas French
Pumpkin Coordinator

TF/mg

enc.

Notified
9-2-09

INTER-OFFICE MEMO

TO: Glenn Sexton, Building Director
Chief Pachla, Police Department
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: August 31, 2009

RE: Pumpkin Sales
Sacred Heart Church & Holy Innocents Church

Please review the attached request from Tom French to sell pumpkins at Sacred Heart Church and Holy Innocents Church as a fundraiser for the churches, with waiver of fees. The sales would take place from October 1 through October 31 from 9 a.m. – 8 p.m.

Last year both churches received approval for the sale of pumpkins and waiver of fees. There are no problems on file in the Manager's Office regarding this event. Mr. French has provided letters from the Pastors and site plans for both churches.

I will need your recommendations submitted to the Manager's Office by September 2nd so this item may appear on the September 8th City Council agenda.

/yk

Attachment

Sacred Heart Church
18430 Utica Road
Roseville, MI 48066
586-777-9116

August 27, 2009

Roseville City Council
City of Roseville
29777 Gratiot Avenue
Roseville, MI 48066

Dear City Council:

The purpose of this letter is to formally request that Sacred Heart be included on the September 8th agenda. Our parish is requesting permission to sell pumpkins for Halloween as a fundraiser. The dates and hours of operation would be October 1st thru October 31st from 9am – 8pm. We will set up in the east area of our parking lot adjacent to Gratiot Avenue. A drawing is attached for your review.

I hope this brief summary will give you the necessary information regarding our planned pumpkin sale. We respectfully ask the City of Roseville to waive the permit charge associated with conducting this sale. Our representative for this function will be Mr. Tom French, who is also coordinating the pumpkin fundraiser at Holy Innocents. I will try to attend the meeting as well.

We appreciate your attention to this matter and look forward to many years of continued community service. If you have any questions, please contact me at the above number.

