Sept. 27, 2011

# COPIES OF THE DISBURSEMENT LIST ARE NOW AVAILABLE IN THE CONTROLLER'S OFFICE

Sacred Heart Church
18430 Utica Road
Roseville, MI 48066
(586) 777-9116
September 16, 2011

Dear Roseville City Council:
Sacred Heart Church would like your permission to have its annual Pumpkin Drive on private property behind public sidewalks. Although we did not hold our Pumpkin Drive last year, this year's event would be our sixth. If you have any questions please contact Tom French at (810)
We appreciate your consideration of this matter.
Sincerely,
Sacred Heart Church

Secretary

hours of sale's sept 30th 9AM to 9PM mon Tru sun
untill oct 31st

# INTER-OFFICE MEMO

TO: Glenn Sexton, Building Director
Chief Pachla, Police Department
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: September 16, 2011

RE: Pumpkin Sales
Sacred Heart Church

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Please review the attached request from Tom French to sell pumpkins at Sacred Heart Church, with waiver of fees. The sales would take place from September 30th through October 31 from 9 a.m. – 9 p.m.

I will need your recommendation submitted to the Manager's Office by September 20th so this item may appear on the September 27th City Council agenda.

/yk

Attachment

## Yvette Krellwitz (City of Roseville)

**From:** Craig Robertson (Roseville Fire Department)
**Sent:** Friday, September 16, 2011 2:54 PM
**To:** Yvette Krellwitz (City of Roseville)
**Subject:** RE: Sacred Heart Pumpkin Sales

Hi Yvette: At this time, I can approve on behalf of the Fire Department. Thanks.

Craig Robertson
Fire Marshal

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**From:** Yvette Krellwitz (City of Roseville)
**Sent:** Friday, September 16, 2011 2:40 PM
**To:** Michael Pachla (Roseville Police); Glenn Sexton (City of Roseville); Craig Robertson (Roseville Fire Department)
**Cc:** Holly Schornack (Roseville Police)
**Subject:** Sacred Heart Pumpkin Sales

Sincerely,
Yvette Krellwitz
Manager's Secretary
City of Roseville
(586) 445-5410

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**From:** bizhub
**Sent:** Friday, September 16, 2011 3:44 PM
**To:** Yvette Krellwitz (City of Roseville)
**Subject:** Message from KMBT_C450

# ROSEVILLE POLICE DEPARTMENT

## Inter-office Memo

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: September 16, 2011

RE: Sacred Heart
Fundraiser/Sale of Pumpkins
September 30th thru October 31st, 2011
9 a.m. until 9 p.m.

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The Police Department has reviewed the above request and has no objections to approving it as long as the sales are in compliance with all state and local laws.

MP/hs

## Yvette Krellwitz (City of Roseville)

**From:** Glenn Sexton (City of Roseville)
**Sent:** Thursday, September 22, 2011 12:39 PM
**To:** Yvette Krellwitz (City of Roseville)
**Subject:** Re: Sacred Heart Pumpkin Sales

Yvette,

Every year we have problems with displays in the ROW and street.

Glenn

Sent from my HTC on the Now Network from Sprint!

----- Reply message -----
From: "Yvette Krellwitz (City of Roseville)" <ykrellwitz@Roseville-mi.gov>
Date: Thu, Sep 22, 2011 11:07 am
Subject: Sacred Heart Pumpkin Sales
To: "Glenn Sexton (City of Roseville)" <gsexton@Roseville-mi.gov>

Glenn,

Can I please have a response to this request so it can appear on next week's agenda?
Thanks!

Sincerely,

Yvette Krellwitz

Manager's Secretary

City of Roseville

(586) 445-5410

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From: Yvette Krellwitz (City of Roseville)
Sent: Friday, September 16, 2011 2:40 PM
To: Michael Pachla (Roseville Police); Glenn Sexton (City of Roseville); Craig Robertson (Roseville Fire Department)
Cc: Holly Schornack (Roseville Police)
Subject: Sacred Heart Pumpkin Sales

Sincerely,

Yvette Krellwitz

Set P.H. date 9-13-11
for 9-27-11

Michigan Department of Treasury
1012 (Rev. 3-07)

# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.p

| To be completed by Clerk of Local Government Unit | |
|---|---|
| Signature of Clerk | ► Date received by Local Unit |
| **STC Use Only** | |
| ► Application number | ► Date received by STC |

