Copies of the disbursement list are now available in the controller's office

Att. #2

BLOCK PARTY INFORMATION

Block Party to be held August 22, from 12 until 11pm
(date) (time)

on Cole Street, between Dort & Curtis

Contact Person(s): ED Grosshans [redacted]
(name) (phone)

***Must include a contact person's cell phone number, which can be used to reach someone during the block party:** [redacted]

SCHEDULED ACTIVITIES: Please list planned activities and times (even if tentative), for example children's games from 1-2 p.m., adult games from 3-4 p.m., picnic/barbecue from 4:30 to 6:30 p.m., live band from 7-9 p.m., clean-up 9-10 p.m. Please indicate times of any amplified music, whether live or recorded.

Kids games 1 till 3pm
music Played from noon till 11pm (60's theme)
Dinner app served 4 till 6pm
Line dancing 7 till 8 pm
Clean-up app 10 till 11pm

Upon approval by City Council, this form will be stamped "APPROVED" and sent back to the requesting party. It is the responsibility of the requesting party and/or contact person(s) to distribute copies of this "approved" information form to neighbors on adjacent street(s).

Signatures represent 17 houses out of a total of 22 houses on the block. 2 homes are vacant.

Att. #2

BLOCK PARTY INFORMATION

Block Party to be held 8-29-09 (date), from 12 PM (time) until 11 PM

on Lowell Street, between Maple & Edward

Contact Person(s): Carol Locke, Kenneth Locke (name) [redacted] (phone)

***Must include a contact person's cell phone number, which can be used to reach someone during the block party:** Both Contacts are Cells.

SCHEDULED ACTIVITIES: Please list planned activities and times (even if tentative), for example children's games from 1-2 p.m., adult games from 3-4 p.m., picnic/barbecue from 4:30 to 6:30 p.m., live band from 7-9 p.m., clean-up 9-10 p.m. Please indicate times of any amplified music, whether live or recorded.

12pm - Barricades go up
12:30 - 5:00 - Kids play + Adults socialize
5:00 - 6:00 - food preperations
6:00 - 7:00 - Dinner
7:00 - 9:00 - Kids time
9:00 - 10:00 - Adult time
10pm - Barricades come down
10:00 - 11:00 clean up

Upon approval by City Council, this form will be stamped "APPROVED" and sent back to the requesting party. It is the responsibility of the requesting party and/or contact person(s) to distribute copies of this "approved" information form to neighbors on adjacent street(s).

Signatures represent 29 houses out of a total of 36 homes on the block.

Att. #2

BLOCK PARTY INFORMATION

Block Party to be held 8/29/09 (date), from 1:00 pm (time) until 10:00 pm

on Essex Street, between Martin & Northview

Contact Person(s): Heather Rosol [redacted] (name) (phone)

***Must include a contact person's cell phone number, which can be used to reach someone during the block party:** [redacted]

SCHEDULED ACTIVITIES: Please list planned activities and times (even if tentative), for example children's games from 1-2 p.m., adult games from 3-4 p.m., picnic/barbecue from 4:30 to 6:30 p.m., live band from 7-9 p.m., clean-up 9-10 p.m. Please indicate times of any amplified music, whether live or recorded.

Setup 11:30 - 1:00 pm.
Bounce House and Dunk Tank 1:00 pm - 8:00 pm
picnic / BBQ 4:30 - 7:00 pm
Childrens games 2:00 - 4:00 pm
Childrens crafts 1:30 - 2:30 pm
Radio w/ Ipod dock 1:00 pm - 9:00 pm
Clean up 9:00 pm - 10:00 pm

Upon approval by City Council, this form will be stamped "APPROVED" and sent back to the requesting party. It is the responsibility of the requesting party and/or contact person(s) to distribute copies of this "approved" information form to neighbors on adjacent street(s).

Signatures represent 23 houses out of a total of 34 homes on the block. 5 homes are vacant.

Att. #2

BLOCK PARTY INFORMATION

Block Party to be held Aug 29 (date), from 11 (time) until 6

on Greenleaf Street, between 26350 & 26520

Contact Person(s): Pam [redacted] AND MEL [redacted]
(name) (phone)

***Must include a contact person's cell phone number, which can be used to reach someone during the block party:** [redacted] - MEL

SCHEDULED ACTIVITIES: Please list planned activities and times (even if tentative), for example children's games from 1-2 p.m., adult games from 3-4 p.m., picnic/barbecue from 4:30 to 6:30 p.m., live band from 7-9 p.m., clean-up 9-10 p.m. Please indicate times of any amplified music, whether live or recorded.

11 - 1 Barbeque

1-6 Kids Activities:

Bike Riding

Crafts

Games

Upon approval by City Council, this form will be stamped "APPROVED" and sent back to the requesting party. It is the responsibility of the requesting party and/or contact person(s) to distribute copies of this "approved" information form to neighbors on adjacent street(s).

Signatures represent 12 houses out of a total of 14 homes on the block. 2 homes are vacant.

June 7, 2009

City of Roseville - Council Members,

Saint Athanasius Catholic Community on Thirteen Mile and Kelly Road is again making plans for its annual Fun Fest for the weekend of September 11th, 12th, and 13th. This year, as in the past, we are sending a representative to ask the City of Roseville - City Council to approve our request to have this event on our church grounds. We also would like to request that fee's, if any, be waived for our event. We appreicate you taking the time to review our request.

Please see attached information as to the planned events, dates and times.

Yours truly,

[redacted]

John Surhigh
Fun Fest Co-Chair
[redacted]

****

St. Athanasius Church September 11 - 12 - 13

Fun Fest 2009

18720 Thirteen Mile Road, Roseville, MI 48066 586-772-1170

Friday, Sept. 11, 2009

9:00 - 8:00 Flea Market
5:00 - 8:00 Bake Sale
5:30 - 9:00 Kids Games
5:00 - 10:00 Fast Food
6:00 - 9:00 Bingo
6:00 - 11:00 Vegas Tent

Music from 7:00 -11:00 in the Main Tent

5:00-8:00
STEAKOUT

Tickets: $12.50 Advance tickets
Tickets at the door $15.00 per person
And tickets after Sept. 4th are $15.00

Closes at 11:00p.m. - See ya Saturday!

50/50 RAFFLE

Silent Auction
New items each day

Main Raffle
$5,000.00
First Prize

VEGAS

MORE PRIZES

Drawing 8:00 p.m. on Sunday in the Main Tent

Saturday, Sept. 12, 2009

12:00 - 9:00 Kids Games
12:00 - 10:00 Fast Food
12:00 - 8:00 Flea Market
1:00 - 3:00 Bingo
5:00 - 9:00 Bingo
2:00 - 8:00 Bake Sale
5:00 - 11:00 Vegas Tent

"Mess of Music" - DJ 12:00-3:00

****

Tri City Plus 3:00-7:00

Polka Mass at 4:00 in church

" Pork Chop Dinner "

Served 4:00 - 8:00 in Social Hall

Wawel Dance Ensemble at 6:45 in Main Tent

Music from 7:00-11:00 by:
Random Play

BEER TENT

Theme Basket Raffle

Pierogi Sale

CRAFT RAFFLE

TEXAS HOLD'EM

Closes at 11:00p.m. - See ya Sunday!

