

**ROSEVILLE PLANNING COMMISSION  
REGULAR MEETING**

CITY MANAGER'S CONFERENCE ROOM  
29777 GRATIOT AVENUE  
ROSEVILLE, MI 48066  
(586) 445-5443

**Monday, April 3, 2017**  
6:30 p.m.

ROLL CALL

PRESENT:

Vice – Chairperson      Geraldine White

Commissioners      Scott Arnold  
                                 Michael Batke  
                                 Zvonko Blazevski  
                                 Matthew Haugh  
                                 John Jacobson  
                                 Lauren O'Meara  
                                 John Surhigh

ABSENT:

Chairperson      Kurmmell Knox

OTHERS PRESENT:

Ben Tallerico, Planning Consultant

Vice – Chairperson Geraldine White called the meeting to order at 6:30 p.m.

**A. ROLL CALL**

Secretary John Surhigh conducted roll call.

COMMISSIONER MATTHEW HAUGH, COMMISSIONER SCOTT ARNOLD seconded to excuse Chairperson Kurmmell Knox.

**MOTION CARRIED UNANIMOUSLY**

**B. PLEDGE OF ALLEGIANCE**

Vice – Chairperson Geraldine White led the Planning Commission in the Pledge of Allegiance.

**C. AGENDA APPROVAL**

COMMISSIONER MATTHEW HAUGH moved, COMMISSIONER JOHN JACOBSON seconded to approve the agenda.

**MOTION CARRIED UNANIMOUSLY**

**D. PUBLIC TO BE HEARD – NON AGENDA ITEMS**

No one from the public wished to be heard.

**E. CORRESPONDENCE**

Commission members received Planning & Zoning News monthly publication.

**F. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – NOT TO INCLUDE PUBLIC HEARING ITEMS**

No one from the public wished to be heard.

**G. PUBLIC HEARINGS**

There were no public hearings.

**H. COMMITTEE REPORTS**

There were no committee reports.

## **I. OLD BUSINESS**

1. **SITE PLAN REVIEW – PP #14-08-152-040 (North Side of Common east of Garfield). REDICO (Alan Coy), Developer; American House Roseville MC LLC, Owner; Progressive Associates Inc (Daniel Tosch, Architect), Site Plan Designer.**

Commission took no action.

2. **SITE PLAN REVIEW - 31621 Gratiot (West side of Gratiot North of 13 Mile Road). Amy Conti/NORR, Developer; Panda Restaurant Group, Owner; Michael Motte of PEA Inc, Site Plan Designer.**

Commission took no action.

3. **Discussion of Capital Improvement Plan with Scott Adkins and John Walters.**

City Controller John Walters discussed Capital Improvement Plan and budget procedures with Commission members.

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER MATTHEW HAUGH seconded to request City Council to exempt the Planning Commission until further notice from the preparation of the annual Capital Improvement Plan as part of the fiscal year budget in accordance with the provisions of the Planning Enabling Act.

**MOTION CARRIED UNANIMOUSLY**

## **J. NEW BUSINESS**

There was no new business.

## **K. PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT**

Ben Tallerico, Planning Consultant reported on the following:

- Downtown Development Authority has been informed Commissioner Michael Batke is the Planning Commission Liaison to the DDA and his Liaison Assistants are Vice – Chairperson Geraldine White and Commissioner Lauren O'Meara.
- Appointment has been set with City Administration and legal to redraft the Sign Ordinance.

## **L. COMMISSION MEMBERS TO BE HEARD**

Commissioner Matthew Haugh apologized for his absence at the March 20, 2017 meeting and notified Commission members he would not be attending the April 17, 2017 meeting.

## **M. ITEMS FOR NEXT AGENDA.**

- Review of Sign Ordinance in regards to LED signage.
- **SITE PLAN REVIEW** – PP #14-08-152-040 (North Side of Common east of Garfield). REDICO (Alan Coy), Developer; American House Roseville MC LLC, Owner; Progressive Associates Inc (Daniel Tosch, Architect), Site Plan Designer.
- **SITE PLAN REVIEW** - 31621 Gratiot (West side of Gratiot North of 13 Mile Road). Amy Conti/NORR, Developer; Panda Restaurant Group, Owner; Michael Motte of PEA Inc, Site Plan Designer.

## **N. ADJOURNMENT**

COMMISSIONER MATTHEW HAUGH moved, COMMISSIONER JOHN JACOBSON seconded the agenda having been acted upon; the meeting is hereby adjourned at 7:20 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Richard M. Steenland  
City Clerk