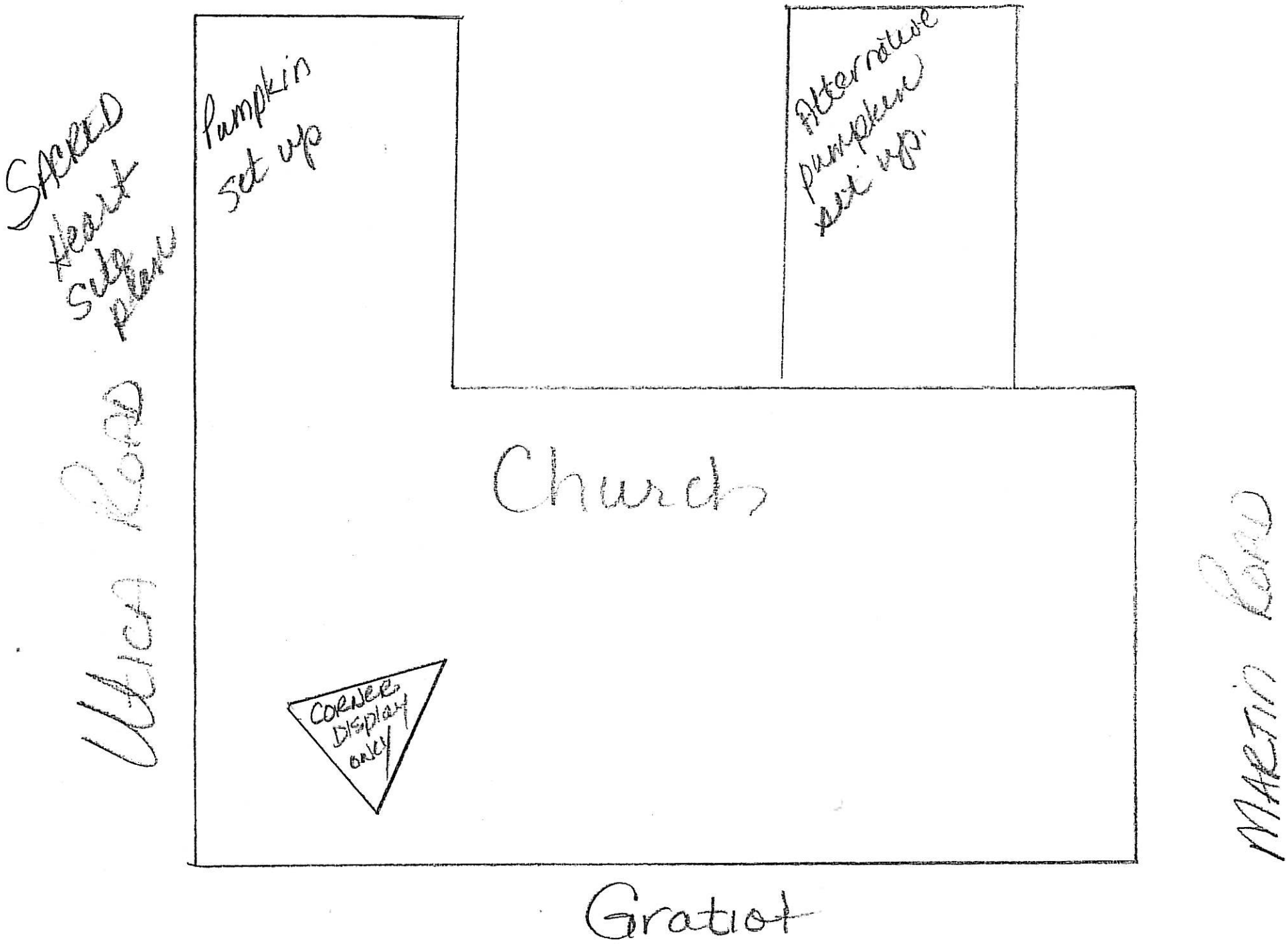
Sincerely,

[redacted]

Rev. Eugene Katcher
Pastor

EK/

enc.


Sacred Heart sub plant
Pumpkin set up
Alternative pumpkin set up.
Ulica Road
Church
Corner Display only
Martin Road
Gratiot

Holy Innocents-St. Barnabas Parish
26100 Ridgemont
Roseville, MI 48066
(586) 777-7543

August 27, 2009

Roseville City Council
City of Roseville
29777 Gratiot Avenue
Roseville, MI 48066

Dear City Council:

The purpose of this letter is to formally request that Holy Innocents be included on the September 8th meeting agenda Our parish is requesting permission to sell pumpkins for Halloween as a fundraiser. The dates and hours of operation would be October 1st thru October 31st from 9am – 8pm. We will set up in the Northeast area of our parking lot adjacent to Frazho Road. A drawing is attached for your review.

I hope this brief summary will give you the necessary information regarding our planned pumpkin sale. We respectfully ask the City of Roseville to waive the permit charge associated with conducting this sale. Our pumpkin coordinator from last year, Mr. Tom French, will represent us at the meeting, as I have a Parish Council meeting that night.

We appreciate your attention to this matter and look forward to many years of continued community service. If you have any questions, please contact the Rectory at 777-7543 or Michelle Glandon at [redacted].

Sincerely,

[redacted]

Michelle Glandon
Business Manager

MG/

enc.

RIDGEMONT

PARKING LOT

FENCED OFF AREA

Grassy Area

SIGN

Dumpsters are up in this area

Fenced AREA

trailer

Office

FRAZHO ROAD

OUT DRIVEWAY

FENCED OFF AREA

PARKING LOT

IN DRIVEWAY

Key Indicate site plan

ROSEVILLE POLICE DEPARTMENT

Inter-office Memo

TO: Steve Truman, City Manager

FROM: Deputy Chief Anthony Cona

DATE: August 31, 2009

RE: Sacred Heart & Holy Innocents Church
Fundraiser/Sale of Pumpkins
October 1st thru the 31st, 2009
9 a.m. until 8 p.m.

The Police Department has reviewed the above request and has no objections to approving it as long as the sales are in compliance with all state and local laws.

AC/hs

INTER-OFFICE MEMO

TO: Glenn Sexton, Building Director
Chief Pachla, Police Department
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: August 31, 2009

RE: Pumpkin Sales
Sacred Heart Church & Holy Innocents Church

Please review the attached request from Tom French to sell pumpkins at Sacred Heart Church and Holy Innocents Church as a fundraiser for the churches, with waiver of fees. The sales would take place from October 1 through October 31 from 9 a.m. – 8 p.m.

Last year both churches received approval for the sale of pumpkins and waiver of fees. There are no problems on file in the Manager's Office regarding this event. Mr. French has provided letters from the Pastors and site plans for both churches.