Sunday, Sept. 13, 2009

12:00 - until gone Bake Sale
12:00 - 6:00 Kids Games
12:00 - 8:00 Fast food
12:00 - 5:00 Flea Market
1:00 - 8:00 Bingo
2:00 - 8:00 Vegas Tent

"MESS OF MUSIC" - DISC JOCKEY
12:00 - 4:00
WITH ELVIS SHOW AT 1:00-2:00

"Baked Chicken Dinner"

Served 12:00-6:00 in Social Hall

Music by:
AMERICAN DREAM 4:00-8:00

Candyland Petting Zoo
Brush, Feed, Pet - 15 Animals
Saturday from 1:00-3:00

Doll & Toy Car Booth

INFLATABLE RIDES

GAMES

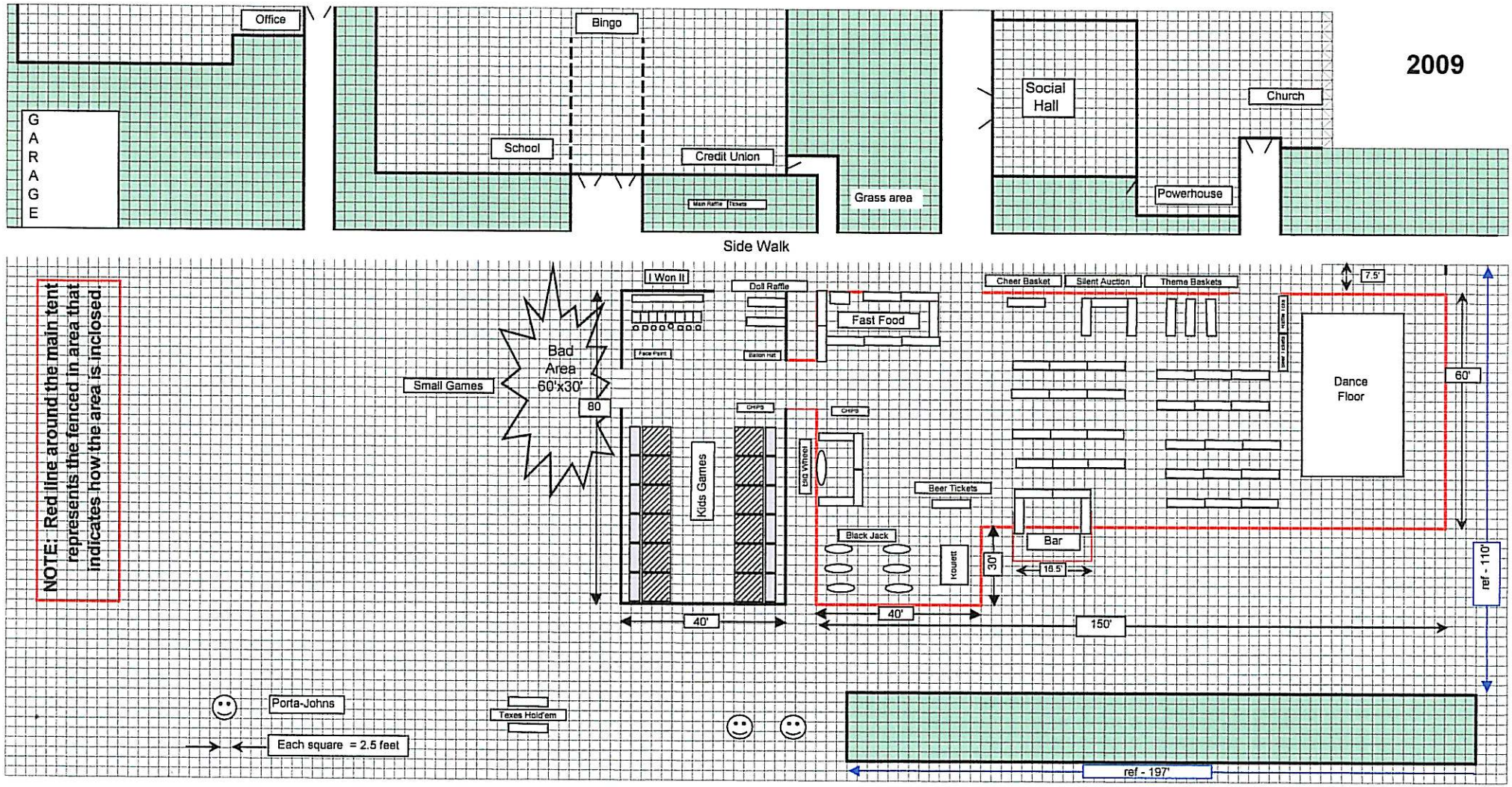
BALLOON HATS

Dunk Tank

ICE CREAM

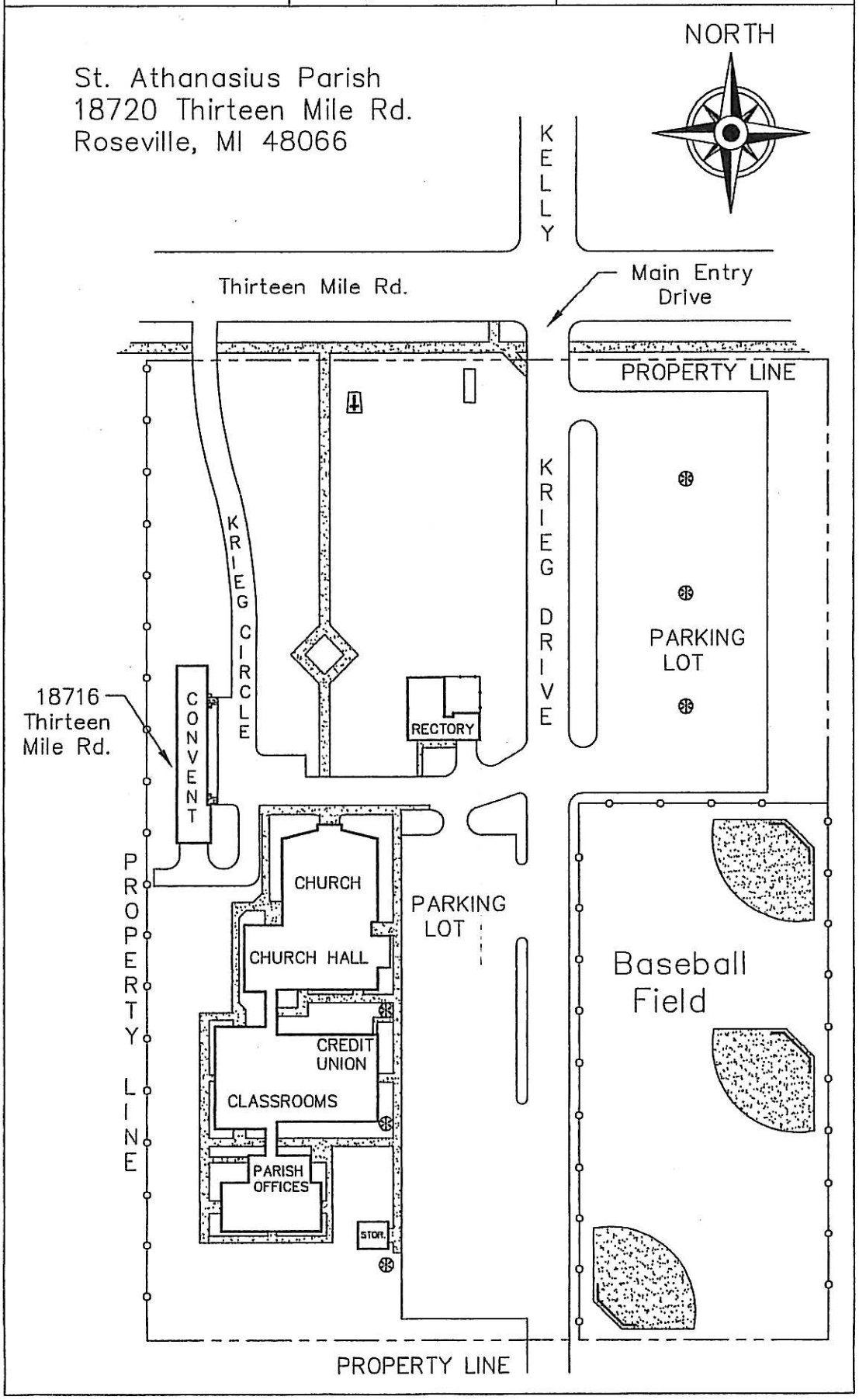
Closes at 9:00p.m. - see ya next year!

