COPIES OF THE DISBURSEMENT LIST ARE NOW AVAILABLE IN THE CONTROLLER'S OFFICE

CITY OF ROSEVILLE
PROPOSED STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS

On July 1, 2008, the City of Roseville will receive $565,092 from the U.S. Department of Housing and Urban Development (HUD) for its Community Development Block Grant (CDBG) Program. In addition, the City expects to earn $124,873 in Program Income from the operation of previously funded projects. The City of Roseville also proposes to amend its 2007 Annual Action Plan and reprogram $50,000 from Residential Rehabilitation to create a housing program, Housing Opportunities $1 Home. The primary national objective of the HUD grant is the development of viable urban communities, by providing decent housing, a suitable living environment and expanding economic opportunities, for persons of low and moderate income. Consistent with this objective, the City of Roseville proposes that the following budget be established for the administration of the CDBG Program for the 2008 fiscal year.

COMMUNITY DEVELOPMENT BLOCK GRANT 2008 BUDGET:

INCOME

ENTITLEMENT 2008-2009 GRANT (HUD)	**565,127**
PROGRAM INCOME (estimate)	**124,873**
Total Projected Income	**690,000**

ACTIVITIES & PROJECTS

670	**Residential Rehabilitation**	**220,000**
671	**Housing Opportunities $1 Homes**	**30,000**
674	**Code Enforcement/Rodent Control**	**80,000**
677	**Roseville Senior Center**	**10,000**
676	**MISD (Assistance to homeless school children)**	**3,000**
681	**Community Policing: Neighborhood Watch Program**	**2,500**
689	**Counseling Services (CSM)**	**40,000**
691	**Lighthouse Outreach Center (Emergency Food)**	**12,000**
698	**Administration**	**121,500**
687	**Parks and Recreation (Macomb Gardens Park)**	**12,000**
695	**St. Vincent de Paul Society (Emergency Assistance)**	**7,000**
694	**MCREST & Warming Center (Rotating Shelters)**	**7,000**
690	**CHORES (MCCSA) Senior Services**	**30,000**
692	**Care House (Care of Abused Children)**	**5,000**
678	**Kathy Street Paving**	**100,000**
689	**Solid Ground**	**10,000**
Total Projected Expenditures		**690,000**

DESCRIPTION OF 2008-2009 PROPOSED ACTIVITIES

Residential Rehabilitation

The purpose of this program is to financially assist low-income families living in single-family housing to improve their homes. To be eligible for a rehabilitation loan, the applicant must be an owner-occupant, and the assistance must be determined economically feasible. A lien for the total cost of the work will be placed on the property. Loans are available as 3% monthly payment loans, or as zero-interest-deferred loans. Special Mobility loans are also available to the physically impaired and elderly to assist in making their residences more accessible so that they can remain in their homes independently. Service through Special Mobility includes wheelchair ramps, handrails, grab bars, hoist or lifts, and removal of architectural barriers. The rehab program also includes reimbursement for exterior house paint and painting supplies to assist homeowners comply with code violations.

Code Enforcement-Rodent Control

The Code Enforcement Program is a policing activity designed to protect and improve the health, safety, and environment of the city. The City of Roseville employs the Code Enforcement Officers to systematically drive the City and observe compliance with the City's blight or junk ordinances; they respond to citizen complaints of nuisance, health, or safety concerns. When the officers observe situations of non-compliance, they will notify the offender in person or by letter. The officers are also required to represent the City when a citation has been issued and the offender is ordered to court. The Code Enforcement Officers investigate notices of rodent infestation, and take action to eradicate the rodents.

Solid Ground Transitional House, Inc

Solid Ground Transitional House is a 45 bed residential housing facility for families, seniors and disabled adults. The construction project at Eleven Mile Road and Gratiot Avenue has been the result of many hours of volunteer hours donated by trade unions and others from the community. The CDBG allocation is to be added as a match to other construction funding. Solid Ground is a structured 10 to 24 month program designed to prepare each occupant and their children for independent living. While working with the Department of Human Services and Macomb-St Clair Workforce Development, clients will acquire the benefits and skills needed to be self-supporting and self-sufficient.

Care House

Care House, located in Mt Clemens, serves the needs of sexually and physically abused children. Care House works with the Roseville Police Department and other local criminal justice systems to evaluate the occurrence of abuse; and to remove and protect children from dangerous situations. CDBG funds will be used to assist Roseville children and families.