I will need your recommendations submitted to the Manager's Office by September 2nd so this item may appear on the September 8th City Council agenda.

/yk

Attachment

8-31-09

① Several incidents last year with pumpkins displayed in the Row and on vehicles in the street at ~~#~~ Sacred Heart.

② Recieved several complaints from a Roseville business owner that these sales are hurting his business. [redacted]

INTER-OFFICE MEMO

TO: Glenn Sexton, Building Director
Chief Pachla, Police Department
~~Craig Robertson, Fire Marshal~~
ANDRES MALDONADO FIRE INSPECTOR

FROM: Steve Truman

DATE: August 31, 2009

RE: Pumpkin Sales
Sacred Heart Church & Holy Innocents Church

Please review the attached request from Tom French to sell pumpkins at Sacred Heart Church and Holy Innocents Church as a fundraiser for the churches, with waiver of fees. The sales would take place from October 1 through October 31 from 9 a.m. – 8 p.m.

Last year both churches received approval for the sale of pumpkins and waiver of fees. There are no problems on file in the Manager's Office regarding this event. Mr. French has provided letters from the Pastors and site plans for both churches.

I will need your recommendations submitted to the Manager's Office by September 2nd so this item may appear on the September 8th City Council agenda.

/yk

Attachment Approved 8/31/09. [redacted]

* ALL FIRE LANES TO REMAIN CLEARED!

Holy Innocents-St. Barnabas Parish
26100 Ridgemont
Roseville, MI 48066
(586) 777-7543

August 28, 2009

Mr. Stephen A. Truman
City Manager
City of Roseville
29777 Gratiot Avenue
Roseville, MI 48066

Dear Mr. Truman:

The purpose of this letter is to formally request that Holy Innocents be included on the September 8, 2009 City Council Agenda. Holy Innocents Parish is holding a Hoe Down in lieu of a festival on September 25th & 26th

The Hoe Down activities will be as follows:

Big Raffle	Basket Raffle	50/50 Raffle
Bingo	Food Tent	Beer Tent
Entertainment	Kid's Games	Chicken Drop Bingo
Inflatables	Texas Hold'em	Pony Rides/Petting Zoo
Line Dancing	Square Dancing	Cadillac Cowboys

The hours of operation are:

Friday, September 25	6:00pm - 11:30pm
Saturday, September 26	12:00pm - 11:30pm

I hope this brief summary will give you the necessary information regarding our 2009 Holy Hoe Down. We respectfully ask the City of Roseville to waive charges associated with conducting this event.