2009


Office
GARAGE
Bingo
School
Credit Union
Main Raffle
Tickets
Grass area
Social Hall
Church
Powerhouse
Side Walk
NOTE: Red line around the main tent represents the fenced in area that indicates how the area is inclosed.
Bad Area 60'x30'
Small Games
80
I Won It
Face Paint
Doll Raffle
Baton Hat
Fast Food
CHIPS
Kids Games
Big Wheel
Black Jack
Beer Tickets
Roulett
Cheer Basket
Silent Auction
Theme Baskets
Beer Coolers
Hotel 1000
Dance Floor
Bar
7.5'
60'
30'
18.5'
40'
40'
150'
ref - 110'
ref - 197'
Porta-Johns
Texes Hold'em
Each square = 2.5 feet

St. Athanasius Parish ~ Composite Site Plan

Fence —o—o—	Light Pole ⊛	Scale: NONE



INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: July 21, 2009

SUBJECT: St. Athanasius Church Fun Fest
September 11 – 13, 2009

==========

St. Athanasius Church is requesting permission to conduct their annual Fun Fest on the Church grounds September 11 - 13 with a waiver of fees. A schedule of events and a site plan are attached.

Please review this request and provide a recommendation so this item may appear on the August 11th Council agenda.

yk

att.

Roseville Police Department

Inter-Office Memorandum

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: July 21, 2009

RE: St. Athanasius Fun Fest
September 11 thru September 13, 2009

The Police Department has received and reviewed the above request to conduct a Fun Fest on the church grounds September 11-13, 2009 and has found no objections to approving this event as long as the rules set by the City are followed.

MP/hs

INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: July 21, 2009

SUBJECT: St. Athanasius Church Fun Fest
September 11 – 13, 2009

==========

St. Athanasius Church is requesting permission to conduct their annual Fun Fest on the Church grounds September 11 - 13 with a waiver of fees. A schedule of events and a site plan are attached.

Please review this request and provide a recommendation so this item may appear on the August 11th Council agenda.

yk

att.

7-21-09
No objections, [redacted]

INTER-OFFICE MEMO

TO: Chief Pachla
Glenn Sexton
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: July 21, 2009

SUBJECT: St. Athanasius Church Fun Fest
September 11 – 13, 2009

==========

St. Athanasius Church is requesting permission to conduct their annual Fun Fest on the Church grounds September 11 - 13 with a waiver of fees. A schedule of events and a site plan are attached.

Please review this request and provide a recommendation so this item may appear on the August 11th Council agenda.

yk

att.

APPROVED
ROSEVILLE FIRE DEPARTMENT
FIRE MARSHAL DIVISION
SUBJECT TO

- [x] NOTATIONS
- [x] FIELD INSPECTION
- [ ] CODE COMPLAINT

[redacted]

Fire lanes to remain open.

PROPOSED RESOLUTION

MICHIGAN GREEN COMMUNITIES CHALLENGE
SAMPLE RESOLUTION

WHEREAS, the City of Roseville wants to emphasize the benefits of energy efficiency and conservation;

WHEREAS, the City of Roseville wants to demonstrate that energy efficiency and conservation practices can be applied to the daily governmental operations and to infrastructure projects;

WHEREAS, the City of Roseville seeks to find methods of service delivery and operations that conserve energy and resources, saving taxpayer dollars and protecting and preserving the environment;

WHEREAS, the City of Roseville recognizes that sound energy efficiency and conservation practices can reduce government costs over the long-term;

WHEREAS, the City of Roseville will lead by example to show the practicality and effectiveness of these practices; and

WHEREAS, the City of Roseville seeks to encourage its citizens and businesses to initiate stewardship activities that benefit the environment and their community;

ACCORDINGLY, BE IT RESOLVED, that the City of Roseville accepts the Michigan Green Communities Challenge and pledges to work toward achieving the goals of the ***Basic Challenge*** (Attachment A) over the next three years.

Adopted by the City of Roseville this 11th day of August, 2009.

ATTACHMENT A

MICHIGAN GREEN COMMUNITIES BASIC CHALLENGE

STEP 1: OBTAIN ORGANIZATIONAL SUPPORT (RESOLUTION)
Passage of the support resolution by the governing body is the first essential step toward achieving the Basic Challenge. This resolution acts as a commitment or pledge to work toward the objectives as identified in the Michigan Green Communities Challenge.

Complete the Intention and Progress Survey (Attachment B) online or fax the downloadable survey to the Michigan Green Communities Challenge c/o Michigan Municipal League at 734-622-8083.

STEP 2: ASSIGN RESPONSIBILITY
Establish an energy manager position/responsibility or management team within the unit of local government. Clearly define roles for the management team which may include a sustainability manager, energy manager, or similar title.

Also consider establishing an advisory commission (or "Green Team") composed of local residents and business representatives to advise and assist the local government board on policies and practices dealing with the environment, energy efficiency and conservation.

STEP 3: COLLECT ALL ENERGY DATA FOR GOVERNMENTAL OPERATIONS
Collection of critical data is important aspect of preparing an accurate and significant strategy. It allows for establishing a baseline for future analysis of energy reduction efforts and also allows municipalities to benchmark themselves against similar-sized municipal entities.

Local government agencies spend more than $10 billion a year on energy to provide public services and meet consultant needs while grappling with tightening budgets. Yet nearly one-third of the energy used to run typical government buildings goes to waste.

The Environmental Protection Agency (EPA) provides local and state governments, as well as federal agencies, a proven energy management strategy and no-cost tools to save energy and money and demonstrate their environmental leadership. You may register with the EPA's Energy Star Challenge and use its tools, or an equivalent system, to conduct a baseline emissions inventory of your government facilities.

You should also explore the use of software prepared by the International Council for Local Environmental Initiatives (ICLEI), i.e. CACP 2009 to create a comprehensive accounting of governmental and community energy use, energy spending, greenhouse gas and criteria air pollutant emissions. It will also measure all types of energy use including buildings, vehicles and waste.

Note: The completion and preparation of an Independent Energy Evaluation through the Rebuild Michigan program will satisfy the requirements of Step 3.

STEP 4: ASSESS SITUATION AND IDENTIFY GAPS
Following data collection, a clearer picture of the community's status becomes available. This presents an opportunity to begin setting priorities, identifying low-hanging fruit (projects easily completed at little or no cost), and also shows a community where gaps may exist. When the community can readily identify gaps in its operations, it can begin to address them through planning and implementation.

STEP 5: DEVELOP GOALS AND ACTIVITIES: PLANNING FOR THE FUTURE
Goals and activities should be evaluated and selected. Measurable outcomes should be stated so that progress and achievement can be monitored.

MML provides a document (Attachment C) for suggested goals and activities.

