

**ROSEVILLE PLANNING COMMISSION  
REGULAR MEETING**

CITY COUNCIL CHAMBERS  
29777 GRATIOT AVENUE  
ROSEVILLE, MI 48066  
(586) 445-5443

**MONDAY, FEBRUARY 25, 2013**  
7:00 P.M.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners	John Surhigh Kurmmell Knox Joseph Montgomery Robert Neibel Lauren O'Meara Steven Wietecha
ABSENT:	Commissioner	Nancy Sunderman-Elert
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Otto Wilhelm called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Secretary John Surhigh conducted Roll Call.

VICE-CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER ROBERT NEIBEL seconded to excuse Commissioners Nancy Sunderman-Elert and Kurmmell Knox.

**MOTION CARRIED UNANIMOUSLY**

**B. PLEDGE OF ALLEGIANCE**

Chairperson Otto Wilhelm led the Commission in the Pledge of Allegiance.

**C. AGENDA APPROVAL**

COMMISSIONER STEVEN WIETecha moved, COMMISSIONER ROBERT NEIBEL seconded to approve amended agenda.

**MOTION CARRIED UNANIMOUSLY**

**D. PUBLIC TO BE HEARD**

No one from the public wished to be heard.

*\*Commissioner Kurmmell Knox arrived at 7:02 p.m.*

**E. APPROVAL OF MINUTES**

**1. Study Session Minutes of January 7, 2013.**

VICE-CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER ROBERT NEIBEL seconded to approve Study Session Minutes of January 7, 2013.

**MOTION CARRIED UNANIMOUSLY**

**2. Regular Meeting Minutes of January 21, 2013.**

COMMISSIONER JOSEPH MONTGOMERY moved, COMMISSIONER ROBERT NEIBEL seconded to approve Regular Meeting Minutes of January 21, 2013.

**MOTION CARRIED UNANIMOUSLY**

**F. CORRESPONDENCE**

Secretary John Surhigh received a flyer for 2013 Spring Workshop from St. Clair County Metropolitan Planning Commission being held in Port Huron the end of March and notice of a consolidated plan public hearing from Clinton Township being held March 11<sup>th</sup> at 6:30 p.m.

COMMISSIONER JOSEPH MONTGOMERY moved, COMMISSIONER KURMMELL KNOX seconded to receive and file correspondence.

**MOTION CARRIED UNANIMOUSLY**

**G. BILLS TO BE PAID**

**Beckett & Raeder Invoice #14829.**

1. Professional Service Fees and Expenses for the month of December \$600.00

Total: \$600.00

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER ROBERT NEIBEL seconded to approve Invoice #14829 from Beckett & Raeder in the amount of \$600.00.

**MOTION CARRIED UNANIMOUSLY**

**H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS**

No one from the public wished to be heard.

**I. PUBLIC HEARINGS**

There is no Public Hearing.

**J. COMMITTEE REPORTS**

There are no committee reports.

**K. OLD BUSINESS**

There is no Old Business.

**L. NEW BUSINESS**

1. **SITE PLAN REVIEW – Installation of AT&T Wireless facility (cell tower) to be located at 29753 Gratiot (West side of Gratiot; South of VFW Memorial Drive). AT&T Mobility c/o Haley Law Firm, Developer; Christopher Wzacny & Associates, Site Plan Designer.**

Planning Consultant Ben Tallerico received a revised plan and all concerns were addressed; there are no planning issues.

2. **SPECIAL USE PERMIT – Location of AT&T Wireless facility (cell tower) to be located at 29753 Gratiot (West side of Gratiot; South of VFW Memorial Drive). AT&T Mobility c/o Haley Law Firm, Developer; Christopher Wzacny & Associates, Site Plan Designer.**

Chairperson Otto Wilhelm advised the Commission this item requires a public hearing per the Ordinance.

VICE-CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER STEVEN WIETecha seconded to set the public hearing for Monday, March 18<sup>th</sup>, 2013.

**MOTION CARRIED UNANIMOUSLY**

**3. Discussion of Redevelopment Corridor Plan (at Study Session).**

This item was addressed at the Study Session on February 4, 2013.

**4. Commission support of recommendation to City Council regarding consultant for Corridor Redevelopment Plan.**

COMMISSIONER STEVEN WIETECHKA moved, COMMISSIONER ROBERT NEIBEL seconded to support the recommendation of the Redevelopment Plan Team.

**MOTION CARRIED UNANIMOUSLY**

**5. Election of Officers.**

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER STEVEN WIETECHKA seconded the nomination of Otto Wilhelm for Chairperson.

**MOTION CARRIED UNANIMOUSLY**

Otto Wilhelm accepted the position of Chairperson.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER STEVEN WIETECHKA seconded the nomination of Geraldine White for Vice-Chairperson.

**MOTION CARRIED UNANIMOUSLY**

Geraldine White accepted the position of Vice-Chairperson.

CHAIRPERSON OTTO WILHELM moved, COMMISSIONER STEVEN WIETECHKA seconded the nomination of John Surhigh for Secretary.

**MOTION CARRIED UNANIMOUSLY**

John Surhigh accepted the position of Secretary.

**6. Review of 2013/2014 Commission Budget.**

Planning Consultant Ben Tallerico advised the Board per the Public Act the Planning Commission should review the budget and have input into the Capital Improvement Program.

**7. Discussion of ordinance amendment for used vehicle sales.**

Commissioners discussed ordinance amendments for used vehicle sales. Planning Consultant Ben Tallerico will e-mail amendments to the commission and once approved will forward to legal.

**M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT**

Planning Consultant Ben Tallerico discussed bills and court cases pertaining to planning and informed the Commissioners of future speaking engagements that may be of interest.

**N. COMMISSION MEMBERS TO BE HEARD**

Chairperson Otto Wilhelm thanked the Commissioners for their trust in having him continue as Chairperson and thanked Glenn Sexton for his concern and assistance in resolving internal issues.

**O. ITEMS FOR NEXT AGENDA**

- 19751 12 Mile – Site Plan Review
- 29753 Gratiot – Site Plan Review
- 29753 Gratiot – Public Hearing

**P. ADJOURNMENT**

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER ROBERT NEIBEL seconded that the agenda having been acted upon, the meeting is hereby adjourned at 8:12 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

Richard M. Steenland  
City Clerk