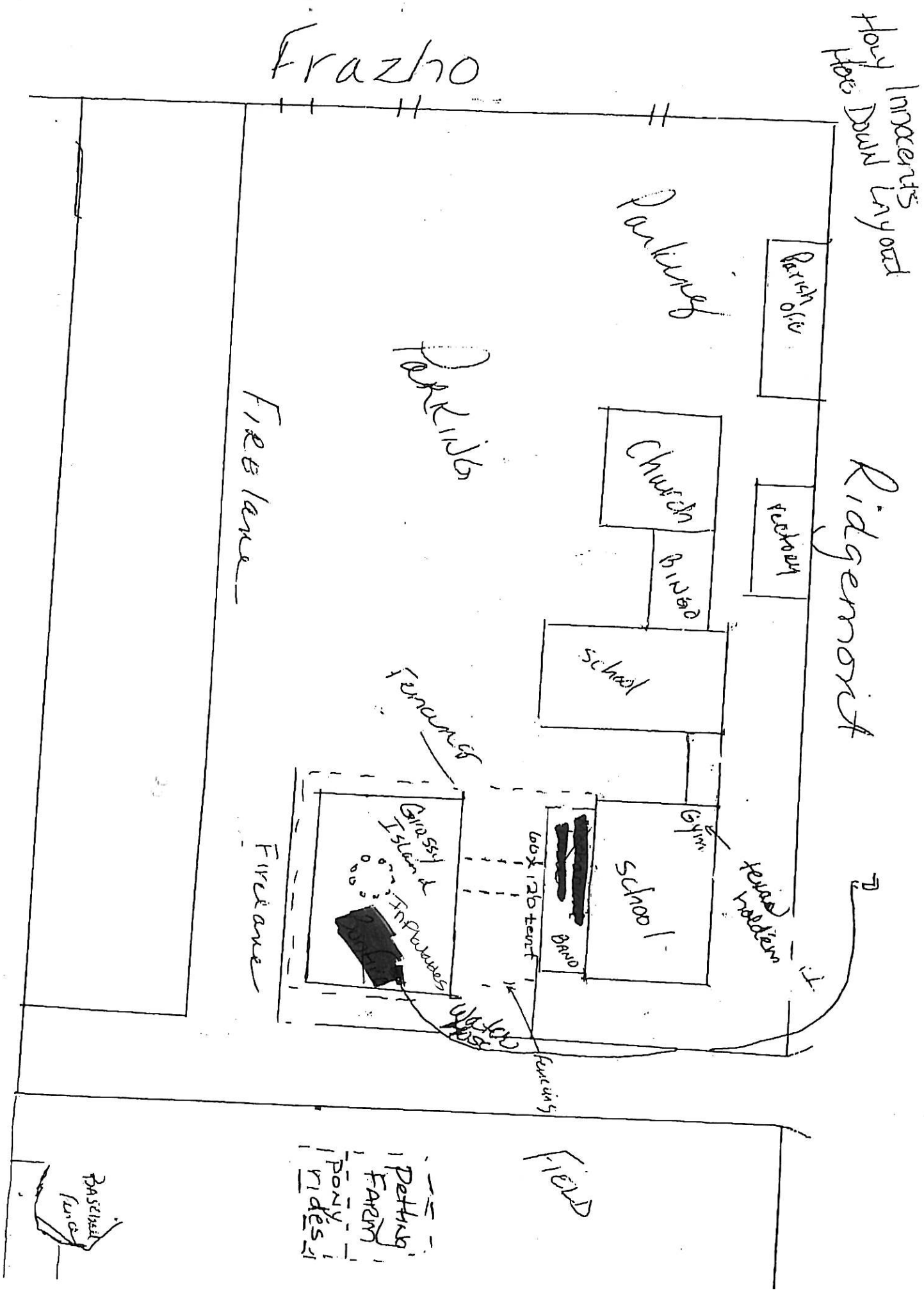
We appreciate your attention to this matter and look forward to many years of continued community service. If you have any questions, please contact the Rectory at 777-7543 or Michelle Glandon at [redacted]

Sincerely,

[redacted]

Michelle Glandon
Hoe Down Chairperson

Notified 9-2-09


Holy Innocents
Hoe Down Layout
Frazho
Parking
Parking
Fire lane
Fire lane
Church
Parish Off.
Rectory
Bingo
School
Ridgemont
Fencing
Grass Island & Inflatables
Gym
School
Band
60x120 tent
Texas holdem
Water
Fencing
Field
Petting Farm
Pony rides
Basketball Court

INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: August 31, 2009

SUBJECT: Holy Innocents Hoe Down
September 25 & 26, 2009

==========

Holy Innocents Church is requesting to conduct a Hoe Down in place of their annual festival on the church grounds September 25 & 26, with waiver of fees. A list of activities and a site plan are attached.

Please review the request and submit a recommendation to the Manager's Office so this item may appear on the September 8th agenda.

yk

att.

ROSEVILLE POLICE DEPARTMENT

Inter-office Memo

TO: Steve Truman, City Manager

FROM: Chief Pachla

DATE: September 2, 2009

RE: Holy Innocents Hoe Down
September 25 & 26, 2009

The Police Department has reviewed the above request and have no objections to approving it as long as the sales are in compliance with all state and local laws.

I have had no complaints regarding traffic from last years event.

MP/hs

INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: August 31, 2009

SUBJECT: Holy Innocents Hoe Down
September 25 & 26, 2009

==========

Holy Innocents Church is requesting to conduct a Hoe Down in place of their annual festival on the church grounds September 25 & 26, with waiver of fees. A list of activities and a site plan are attached.

Please review the request and submit a recommendation to the Manager's Office so this item may appear on the September 8th agenda.

yk

att.

9-1-09

Electrical permit and inspections are required. Please call for inspection 24-48 hrs in advance. [redacted]

INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
~~Craig Robertson, Fire Marshal~~
ANDRES MALDONADO FIRE INSPECTOR

FROM: Steve Truman

DATE: August 31, 2009

SUBJECT: Holy Innocents Hoe Down
September 25 & 26, 2009

==========

Holy Innocents Church is requesting to conduct a Hoe Down in place of their annual festival on the church grounds September 25 & 26, with waiver of fees. A list of activities and a site plan are attached.