Special Note: Communities applying for funds under the Energy Efficiency and Conservation Block Grant (EECBG) program should evaluate the goals and activities listed in Attachment C to determine is such activities qualify as Eligible Activities under the EECBG Strategy.

STEP 6: MEASURE PERFORMANCE AND QUANTIFY RESULTS
Evaluate the progress made by including formal review processes that compare the outcomes with the projected goals. The evaluation results and information gathered will assist in creating new goals, identifying best practices, and setting new performance goals.

If applicable, the community should review energy use and cost data to measure accomplishments. Energy performance should be compared to baseline information. Measure your results and reward individuals and teams for accomplishments. Document savings opportunities as well as non-quantifiable benefits that can be leveraged for future initiatives.

Celebrate your accomplishments with your community.

MOTION MADE BY:_____

MOTION SECONDED BY:_____

TO AMEND AN ORDINANCE OF THE CITY OF ROSEVILLE AMENDING CHAPTER 217, ' 217-9, RESISTING OR OBSTRUCTING OFFICER IN DISCHARGE OF DUTY, TO PROVIDE FOR REPEALER, SEVERABILITY, AND EFFECTIVE DATE.

CITY OF ROSEVILLE
MACOMB COUNTY, MICHIGAN
ORDINANCE NO._____

THE CITY OF ROSEVILLE ORDAINS:

AN ORDINANCE OF THE CITY OF ROSEVILLE AMENDING CHAPTER 217, ' 217-9, RESISTING OR OBSTRUCTING OFFICER IN DISCHARGE OF DUTY, TO PROVIDE FOR REPEALER, SEVERABILITY, AND EFFECTIVE DATE.

Section 1. Chapter 217, ' 217-9, is hereby amended to provide as follows:

' 217-9 Resisting or Obstructing Officer in Discharge of Duty.

An individual who assaults, batters, wounds, resists, obstructs, opposes, endangers a person who the individual knows or has reason to know is performing his or her duties shall be punished as provided in § 217-20 of this Chapter.

As used in this section:

(a) "Obstruct" includes the use or threatened use of physical interference or force or a knowing failure to comply with a command.

(b) "Person" means any of the following:

(i) A police officer of this state or of a political subdivision of this state, including, but not limited to, the coroner, a motor carrier officer or capitol security officer of the department of state police.

(ii) A conservation officer of the department of natural resources or the department of environmental quality.

(iii) A sheriff or deputy sheriff.

(iv) A firefighter.

(v) An officer duly authorized while serving or attempting to serve or execute any such process, rule or order or for having served or attempting to serve or execute the same.

(vi) A court officer.

Section 2. Repealer. Any section herein that is in conflict is hereby repealed.

Section 3. Severability. If any word, clause, sentence, paragraph or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.

Section 4. Effective Date. The terms and provisions of this ordinance are deemed to be an emergency ordinance which shall become effective upon publication and adoption.

AYES _____

NAYS _____

ABSENT _____

_____
JOHN CHIRKUN, Mayor

Attested:

_____
RICHARD STEENLAND, City Clerk

I, Richard Steenland, City Clerk of the City of Roseville, Macomb County, Michigan, do hereby certify that Ordinance No. _____ was adopted by the City Council of Roseville, assembled in regular session on August _____, 2009. Said Ordinance was posted in the following places:

Roseville Police Station, 29753 Gratiot Avenue
Roseville Public Library, 29777 Gratiot Avenue
Roseville Civic Center, 29777 Gratiot Avenue

Notice of said posting was published in *The Macomb Daily* on August _____, 2009.

_____
RICHARD STEENLAND, City Clerk

Councilperson _____ moved the adoption of the following:

TRAFFIC CONTROL ORDER

CITY OF ROSEVILLE

TCO # 09-01

Whereas, under the provisions of Section 340-19, Sub-Section 257.71 of Ordinance 895 of the Code of Ordinances of the City of Roseville, Michigan, as amended, the City of Roseville Police Department Traffic Bureau is authorized to place and maintain traffic control devices and traffic control signals on any public highway, street, alley or roadway under its jurisdiction, for the purpose of regulating, warning or guiding traffic; and

Whereas, O'NEIL

is/are road(s) under the jurisdiction of the City of Roseville Police Department Traffic Bureau, and, in the interest of public safety, it is deemed necessary to place and maintain certain control devices and/or signals on said road(s) to regulate, warn or guide traffic.

Now, therefore, be it resolved that TRAFFIC GOING NORTHBOUND ON O'NEIL MUST STOP FOR TRAFFIC GOING EAST AND WEST ON MARTIN ROAD.

NOTE:_____

Be it further resolved, that 30" X 30" STOP SIGNS shall be erected to give notice of the regulation hereinbefore established; and

Be it further resolved, that a certified copy hereof be filed with the City Clerk of the City of Roseville, Michigan

Motion supported by Councilperson _____ and carried by the following vote:

Ayes, Councilperson _____ _____ _____

_____ _____ _____ _____

Nays, Councilperson _____ _____ _____

_____ _____ _____ _____

Certification

I, _____, City Clerk of the City of Roseville, Michigan, do hereby certify that the foregoing is a true and complete copy of an excerpt from the minutes of a meeting of the City of Roseville Council, held on _____, _____, A.D., as appears on record in the office of said Clerk; that I have compared it with the original and it is true transcript therefrom.

In testimony whereof, I have hereunto set my hand at Roseville, Michigan, this

_____ day of _____, _____, A.D.

_____

CLERK OF THE CITY OF ROSEVILLE, MICHIGAN

Routing:
White Copy - Original - Clerk's Office
Canary Copy - Police Department
Pink Copy - Engineering Department
Goldenrod Copy - DPW

Councilperson _____ moved the adoption of the following:

TRAFFIC CONTROL ORDER

CITY OF ROSEVILLE

TCO # 09-02

Whereas, under the provisions of Section 340-19, Sub-Section 257.71 of Ordinance 895 of the Code of Ordinances of the City of Roseville, Michigan, as amended, the City of Roseville Police Department Traffic Bureau is authorized to place and maintain traffic control devices and traffic control signals on any public highway, street, alley or roadway under its jurisdiction, for the purpose of regulating, warning or guiding traffic; and

Whereas, O'NEIL

is/are road(s) under the jurisdiction of the City of Roseville Police Department Traffic Bureau, and, in the interest of public safety, it is deemed necessary to place and maintain certain control devices and/or signals on said road(s) to regulate, warn or guide traffic.

Now, therefore, be it resolved that TRAFFIC GOING SOUTHBOUND ON O'NEIL MUST STOP FOR TRAFFIC GOING EAST AND WEST ON MARTIN ROAD.

NOTE:_____

Be it further resolved, that 30" X 30" STOP SIGNS shall be erected to give notice of the regulation hereinbefore established; and

Be it further resolved, that a certified copy hereof be filed with the City Clerk of the City of Roseville, Michigan

Motion supported by Councilperson _____ and carried by the following vote:

Ayes, Councilperson _____ _____ _____

_____ _____ _____ _____

Nays, Councilperson _____ _____ _____

_____ _____ _____ _____

Certification

I, _____, City Clerk of the City of Roseville, Michigan, do hereby certify that the foregoing is a true and complete copy of an excerpt from the minutes of a meeting of the City of Roseville Council, held on _____, _____, A.D., as appears on record in the office of said Clerk; that I have compared it with the original and it is true transcript therefrom.

