

**ROSEVILLE PLANNING COMMISSION
STUDY SESSION**

MANAGER'S CONFERENCE ROOM
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5443

MONDAY, APRIL 7, 2014
7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners	John Surhigh Joseph Montgomery Matthew Haugh Lauren O'Meara Steven Wietecha
ABSENT:	Commissioners	Kurmmell Knox Nancy Sunderman-Elert
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Otto Wilhelm called the meeting to order at 7:00 p.m.

A. ROLL CALL

Secretary John Surhigh conducted Roll Call.

COMMISSIONER GERALDINE WHITE moved, COMMISSIONER JOSEPH MONTGOMERY seconded to excuse Commissioners NANCY SUNDERMAN-ELERT and KURMMELL KNOX.

MOTION CARRIED UNANIMOUSLY

B. PLEDGE OF ALLEGIANCE

Chairperson Otto Wilhelm led the Commission in the Pledge of Allegiance.

C. AGENDA APPROVAL

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER JOSEPH MONTGOMERY seconded to approve the agenda.

MOTION CARRIED UNANIMOUSLY

D. PUBLIC TO BE HEARD

No one from the public wished to be heard.

E. APPROVAL OF MINUTES

1. **Study Session Minutes of March 3, 2014.**
2. **Regular Meeting Minutes of March 17, 2014.**

*Minutes will be acted upon at the Regular Meeting on Monday, April 21, 2014.

F. CORRESPONDENCE

Secretary John Surhigh had no correspondence.

Chairperson Otto Wilhelm discussed information received from the City of Saint Clair Shores Planning Commission dated March 31, 2014 regarding the update to their Master Plan.

G. BILLS TO BE PAID

Bills will be paid at the Regular Meeting on Monday, April 21, 2014.

H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public wished to be heard.

I. PUBLIC HEARINGS

1. Creation of Town Center Overlay District
*Public Hearing is scheduled for April 21, 2014

J. COMMITTEE REPORTS

There are no committee reports.

K. OLD BUSINESS

1. Creation of Town Center Overlay District

Planning Consultant Ben Tallerico stated the final draft will be acted upon at the Regular meeting held on April 21.

Commissioners discussed information received from SEMCOG regarding improvements from Downtown Detroit to Hall Road along Gratiot. Commissioners agreed to move forward on Creation of Town Center Overlay District until further information is received from SEMCOG.

2. Discussion of Capital Improvement Plan

Commissioners stated they would like to turn the rest of the formal process over to the city administration for this upcoming fiscal year and have a Study Session in September to address their role for the next fiscal year.

*Commissioners will act on this item at the regular meeting to be held on April 21st

MOTION CARRIED UNANIMOUSLY

L. NEW BUSINESS

There was no new business to discuss.

M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT

Planning Consultant Ben Tallerico discussed the following:

- Monthly report and copies of ordinance changes will be given out at April 21st meeting

N. COMMISSION MEMBERS TO BE HEARD

Commissioner Lauren O'Meara stated she will not be at the next meeting.

O. ITEMS FOR NEXT AGENDA

Commissioners will act upon this at the regular meeting on April 21, 2014.

P. ADJOURNMENT

COMMISSIONER JOSEPH MONTGOMERY moved, COMMISSIONER MATTHEW HAUGH seconded that the agenda having been acted upon; the meeting is hereby adjourned at 7:44 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Richard M. Steenland
City Clerk