Please review the request and submit a recommendation to the Manager's Office so this item may appear on the September 8th agenda.

yk

att.

Approved 8/31/09. [redacted]

* Keep Fire Lane Cleared!!!

CITY OF ROSEVILLE

POLICE DEPARTMENT

APPLICATION FOR LICENSE

Rod Smith [redacted]

PD# 3076

TAG#

TYPE OF LICENSE: MASSAGE THERAPIST

PERIOD OF LICENSE: _____ TO _____

LICENSE FEE $ 25.00 ESCROW $ _____ RECEIPT# _____

STATE LICENSE # _____ MACHINES _____ $ _____

APPLICANT NAME YI JIAN WANG ADDRESS [redacted]

CITY [redacted] STATE [redacted] ZIPCODE [redacted] PHONE [redacted]

DRIVERS LICENSE# [redacted] SOCIAL SECURITY # [redacted]

HEIGHT [redacted] SEX [redacted] EYES [redacted] HAIR [redacted] DATE OF BIRTH [redacted]

NAME OF BUSINESS ESTABLISHMENT Young Shin (Good Health)

ADDRESS OF BUSINESS ESTABLISHMENT MACOMB MALL 32233 GRATIOT AVE.

CITY ROSEVILLE STATE MI. ZIPCODE 48066 PHONE 586 294-2951

TYPE OF GOODS OR SERVICE ACCUPRESSURE MASSAGE

HAVE YOU EVER BEEN CONVICTED OF A CRIME? NO IF YES, GIVE DETAILS:

(DATE, OFFENSE, SENTENCE): _____

VEHICLE LICENSE

IF VEHICLE IS TO BE USED IN CONNECTION WITH BUSINESS:

MAKE _____ YEAR _____ COLOR _____ LICENSE NUMBER _____

MAKE _____ YEAR _____ COLOR _____ LICENSE NUMBER _____

This license is issued subject to conformance by applicant to all ordinances, rules and regulations of the City of Roseville applicable thereto, and may be revoked or suspended by competent authority for just cause.

[redacted]

Signature of Applicant

ROUTING: (Date Routed 8/10/09) K.M.

Date of Application 8-7-09

ok Assessors 8/11/09 S.A.

ok Building Dept 8/12/09 G.S.

___ City Manager

ok Fire Dept 8/10/09

___ Traffic Bureau

ok Treasurer 8/10/09 K.H

ok Other SID P.Rourke 8-28-09

___ Vehicle Inspection

APPROVAL [redacted] 8-31-09

Notified 8-31-09

August 25, 2009

TO: Steve Truman

FROM: Tony Lipinski

RE: 31th Annual Big Bird Run

Please consider this as our request to place on the City Council Agenda the approval to use city streets for the 31th Annual Big Bird Run on:

Sunday, November 8, 2009
10:00 a.m. to 11:30 a.m.

This road run also requires county and state approval, which is coordinated through the Clerk's Office after Council approval.

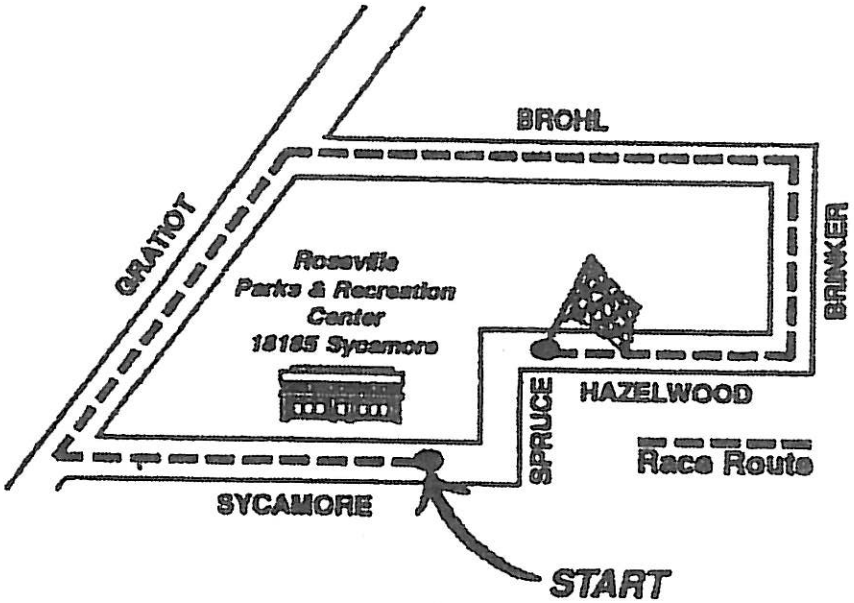
Attached is a map of this year's course. The course is the same as in 2008. If you require further information, please give me a call.