In testimony whereof, I have hereunto set my hand at Roseville, Michigan, this

_____ day of _____, _____, A.D.

_____

CLERK OF THE CITY OF ROSEVILLE, MICHIGAN

Routing:
White Copy - Original - Clerk's Office
Canary Copy - Police Department
Pink Copy - Engineering Department
Goldenrod Copy - DPW

Interoffice Memo

Date: August 5, 2009

To: City Manager Steve Truman

From: Lt. Thomas Suminski

RE: TCO# 09-01 and 09-02.

The traffic signal is being removed at Martin and O'Neil. This signal has controlled traffic in this area, for several years.

The county has performed Traffic studies and counts, according to Steve Wietecha from our Engineering Office.

I would recommend installing Stop Signs on O'Neil at Martin Rd.

Traffic North on O'Neil must stop for traffic going East and West on Martin Rd.

Traffic South on O'Neil must stop for traffic going East and West on Martin Rd.

Two total Signs shall be installed; regulatory Stop Signs 30"x 30", one sign just North of Martin Rd. on O'Neil to Stop Southbound traffic at Martin Rd. and one sign just South of Martin Rd. on O'Neil to Stop Northbound traffic at Martin Rd.

The Stop Signs shall be installed according to State of Michigan guidelines.

I have attached TCO # 09-01 and 09-02 for City Council consideration.If there are any questions, let me know. Thanks.

Sgt.Greenway and I discussed this matter.

CC

O'Neil File

MEMORANDUM

CITY OF ROSEVILLE

ENGINEERING DEPARTMENT

TO: Steve Truman, City Manager

FROM: Steve Wietecha, Engineering Inspector/Street Administrator

DATE: August 4, 2009

RE: Martin & O'Neil Traffic Signal

Attached are copies of the letters from the Road Commission of Macomb County regarding the traffic study that was conducted and their opinion that a signal is not warranted at Martin Road and O'Neil.

Please note that in August of 2007 we were advised it would cost approximately $6,000.00 to remove the signal and poles. As of today the Road Commission has requested a payment of $2,500.00 to remove the signal and the City has the possibility of $500.00 being returned once costs are finalized. The contractor repaving Martin Road will be removing the poles at a cost of $450.00. This equates to the signal and poles being removed for half the expected cost quoted in 2007.

Please let me know if any further information is required.

Attachments

SW/mcw

COPY

Thomas L. Raymus
CHAIRMAN

Robert M. Sawicki
VICE-CHAIRMAN

Fran Gillett
COMMISSIONER

BOARD OF COUNTY ROAD COMMISSIONERS
OF MACOMB COUNTY
Administration Building
117 S. Groesbeck Highway
Mount Clemens, Michigan 48043
(586) 463-8671

May 24, 2007

Steven Wietecha
Engineering Inspector
City of Roseville
29777 Gratiot, P.O. Box 290
Roseville, MI 48066

Dear Mr. Wietecha:

RE: Proposed Traffic Signal Removal
1) Martin & O'Neal – Location #263

As the existing equipment at the above referenced intersection is reaching the end of its' service life, and the parts required to repair this equipment are no longer being manufactured we have limited capabilities of making the necessary repairs should a failure occur. Therefore, upon your request, we are initiating a review of the intersection of Martin and O'Neal to determine if the need still exists for the traffic signal.

The review will be conducted using the established guidelines and criteria set forth within the ***Michigan Manual on Uniform Traffic Control Devices***. As soon as all the data has been collected, compared to the established guidelines and a sound engineering judgment has been made we will advise you of our findings and recommendations.

Should you have any additional questions, concerns or comments regarding this review please feel free to give me a call.

Cordially,

ROAD COMMISSION OF MACOMB COUNTY

[redacted]

Kenneth E. Webb
Traffic Department Supervisor

KEW/mam

COPY

Thomas L. Raymus
CHAIRMAN

Robert M. Sawicki
VICE-CHAIRMAN

Fran Gillett
COMMISSIONER

BOARD OF COUNTY ROAD COMMISSIONERS
OF MACOMB COUNTY
Administration Building
117 S. Groesbeck Highway
Mount Clemens, Michigan 48043
(586) 463-8671

June 25, 2007

Steven Wietecha
Engineering Inspector
City of Roseville
29777 Gratiot, P.O. Box 290
Roseville, MI 48066

Dear Mr. Wietecha:

RE: Proposed Traffic Signal Removal
1) Martin & O'Neal – RCMC Location #263

A recent review of the above referenced intersection within the City of Roseville for traffic signal removal was initiated by the city based upon the need to modernize the existing traffic signal equipment. The review was conducted in a uniform manner to determine if the need still exists for the traffic signal. Essentially the intersection was reviewed as if it did not currently have a traffic signal currently and whether the Road Commission of Macomb County would recommend a signal to be installed at the location based upon current data.

Based on the review conducted by our Traffic Engineer, Adam Merchant, P.E., P.T.O.E., the intersection no longer meets warrants for a traffic signal. Therefore, it is our recommendation that the traffic signal be placed in a flash operation for a trial period of 30 days. After the trial period, if the city wishes to proceed with the removal of the traffic signal, arrangements can be made. The estimated cost for the removal of this traffic signal is approximately $6,000 and will be 100% the responsibility of the City of Roseville.

Should you agree to a trial period please advise this office in writing as to when and for how long you would like to conduct the trial period.

Cordially,

ROAD COMMISSION OF MACOMB COUNTY

[redacted]

Kenneth Webb
Traffic Department Supervisor

KEW/mam

COPY

Robert M. Sawicki
CHAIRMAN
Fran Gillett
VICE-CHAIR
Thomas L. Raymus
COMMISSIONER

BOARD OF COUNTY ROAD COMMISSIONERS
OF MACOMB COUNTY
Administration Building
117 S. Groesbeck Highway
Mount Clemens, Michigan 48043
www.rcmcweb.org
(586) 463-8671

August 31, 2007

Steven Wietecha
Engineering Inspector
City of Roseville
29777 Gratiot, P.O. Box 290
Roseville, MI 48066

Dear Mr. Wietecha:

RE: Proposed Traffic Signal Removal
1) Martin & O'Neal – RCMC Location #263

The trial period for the flashing traffic signal at the intersection of Martin and O'Neal has been completed. The Road Commission of Macomb County has not received any calls or complaints regarding the operation of this traffic signal.

Based on a review conducted by our Traffic Engineer, Adam Merchant, P.E., P.T.O.E., the intersection no longer meets warrants for a traffic signal. In June 2007 we advised that should the city agree with the removal of the existing traffic signal equipment the approximate cost would be $6,000 and will be 100% the responsibility of the City of Roseville.

At this time we are requesting that the city advise how they would like to proceed. Should they wish to proceed with the removal of the existing traffic signal equipment please advise me in writing and forward a check in the amount of $6,000 made payable to the Road Commission of Macomb County. The city will be billed for 100% of all costs related to the removal of the existing traffic signal to include time, material, equipment and fringe benefits. After all the work has been completed should there be any remaining funds they will be refunded to the city.

If you have any additional comments, concerns or questions regarding this matter please feel free to give me a call.

Cordially,

ROAD COMMISSION OF MACOMB COUNTY

[redacted]

Kenneth E. Webb
Traffic Department Supervisor

KEW/mam

(5) VST PP SL Council Update

Thomas L. Raymus
CHAIRMAN
Robert M. Sawicki
VICE-CHAIRMAN
Fran Gillett
COMMISSIONER

BOARD OF COUNTY ROAD COMMISSIONERS
OF MACOMB COUNTY
Administration Building
117 S. Groesbeck Highway
Mount Clemens, Michigan 48043
(586) 463-8671

July 10, 2006

Harold L. Haugh
Mayor
City of Roseville
29777 Gratiot
P.O. Box 290
Roseville, MI 48066

Dear Mr. Haugh:

RE: Outdated Electrical Traffic Signal Equipment

This letter is to advise and serve as notice that the traffic signal equipment currently installed at the locations on the attached list are nearing the end of their service life. The parts required to repair this equipment are no longer being manufactured; therefore, should a failure occur we will have limited capabilities of repairing the equipment. At that time the traffic signal will have to be placed on flash or removed if a flash operation cannot be established.