Roseville Senior Center

Allocation is made to complete landscaping projects on the grounds of the center. Anticipated improvements include the planting of trees and evergreens, and the installation of a flag pole for the display of national and local flags. Interior improvements in the office space may also be completed.

Community Policing

The City of Roseville Neighborhood Watch Program will be expanded under the leadership of the Roseville Community Policing Unit. This allocation will provide funding for the supplies, signs, badges and other equipment needed by residents participating in the program.

Parks and Recreation
The City of Roseville Parks and Recreation Department will make improvements to the play areas in Macomb Gardens Park located north of 10 mile and east of Gratiot. Macomb Gardens is currently the only city park located in a CDBG targeted census tract which qualifies the park for assistance with the federal grant funds.

MCREST & Warming Center Emergency Shelters
MCREST is a 501 C.3 corporation organized to provide overnight emergency shelter and support services. MCREST promotes, organizes and assists area churches of all denominations, local service agencies and civic groups in providing safe overnight shelter, transportation, laundry and meals for the homeless of Macomb County. Accommodations are provided in the facilities of participating churches. Mattresses, linens and all necessary forms and information packets are provided by MCREST. Thirty to sixty individuals (men, women and children) can be sheltered each evening, depending upon the capacity of the host church. Individuals are allowed to stay in the shelter program for up to thirty days. MCREST also receives funding for a program designed to assist families for up to 90 days. **The Macomb County Warming Center** is an overnight emergency shelter for men and women who cannot be accommodated in a traditional shelter. The Warming Center is only operated during the fall and winter months on a rotating schedule among area churches. Church and community volunteers staff and operate the Warming Centers. City of Roseville CDBG funding is used to cover the cost of laundering the bedding between rotations among the churches in Roseville.

Counseling Services-Catholic Services of Macomb (CSM)
Catholic Services of Macomb (CSM) will be reimbursed for counseling to low and moderate income residents from the City of Roseville. The type of counseling provided may include substance abuse counseling, batterer therapy, financial and budget planning, family living, vocational evaluation, and stress management. Services will be available citywide to qualifying residents. All information pertaining to the client and the agency is confidential.

CHORES Service-MCCSA
The City will contract with the Macomb County Community Services Agency (MCCSA) to provide CHORES services to senior residents 60 years or older. Eligibility is based on age and household income. Those who are elderly, or infirm, and have no other resources for assistance, are encouraged to apply. Services include, but are not be limited to lawn mowing, snow removal, and leaf raking. Services are available on a citywide basis. Advance registration is required for grass cutting and snow removal. Registration information with the details of service is printed annually in the Roseville City Calendar.

Macomb Intermediate School District (MISD)
In cooperation with Macomb County school districts, the MISD assists school age children of homeless families. Assistance includes: school enrollment and transfer of records; liaison between family and school personnel; assistance with school transportation; referrals to community agencies for food, medical, dental and optical care; tutoring assistance; assistance with student clothing and shoes; and school supplies and backpacks. City of Roseville funding will reimburse the MISD for funds spent on homeless Roseville students for school supplies and backpacks. As funds permit CDBG assistance will also be used to subsidize the cost of eligible Roseville students enrolled in the MISD's summer school program.

Lighthouse Outreach Center
The Lighthouse Outreach Center of Roseville is a non-profit 501 (c) (3) corporation. Lighthouse Outreach Center assists residents meet their basic human needs by providing emergency food, clothing, medicine, housing and other services. City of Roseville CDBG assistance is only provided for income eligible Roseville residents. The Lighthouse Outreach Center is the local distribution center for the federal FOCUS HOPE and F.E.M.A. food programs.

Administration
CDBG staff positions are supported by the Administration allocation. An Administrator charged with general oversight, coordination, monitoring, and evaluation of the CDBG program. An Administrative Assistant; a seasonal position working from the Treasurers' Dept. to assist seniors prepare and file the Homestead Exemption Returns, and other temporary staff as needed are also provided. All operating expenses for the department including computer support services, printing, phone, advertising, and office equipment and supplies will be funded under this section. Training and travel expenses, professional memberships, and other related costs will also be paid from Administration.

St. Vincent de Paul Society
Assisting the needy is the primary purpose of the St. Vincent de Paul Society. The Roseville conferences provide housing payment assistance, utility payment assistance, clothing and medical assistance. As funds permit, qualifying Roseville youth may also be sponsored at a summer camp operated by the agency.