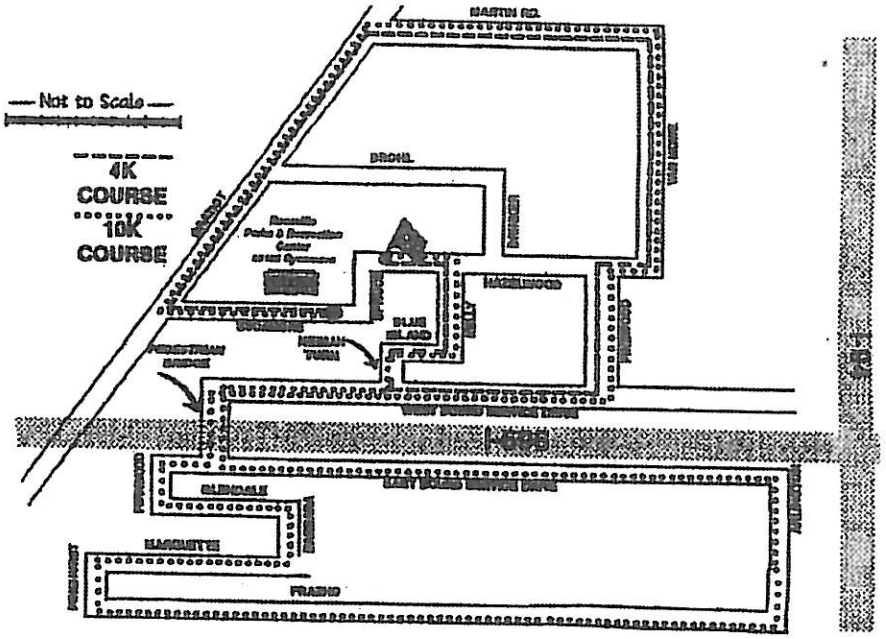
Attachment

AJL/sah

cc: Richard Steenland
Parks & Recreation Board

RACE COURSE





1 Mile Run / Walk

4 K & 10 K Race

Memorandum

TO: Stephen Truman, City Manager

FROM: Peter Provenzano, Assistant City Manager

DATE: September 1, 2009

RE: **2009 Joint Sealing Program**
AEW Project 100-400

Bid Due:	August 20, 2009; 11:00 A.M., Local Time
Bid Advertised:	Macomb Daily and Construction Trade Papers
Present at Opening:	Paul VanDamme, Purchasing Assistant Steven Wietecha, Engineering Scott Lockwood, AEW Engineering Reps from: Scoedeller, Spray Patch Road Repair, Carr's Outdoor Services

Specifications were written for the **2009 Joint Sealing Program** by the Engineering Department. Three (3) bids were received, read and reviewed by AEW Engineering.

The low bid meeting specifications and was submitted by Carr's Outdoor Services, Inc. in the amount of $88,490.00. AEW has worked with Carr's Outdoor Services on similar projects in neighboring municipalities in a satisfactory manner.

Therefore, based on the recommendation from AEW Engineering, it is recommended the bid from **Carr's Outdoor Services, Inc.** be accepted in the amount of **$88,490.00**

If additional information is required, please contact my office.

/jc

Attachments

ANDERSON, ECKSTEIN AND WESTRICK, INC.
51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

August 31, 2009

Mr. Stephen Truman, City Manager
City of Roseville
29777 Gratiot Avenue
Roseville, Michigan 48066

Reference: 2009 Joint Sealing Program
City of Roseville
AEW Project No. 0100-0400

Dear Mr. Truman:

On Thursday, August 20, three (3) bids were received for the project referenced above. Our office has checked the bid tabulation and a copy is attached for your use. The low bidder is Carr's Outdoor Services Inc. with a total bid amount of $88,490.00.

Carr's Outdoor Services has completed similar projects with our office in nearby communities and they have performed satisfactorily.