In order to prevent being placed in a position of having to remove and/or replace this equipment in an emergency we are requiring that these locations be examined for possible removal or modernization within the next two years. Modernization of these locations will cost approximately $100,000 per location; however, actual estimates will have to be prepared for each location. All costs will be based upon the existing cost sharing agreements and be split accordingly. Estimates for the removal of any equipment can be provided upon request. All modernizations will be required to have vehicle and pedestrian actuation to minimize the disruption to traffic on the main roadways. As these locations do not meet federal requirements for signalization they will not be eligible for any type of federal funding for the modernizations.

Please contact this office as soon as possible with your intent on resolving these issues or should you have any additional questions or concerns.

Cordially,

ROAD COMMISSION OF MACOMB COUNTY

[redacted]

Adam Merchant
Traffic Engineer

RECEIVED
AUG 07 2006

AM/mam

CC: ~~Lt. Thomas Suminski,~~ Roseville PD, 29753 Gratiot, Roseville, MI 48066

Steve Truman, City Manager

Loc. #	Street Name	Cross Street	Controller Type	% State	%RCMC	% Roseville	% Other	Others
2	Groveland	Martin	EF 1034			100		
152	Frazho	Ridgemont	EF 1034			100		
263	Martin	O'Neill	EF 1034			100		
419	Common	Hayes	EF 1034		50	25	25	Warren
434	Beaconsfield	Masonic	EF 1034			100		

Spcl - Ax. 8-4-09

CITY OF ROSEVILLE
IDENTITY THEFT PREVENTION POLICY

Purpose

To establish an Identity Theft Prevention Policy ("Policy") designed to detect, prevent and mitigate identity theft in connection with the opening of a covered account or an existing covered account and to provide for continued administration of the Policy in compliance with the Federal Trade Commission's Red Flags Rule (Part 681 of Title 16 of the Code of Federal Regulations) implementing Sections 114 and 315 of the Fair and Accurate Credit Transactions Act ("FACTA") of 2003.

Under the Red Flag Rule, every financial institution and creditor is required to establish an "Identity Theft Prevention Policy" tailored to its size, complexity and the nature of its operation. Each Policy must contain reasonable policies and procedures to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Policy;
2. Detect Red Flags that have been incorporated into the Policy;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure the Policy is updated periodically, to reflect changes in risks to customers or to the safety and soundness of the creditor from Identity Theft.

Definitions

Identifying information means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including: name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number, unique electronic identification number, computer's Internet Protocol address, or routing code.

Identity theft means fraud committed or attempted using the identifying information of another person without authority.

A *covered account* means:

1. An account that a financial institution or creditor offers or maintains, primarily for personal, family, or household purposes that involves or is designed to permit multiple payments or transactions. Covered accounts include credit card accounts, mortgage loans, automobile loans, margin accounts, cell phone accounts, utility accounts, checking accounts and savings accounts; and
2. Any other account that the financial institution or creditor offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the financial institution or creditor from identity theft, including financial, operational, compliance, reputation or litigation risks.

A *red flag* means a pattern, practice or specific activity that indicates the possible existence of identity theft.

Policy

A. IDENTIFICATION OF RED FLAGS. The City identifies the following red flags, in each of the listed categories:

1. Suspicious Documents.

a. Identification document or card that appears to be forged, altered or inauthentic;
b. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document;
c. Other document with information that is not consistent with existing customer information (such as if a person's signature on a check appears forged); and
d. Application for service that appears to have been altered or forged.

2. Suspicious Personal Identifying Information.

a. Identifying information presented that is inconsistent with other information the customer provides (example: inconsistent birth dates);
b. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a credit report);
c. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent;
d. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address);
e. Social security number presented that is the same as one given by another customer;

f. An address or phone number presented that is the same as that of another person;
g. A person fails to provide complete personal identifying information on an application when reminded to do so (however, by law social security numbers must not be required); and
h. A person's identifying information is not consistent with the information that is on file for the customer.

3. **Suspicious Account Activity or Unusual Use of Account.**

a. Change of address for an account followed by a request to change the account holder's name;
b. Payments stop on an otherwise consistently up-to-date account;
c. Account used in a way that is not consistent with prior use (example: very high activity);
d. Mail sent to the account holder is repeatedly returned as undeliverable;
e. Notice to the City that a customer is not receiving mail sent by the City;
f. Notice to the City that an account has unauthorized activity;
g. Breach in the City's computer system security; and
h. Unauthorized access to or use of customer account information.

4. **Alerts from Others.**

a. Notice to the City from a customer, identity theft victim, law enforcement or other person that it has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.

B. DETECTING RED FLAGS.

1. **New Accounts.** In order to detect any of the Red Flags identified above associated with the opening of a new account, City personnel will take the following steps to obtain and verify the identity of the person opening the account:

a. Require certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification;
b. Verify the customer's identity (for instance, review a driver's license or other identification card);
c. Review documentation showing the existence of a business entity; and/or Independently contact the customer.

2. **Existing Accounts**. In order to detect any of the Red Flags identified above for an existing account, City personnel will take the following steps to monitor transactions with an account:

   a. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email);
   b. Verify the validity of requests to change billing addresses; and
   c. Verify changes in banking information given for billing and payment purposes.

C. **PREVENTING AND MITIGATING IDENTITY THEFT**. In the event City personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

1. **Prevent and Mitigate**.

   a. Continue to monitor an account for evidence of Identity Theft;
   b. Contact the customer;
   c. Change any passwords or other security devices that permit access to accounts;
   d. Not open a new account;
   e. Close an existing account;
   f. Reopen an account with a new number;
   g. Notify the City Manager for determination of the appropriate step(s) to take;
   h. Notify law enforcement; and/or
   i. Determine that no response is warranted under the particular circumstances.

2. **Protect customer identifying information**. In order to further prevent the likelihood of identity theft occurring with respect to City accounts, the City will take the following steps with respect to its internal operating procedures to protect customer identifying information:

   a. Ensure that its website is secure or provide clear notice that the website is not secure;
   b. Ensure complete and secure destruction of paper documents and computer files containing customer information;
   c. Ensure that office computers are password protected and that computer screens lock after a set period of time;
   d. Keep offices clear of papers containing customer information;
   e. Request only the last 4 digits of social security numbers (if any);
   f. Ensure computer virus protection is up to date; and
   g. Require and keep only the kinds of customer information that are necessary for utility purposes.

D. **POLICY UPDATES**. This Policy will be periodically reviewed and updated to reflect changes in risks to customers and the soundness of the City from Identity Theft. The City Manager will consider the City's experiences with Identity Theft situations, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of accounts the City maintains and changes in the City's business arrangements with other entities. After considering these factors, the City Manager will determine whether changes to the Policy, including the listing of Red Flags, are warranted. If warranted, the City Manager will present the City Council with his/her recommended changes and the Council will make a determination of whether to accept, modify or reject those changes to the Policy.