Street Paving Project
The City of Roseville will repave Kathy Street between Eleven Mile Road and Petrie Street. The streets are located in Census Tract No. 2561:004 that is a CDBG targeted area which qualifies for the improvement benefit.

Housing Opportunities $1 Homes
The City of Roseville will purchase properties for $1 from the U S Department of Housing and Urban Development. Depending upon the condition of the property, the City will resell, rehab or demolish the dwelling. The purpose of the program is to foster housing opportunities for low to moderate income families. The net proceeds from the program will be treated as program income for the City of Roseville CDBG Rehab and Housing Programs. The Macomb County HOME Consortium may also partner with the City of Roseville in funding this program.

CITIZEN INVOLVEMENT

On Tuesday, April 22, 2008 at 7:00 PM, a PUBLIC HEARING will be held by the City of Roseville City Council in the Civic Center Building 29777 Gratiot Roseville, MI to receive comments and input on the **CDBG** proposed 2008 budget. Individuals are welcome to make comments on any aspect of the proposal or programs. Assistance is available upon request to handicapped persons wishing to appear. Statements or suggestions may also be submitted in writing, by phone or in person to the City of Roseville Community Development Department, 18961 Common Road Roseville, MI. The department phone number is 586-445-5423, and the office hours are Monday through Friday 8:00 am to 4:30 pm.

STEPHEN A. TRUMAN, CITY MANAGER

City of Roseville

MAYOR
HAROLD L. HAUGH

MAYOR PRO TEM
JOHN CHIRKUN

CITY COUNCIL
SALVATORE AIUTO
JAN HAGGERTY
COLLEEN MCCARTNEY
BILL SHOEMAKER
ROBERT R. TAYLOR

CITY MANAGER
STEPHEN A. TRUMAN

NOTICE TO OWNERS & RESIDENTS

This notice has been sent to you in compliance with Section 75-14B of the Code of Ordinances for the City of Roseville.

City Council has received an appeal of the denial of a kennel license from applicant Marina Vozza, 20170 Voiland, Roseville. Ordinance requires a kennel license to be obtained if more than 3 dogs are habitually kept or harbored on the premises. Upon denial of the license by the Police Chief, the applicant may appeal to the City Council.

City Council will consider this matter at their next regular meeting to be held Tuesday, April 22, 2008 at 7 p.m. in the Council Chambers. Your comments are invited either in person at the first Hearing of the Public for Agenda Items, or by letter addressed to the City Manager, 29777 Gratiot Avenue, Roseville 48066.

[redacted]

Stephen A. Truman
City Manager

29777 GRATIOT, P.O. BOX 290 ROSEVILLE, MICHIGAN 48066-9021
FAX (586) 445-5402 TDD: 445-5493
www.roseville-mi.gov

March 24, 2008

Mr. Truman:

I am writing in response to the letter I received denying my application for a kennel license.

I would like to take the opportunity, if given, to take advantage of an appeal.

I feel that my request is a reasonable one, considering the four tiny dogs I have weight 20 lbs all together. I also feel that the neighborhood has a misunderstanding of a kennel license.

Thank you for your reconsideration:

[redacted]

Marina Vozza

City of Roseville
POLICE DEPARTMENT

Michael Pachla
Chief of Police

29753 Gratiot Avenue ◆ Roseville, Michigan 48066-4197
Phone: (586) 775-2100 Fax: (586) 445-5066

March 12, 2008

Marina Vozza
20170 Voiland
Roseville, MI 48066

Re: Kennel License

Dear Ms. Vozza:

I am in receipt of your application for a kennel license. The Animal Control Officer has conducted a survey in the area of your home and the results were that, a majority of the residents in the area were not in favor of allowing a kennel in their neighborhood.

Unfortunately, I must deny your request.

If you have any further questions please feel free to contact my office at (586) 447-4501 at any time.

Respectfully,

[redacted]

Chief Michael Pachla
Roseville Police Department

MP/hs

cc: Daniel Orlowski ACO

INTEROFFICE MEMO

TO: Steve Truman, City Manager

FROM: Catherine J. Haugh, City Treasurer

DATE: April 8, 2008

RE: Investment Services

Steve, we need Councils approval to add Charter One Bank, FNC(Financial Northeastern Companies), Citizens Bank and Huntington Bank to the list of banks approved to provide financial investment services to the City of Roseville.