Based on our experience, availability of funds and bids submitted, we recommend the contract for the **2009 Joint Sealing Program** be awarded to **Carr's Outdoor Services,** 48910 Ford Road, Canton, MI 48187 in the amount of **$88,490.00**.

If you have any questions or need additional information, please advise.

Sincerely,

ANDERSON, ECKSTEIN AND WESTRICK, INC.

[redacted]

Scott Lockwood, PE

Enclosure

cc: Gary Bierl, Department of Public Works
Paul VanDamme, Purchasing
Steve Wietecha, Engineering

\\aew-storage\correspondence\0100\0100-0400\Letters\recaward.docx

ANDERSON ECKSTEIN & WESTRICK
51301 SCHOENHERR ROAD
SHELBY TOWNSHIP, MICHIGAN 48315

BID TABULATION

AEW PROJECT NO.
0100-0400

Project: **2009 Joint Sealing Program**

Owner: **City of Roseville**
Bid Date: August 20, 2009
File O/0100/0100-0400/INSP/BIDTAB.XLS

*Corrected by Engineer

NO.	WORK ITEM	QUANTITY	UNIT	Carr's Outdoor Services Inc. 48910 Ford Rd. Canton, MI. 48187 734-459-8880 UNIT PRICE	AMOUNT	Michigan Joint Sealing, Inc. 28830 W. 8 Mile Ste. 103 Farmington Hills, MI. 48336 248-476-4120 UNIT PRICE	AMOUNT	Scodeller Construction 51722 Grand River Ave. Wixom, MI. 48393 248-374-1102 UNIT PRICE	AMOUNT
1.	Mobilization, Max. 3%	1.000	LS	0.00	0.00	100.00	100.00	2,000.00	2,000.00
2.	Crack Sealing, Conc Pavt	55,000.000	Ft	0.55	30,250.00	0.58	31,900.00	0.72	39,600.00
3.	Resealing Longit Joints with Hot-Poured Rubber	80,000.000	Ft	0.40	32,000.00	0.58	46,400.00	0.72	57,600.00
4.	Resealing Transv Joints with Hot-Poured Rubber	45,000.000	Ft	0.40	18,000.00	0.58	26,100.00	0.72	32,400.00
5.	Crack Sealing, HMA Pavt	1,000.000	Ft	0.40	400.00	0.58	580.00	0.72	720.00
6.	Traffic Control	1.000	LS	0.00	0.00	100.00	100.00	100.00	100.00
	Crew Days	560.000	$/DAY	14.00	7,840.00	11.00	6,160.00	9.00	5,040.00
	TOTAL OF ALL BID PRICES:				**88,490.00**		**111,340.00**		**137,460.00**

September 3, 2009

TO: Steve Truman

FROM: Tony Lipinski

RE: 2010 City Calendar

The bid specifications for the City Calendar includes a clause allowing the City to use the same printer for the subsequent year's calendar printing if the printer agrees to keep the price the same as the previous year. This may be worth doing again since the cost of paper has increased this past year.

Dearborn Lithograph, Inc. has printed the 2008 and 2009 City Calendars at a cost of $14,514.50. They have agreed to renew this price for printing the 2010 City Calendar if we choose to renew their contract.

I also checked on the cost of adding a page (which actually adds 4 pages) to include January, 2011 in the calendar. This would cost and additional $2,276.00. The additional page would also increase the postage cost for mailing the calendar by approximately $200.00. Another possibility is to eliminate printing the map in the calendar and add January, 2011. This adds the additional month and does not increase postage. We could also indicate that the map is available on the City Web Site.

The options for the 2010 Calendar are:

1. Renew the contract for printing and delivery of the 2010 City Calendar similar to the 2009 City Calendar, at a cost of $14,514.50.

2. Renew the contract for printing and delivery of the 2010 City Calendar for $14,514.50, add a page to include January 2011 at a cost of $2,276.00; Total cost $16,790.50.

3. Renew the contract for printing and delivery of 2010 City Calendar, eliminate the map, add January 2011 at a cost $14,514.50. (Map available online).

4. Proceed with Formal Bid Process for printing and delivery of 2010 City Calendar.

Please advise how you would like to proceed with the Calendar. Should a bid process be needed the bid would have to take place as soon as possible. Please let me know if you have any questions on this information.

cc:Parks & Recreation