E. **POLICY ADMINISTRATION**.

1. **Oversight**. Responsibility for developing, implementing and updating this Policy lies with an Identity Theft Committee for the City. The Committee is headed by the Assistant City Manager, with the Finance Director comprising the remainder of the committee membership. The Assistant City Manager will be responsible for the Policy administration, for ensuring appropriate training of City staff on the Policy, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the Policy.

2. **Staff Training and Reports**. City staff responsible for implementing the Policy shall be trained either by or under the direction of the Assistant City Manager in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. City staff is required to provide reports to the Assistant City Manager on incidents of Identity Theft, the City's compliance with the Policy and the effectiveness of the Policy.

3. **Specific Policy Elements and Confidentiality**. For the effectiveness of Identity Theft Prevention Policy, the Red Flag Rule envisions a degree of confidentiality regarding the City's specific practices relating to Identity Theft detection, prevention and mitigation. Therefore, under this Policy, knowledge of such specific practices are to be limited to the Identity Theft Committee and those employees who need to know them for purposes of preventing Identity Theft. Because this Policy is to be adopted by a public body and thus publicly available, it would be counterproductive to list these specific practices here. Therefore, only the Policy's general red flag detection, implementation and prevention practices are listed in this document.

Authority & Revisions

This Policy is enacted immediately upon approval of the City Council, as reflected in the regular meeting minutes dated _____ _____, 2009, Revisions to this Policy shall only be enacted when approved by the City Council and reflected in the applicable meeting minutes. This Policy shall be reviewed at least every two years by the Assistant City Manager and updated as appropriate.

Spcl- Disc. 8-4-09

City of Roseville

Memo

To: Steve Truman, City Manager

From: Paul VanDamme, Purchasing Assistant

Date: July 28, 2009

Re: Single Source Vendors

Attached are two Purchase Requisitions #'s POLC1393 and POLC1394 requested by Deputy Chief Berlin. Each is a single source vendor for their products, see attached letters. The first is the Primera XRP 100 disc Blue Ray DVD from international Police Technologies for $10,810. International is the only supplier that can provide this system to work in conjunction with the Visionhawk Server Software in the Police cars. Next are the sixty (60) taser cams for $24,964.17. It is from Michigan Taser Distributing. Michigan Taser is the supplier for the batteries of the current tasers in use that the taser cams attach to.

Both products will be charged against the grant fund 101-101-501.000 and reimbursed by the Byrne Grant. Council will have to approve these purchases due to there their cost and being single source vendors.

If you have any questions please contact Deputy Chief Berlin or myself.

P.

INTERNATIONAL POLICE TECHNOLOGIES

Date:	17-Jul-09
Quoted To:	Roseville Police Department
	29753 Gratiot Ave.
	Roseville, MI 48066
	Deputy Chief Jim Berlin
Quoted By:	International Police Technologies
	4150 South 87th East Ave.
	Tulsa, OK 74145
	Chris Mauser
	724-825-0286
	cmauser@policetechnologies.com
Quote #:	**071709-1305**

VisionHawk In Car Unit

Quantity	Description	Unit Price	Extension
1	Primera 100 Disc XRP Blu-Ray DVD Robot - 3 Year Warranty	$10,995.00	$10,995.00
1	Shipping	$35.00	$35.00
1	VisionHawk Server Software Update Installation	$0.00	$0.00
1	OnLine training for Disc Plusblisher and VisionHawk Software	$0.00	$0.00
1	2% Discount for Payment upon Order**	-$219.90	-$219.90
	Sub-Total for In Car Units		**$10,810.10**

****Discount only applies to pre-payment terms**

INTERNATIONAL POLICE TECHNOLOGIES
GSA CONTRACTOR

July 17, 2009

City of Roseville
29753 Civic Center Blvd.
Roseville, MI 48066

Dear Deputy Chief Berlin:

This letter is to confirm that International Police Technologies is the only supplier that can provide the hardware, software, installation support and training necessary for the implementation of the Primera XRP 100 disc Blu Ray DVD publisher to work in conjunction with the VisionHawk Server Software provided solely by International Police Technologies.

International Police Technologies will be installing and supporting the software update to allow Roseville Police Department to effectively use the device listed above. International Police Technologies will also be providing the training to ensure efficient use.

IPT fully supports the agency with 24/7 software technical support and free software updates for the life of the system. If I can be of further assistance please let me know.

Regards,

[redacted]

Chris Mauser
Vice President of Sales
International Police Technologies
4150 S. 87 E. Ave
Tulsa, OK 74145
cmauser@policetechnologies.com
724-825-0286 (mobile)

17800 N. 85th St. * Scottsdale, Arizona * 85255 * 1-480-991-0797 * Fax 1-480-991-0791 * www.taser.com

To Whom It May Concern;

This letter is to confirm TASER™ International, Inc. is the sole source manufacturer of the less-lethal electro muscular disruption, electronic control devices (EMD/ECD) TASER X26 Model 26000, 26001, 26005, 26011, 26012, 26013, 26014, 26015, 26016, 26017, 26018, 26019, 26020, 26021, 26022, 26023, 26024, 26025, 26026, 26027, and 26028.

TASER international is also the sole source manufacturer of the patented less-lethal Electro Muscular Disruption (EMD/ECD) TASER Brand M26, Model 44000 and 44005.

TASER International is also the sole source manufacturer of the patented, 15-foot Air Cartridges, Model 34200, and the patented, 21-foot, 25-foot,and 35-foot Air Cartridges, Model 44200, 44203, 44205,and 44206. The Air Cartridges are required for the unit to function in the remote TASER mode.

TASER International is also the sole source manufacturer of the patented TASER Cam, Model 26750 (full video and audio) and 26753 (full video and **NO** audio). This accessory item can be downloaded by USB patented, TASER Cam Download Kit Model 26737.

These are some of the unique features of the company:

Incorporated since 1993, TASER International is the forerunner of research and development in this field. The company has 15 years of manufacturing experience for these highly technological less lethal weapons and has over 8000 agencies deploying TASER brand products.

TASER International is housed in a state of the art 100,000 sq. ft. building with over 250 employees. There is 33,000 sq. ft for production, 33,000 sq. ft. for operations and engineering and, 33,000 sq. ft. (two stories) for warehousing and shipping.

The company has a state of the art TASER Training Academy on site featured with 48 desks equipped with power and internet access, safety mats, heavy bags, and the IES Interactive MILO training simulator.

Training is geared toward the special needs of the military, law enforcement officers, medical personnel, private citizens, and instructor certification. Force options and decision making tactics, medical issues, weapon maintenance, and personal safety are just a few of the topics covered in the offered courses.

TASER International is the only ECD (Electronic Control Device) manufacturer who has an extensive mechanical engineering, electrical engineering, and technical staff that all contain the requisite comprehensive and technical knowledge and expertise essential in manufacturing these highly technological electronic control weapons.

TASER International's ADVANCED TASER M26 and X26 are the most extensively studied less lethal weapons on the market today. T ASER International is the only weapons company in the world with both a scientific and medical advisory board comprised of world-class experts who provide critical insights to help the company design and test the safest devices possible.

These are some of the unique features the ADVANCED TASERS M26 and X26 have that are not found with other Electronic Control Devices:

The ADVANCED TASER M26 and X26 are the only less-lethal ECD weapons systems that can stop an aggressive, focused, combat trained attacker.

The ADVANCED TASER M26 and X26 are the only less-lethal ECD weapons systems that are compatible with the X-rail, a universal mount that will mount to anything with a Picatinny rail and utilizes a quick release mechanism to allow the user to carry either less lethal below their lethal weapon.

The ADVANCED TASER M26 and X26 directly stimulate motor nerve and muscle tissue, causing incapacitation

regardless of mental focus, training, size, or drug induced dementia.