CJH:jl

ARBOR DAY
APRIL 23, 2008

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and world; and,

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and,

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, beautify our community, and are a source of joy and spiritual renewal; and,

WHEREAS, ROSEVILLE has been recognized as a **Tree City USA** by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW THEREFORE, the Mayor and Council of the City of Roseville, do hereby proclaim April 23, 2008 as **ARBOR DAY** in the City of Roseville, and request all citizens to support our city's forestry program, and urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Signed this 22nd day of April, 2008

ARSON AWARENESS WEEK
MAY 4 - 10, 2008

WHEREAS, Arson is a serious crime that affects all of us and can only be stopped when we realize the severe damage arson causes to our state and individual communities; and,

WHEREAS, Arson kills innocent people and causes countless injuries, and,

WHEREAS, These blazes erode the tax base and cause a severe loss to our cities, villages, and neighborhoods; and can destroy property and the security of employment; and,

WHEREAS, Arson can disrupt our educational system, destroy irreplaceable historical buildings and artifacts, and render natural resources useless for long periods of time; and,

WHEREAS, Direct cost of arson is estimated by the Michigan Arson Prevention Committee to be nearly $200 million each year in Michigan alone; and arson has a significant impact on insurance premiums and tax dollars that must be used to pay for extinguishing and investigating these maliciously set fires.

NOW THEREFORE, the Mayor and Council of the City of Roseville hereby proclaim May 4 – 10, 2008 as Arson Awareness Week in the City of Roseville and urge all citizens to help support the efforts of the local police and fire departments in preventing arson.

Signed this 22nd day of April, 2008

Municipal Clerks Week
May 4 – 10, 2008

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and,

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants; and,

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens the local governing bodies and agencies of government at other levels; and,

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and,

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community; and,

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annul meetings of their state, province, county and international professional organizations.

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW THEREFORE, The Mayor and Council of the City of Roseville do recognize the week of May 4 through 10, 2008, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Richard M. Steenland, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Signed this 22nd day of April, 2008

Memorandum

To: Stephen Truman, City Manager

From: Peter Provenzano, Jr., Assistant City Manager [redacted]

Date: April 17, 2008

Re: **Handheld Water Meter Reading Equipment**

Specifications were prepared for new updated meter reading equipment as existing equipment is outdated and a service agreement is no longer available. Four (4) bids were requested and four (4) bids were received.

The meter reading system must be compatible with BS&A software. All four (4) companies submitted quotes that are BS&A compatible. The low bid received was from SLC Meter Service in the amount of $17,200 less $2,000 trade-in of old equipment for a total cost of $15,200.

Mr. Brian McGrail, Director of the Water Department has reviewed all bids and finds that the low bid from SLC Meter Service meets all specifications. The City has done satisfactory business with SLC Meter Service for many years.

Therefore, it is recommended that we accept the low bid submitted by **SLC Meter Service** in the amount of $17,200 less the $2,000 trade-in for a total cost of **$15,200.**

Should you have any questions, contact my office.

/jc

Attachment

Inter-Office Memo
Water Department

To: Pete Provenzano, Purchasing Director
From: Brian McGrail, Director-Water
Date: 4-16-08
Re: Hand Held Meter Reading Equipment

I am requesting that we purchase new hand held meter reading equipment for the Water Department. The existing equipment is outdated and we are unable to obtain a maintenance contract on it. We currently have 3 different meter systems in the city; Badger, Neptune and AMCO; and we will require a system that will allow us to read all of them.

We anticipate changing over to a fixed reading system within the next 5 years, thus eliminating the need for any hand held equipment.

In the interim we will need new reading equipment. I am recommending that we purchase the reading system from the low bidder, SLC Meter Service, in the amount of $17,200 less $2000 trade-in of our old equipment for a total cost of $15,200. We have dealt with SLC Meter Service in the past with no problems and they have demonstrated reliable and professional service.

This system is fully compatible the BS&A software and will help our meter readers be more efficient in their daily work.

Should you require any future information please do not hesitate to contact me?

Sincerely,

[redacted]

Brian McGrail
Roseville Water and Sewer

HANDHELD
METER READERS

BIDDERS	**Total**		
SLC Meter Service	**$ 15,200.00**		
Northrop Gruman	$ 19,920.00		
Hydro Meter Systems	$ 23,589.56		
Etna Supply Col	$ 27,370.00		