The ADVANCED TASER M26 comes with an on-board memory chip to download 585 past firings based on the time and date the unit was fired.

The TASER X26 comes with an on-board memory chip to download 2,000 past firings based on the time and date the unit was fired to protect officers from unfounded charges of misuse of force.

The ADVANCED TASER M26 and X26 have over 94.9% field effectiveness rating.

The ADVANCED TASER M26 and X26 use the same hand motions and muscle memory as standard 9 mm semi-automatic pistols, drastically reducing the amount of time required to train. User training and Instructor training materials are all on CD-Rom for ease of reproduction for training.

The X26 uses proprietary Shaped Pulse™ EMD Technology with high performance, highly efficient, incapacitation effect that's 5% greater than the ADVANCED TASER M26, and is 60% smaller, 60% lighter, and consumes 1/5th the power of the M26.

The X26 has an optional upgrade system, the TASER Cam which records over an hour of MPEG4 video and audio data to provide another layer of accountability to corroborate officers use reports.

The Lithium Battery System for all X26 Units is the DPM - Digital Power Magazine (26700), XDPM - Extended Digital Power Magazine (26701) and the rechargeable TASER Cam (26750). (All battery systems are rated up to *195 5-second firings at room temp.)

The Extended Warranty Lithium Battery System for all X26 Units is the 1 year (26711) and 4 year (26714) DPM - Digital Power Magazine and the 1 year (26721) and 4 year (26724) XDPM - Extended Digital Power Magazine. (All battery systems are rated up to *195 5-second firings at room temp.)

Propulsion System for all air cartridges is compressed nitrogen (1800 to 2500 lbs/in^2).

The BATF has classified the ADVANCED TASER M26 and X26 as Non-Firearm.

The Sole Authorized Police Distributor for Michigan is:

Michigan Taser Distributing
10422 Londonderry Drive
South Lyon, Michigan 48178-1912
1-248-446-0373 Phone
1-248-446-0378 Fax

Please note the ADVANCED TASER ™, AIR TASER™, and TASER™ are registered trademarks. TASER-Wave ™ is a trademark of TASER International Inc. Patent: U.S. 5,078,117 and others pending in the U.S. and Worldwide. Copyright 1999 TASER International, Incorporated.

Please contact us at 1-800-978-2737 with any questions.

Sincerely,

Stacie Sundberg
Vice President, Global Sales Operations

LINDEN INDUSTRIES, INC.
DON'T MIX WATER WITH ELECTRICITY! *That's our job!*
4030 NEWLAND WEST
WEST BLOOMFIELD, MICHIGAN 48323-3111
PHONE: (248) 539-2100

July 17, 2009

Mr. Brian McGrail, Director
City of Roseville Department of Water and Sewers
29411 Calahan
Roseville, Michigan 48066-1854

Dear Brian,

As you know, Linden Industries has written volumes of lift station specifications for other communities but, in the case of the proposed spare controller boards for your lift stations, I would respectfully advise you to save your money.

There is no economical way to write a bid specification for the spare differential transducer electronic circuit boards you need for the 13 Mile and Washington Street Lift Stations. These boards are both "one of a kind" units which were custom built to function according to your verbal specifications. The engineering costs alone to specify replacement boards which can be counted on to fit in the existing panels and work right the first time after sitting on a shelf for years will undoubtedly be higher than the replacement cost of the units themselves as quoted on July 8. We maintain more than 30 lift stations with this general type of controller and I can tell you that none of the others exactly match either of your two controllers. At the same time, your boards have proven to be perfectly suited for your particular lift stations. Please note that the two boards are not interchangeable.

To get these boards built, we work closely with the factory to ensure that the right control and alarm functions are built in, that they will interface properly with your existing equipment and that they will fit properly in the enclosures we recently installed at both sites. In addition, after the components are wired, soldered and tested, the complete boards are encapsulated in epoxy to maximize their shelf lives and their service lives in the lift station environment.

It would probably be worthwhile to develop a written spec for your transducer boards if you had several sites which could use the same part interchangeably. But since you don't, and will probably never have to order either of these boards again, I think you will save the City of Roseville the most money by having the same company who supplied you with two perfectly functioning controllers also supply you with your spares - namely, us.

Respectfully submitted,

Al Linden

Inter-Office Memo
Water Department

To: Steve Truman
From: Brian McGrail Water Dept.
Date: 7/10/09
Re: Back-up Controls for Lift Stations

Steve,

With regards to the recent upgrades done at both our Washington St. and 13 mile Lift Stations, I find it to be in our best interest to have back-up Control Boards in stock. By doing this it will allow us to continue operations at both stations if a board fails. We would have the ability to have the back-up board installed & send the failed board out for repair thus utilizing the repaired board as a back-up when needed.

We have funds available in our Lift Station Account for this purchase. I have attached a letter with the price of the parts for your review. If this request meets your approval please let me know so I may order these back-up parts.

Should you require any further information please do not hesitate to contact me.

Respectfully,

[redacted]

Brian McGrail
Roseville Water and Sewer

LINDEN INDUSTRIES, INC.
DON'T MIX WATER WITH ELECTRICITY! *That's our job!*
4030 NEWLAND WEST
WEST BLOOMFIELD, MICHIGAN 48323-3111
PHONE: (248) 539-2100

July 8, 2009

Mr. Brian D. McGrail, Director
City of Roseville Water Department
29411 Calahan
Roseville, Michigan 48066

Dear Brian,

As per our discussion, I have priced three items which I believe the Water Department should keep in stock for spare parts.

The transducer controller boards for the 13 Mile Lift Station and the Washington Street Lift Station were both custom built for each site and are different from each other in size and list of functions. Since delivery time for these boards have been running between four and six weeks, it will surely save your department a lot of money if you keep replacement boards in stock. If a temporary system has to be installed (perhaps during one of those 3 am ice storms), the hours of labor and extra parts required to regain essential control elements for the short run and then replace the controller again when the new board arrives will be much greater than if we can do it right the first time with parts from your stock cabinet.

I also think you should have a spare transducer with a hundred feet of cable in stock. I thought about splicing your existing spare transducer, with its approximately 35-40 feet of cable, into an existing cable during an emergency. The prospects for doing this at 3 am during the same hypothetical ice storm are not very good. It would be a lot faster to drop a full-length transducer into the wet well, run the cable over the pavement, and drop the other end down into the station for quick connection. Since both lift stations use identical transducers, one spare will be enough to cover both sites. (Little Mack uses a completely different system.)

Main Control Board for the 13 Mile Lift Station:	$2,644.00
Main Control Board for the Washington Street Lift Station:	2,679.00
Gel Filled Differential Pressure Transducer w/ 100 ft. Cable:	1,080.00
Shipping - UPS Ground:	15.00
Total	**$6,418.00**

Respectfully submitted,

Al Linden

Yvette Krellwitz (City of Roseville)

From: Steve Truman (City of Roseville)
Sent: Monday, July 13, 2009 1:20 PM
To: Yvette Krellwitz (City of Roseville)
Subject: FW: Lift Stations

From: Steve Truman (City of Roseville)
Sent: Monday, July 13, 2009 1:18 PM
To: Brian McGrail (City of Roseville)
Cc: Peter Provenzano (City of Roseville); Paul Van Damme (City of Roseville)
Subject: Lift Stations

Brian,

Please provide specifications for the back-up equipment requested for the Lift Stations. I agree with your proposal that these would be good to have and would like to proceed with going through the required purchasing process.

Steve