## APPLICANT INFORMATION

**All boxes must be completed.**

| | | |
|---|---|---|
| ► 1a. Company Name (Applicant must be occupant/operator of the facility)<br>Wolverine Plating Corporation | ► 1b. Standard Industrial Classification (SIC) Code – Sec. 2(10) (4 or 6 Digit Code)<br>332813 | |
| ► 1c. Facility Address (City, State, ZIP Code) ( real and/or personal property location)<br>29456 Groesbeck Hwy., Roseville, MI 48066 | ► 1d. City/Township/Village (indicate which)<br>City of Roseville | ► 1e. County<br>Macomb |
| ► 2. Type of Approval Requested<br>[x] New [ ] Transfer (1 copy only)<br>[ ] Speculative Building (Sec. 3(8)) [ ] Rehabilitation (Sec. 3(1))<br>[ ] Research and Development (Sec.2(9)) | ► 3a. School District where facility is located<br>Roseville Schools<br>► 4. Amount of years requested for exemption (1 -12 years)<br>12 years | ► 3b. School Code<br>50030 |

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

Company is a zinc and zinc nickel coating company . The new machinery & equipment being purchased will provide greater production flexibility, by allowing another coating process of a tin zinc alloy and a split run operation resulting in increased capacity & improved cost efficiencies making the company more competitive. This will help diversify the client base allowing the company to expand into new industries & bid on jobs for which they were not previously qualified.

6a. Cost of land and building improvements (excluding cost of land) ► $163,300.00
* Attach list of improvements and associated costs.
* Also attach a copy of building permit if project has already begun.
Real Property Costs

6b. Cost of machinery, equipment, furniture and fixture ► $315,030.00
* Attach itemized listing with month, day and year of beginning of installation plus total costs
Personal Property Costs

6c. Total Project Costs ► $478,330.00
* Round Costs to Nearest Dollar
Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

| | Begin Date (M/D/Y) | End Date (M/D/Y) | | |
|---|---|---|---|---|
| Real Property Improvements | 10/1/11 | 10/1/13 | ► [X] Owned | [ ] Leased |
| Personal Property Improvements | 10/1/11 | 10/1/13 | ► [X] Owned | [ ] Leased |

► 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. [ ] Yes [x] No

| | |
|---|---|
| ► 9. No. of existing jobs at this facility that will be retained as a result of this project.<br>40 Jobs Retained | ►10. No. of new jobs at this facility expected to create within 2 years of completion.<br>5 Jobs Created |

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

a. SEV of Real Property (excluding land) N/A
b. SEV of Personal Property (excluding inventory)
c. Total SEV

►12a. Check the type of District the facility is located in:
[x] Industrial Development District [ ] Plant Rehabilitation District

| | |
|---|---|
| ►12b. Date district was established by local government unit (contact local unit)<br>April 12, 2005 | ►12c. Is this application for a speculative building (Sec. 3(8))?<br>[ ] Yes [x] No |

## APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

| 13a. Preparer Name | 13b.Telephone Number | 13c. Fax Number | 13d. E-mail Address |
|---|---|---|---|
| Richard Keith | 586-771-5000 X 215 | 586-771-5830 | rick@wolverineplating.com |
| 14a. Name of Contact Person | | 14c. Fax Number | 14d. E-mail Address |
| Richard Keith | 586-771-5000 X 215 | 586-771-5830 | rick@wolverineplating.com |
| ►15a. Name of Company Officer (No Authorized Agents) | | | |
| Richard Keith/President | | | |
| 15b. Sign[illegible] of Company Officer (No Authorized Agents) | | 15c. Fax Number | 15d. Date |
| | | 586-771-5830 | August 25, 2011 |
| ►15e. Mailing Address (Street, City, State, ZIP Code) | | 15f.Telephone Number | 14g. E-mail Address |
| 29456 Groesbeck Hwy., Roseville, MI 48066 | | 586-771-5000 X 215 | rick@wolverineplating.com |

## LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

►16. Action taken by local government unit

☐ Abatement Approved for _____ Years (1-12)

After Completion ☐ Yes ☐ No

☐ Denied (Include Resolution Denying)

16a. Documents Required to be on file with the Local Unit

**Check or Indicate N/A if Not Applicable**

- ☐ 1. Notice to the public prior to hearing establishing a district.
- ☐ 2. Notice to taxing authorities of opportunity for a hearing.
- ☐ 3. List of taxing authorities notified for district and application action.
- ☐ 4. Lease Agreement showing applicants tax liability.

16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:

**Check or Indicate N/A if Not Applicable**

- ☐ 1. Original Application plus attachments, and one complete copy
- ☐ 2. Resolution establishing district
- ☐ 3. Resolution approving/denying application.
- ☐ 4. Letter of Agreement (Signed by local unit and applicant)
- ☐ 5. Affidavit of Fees (Signed by local unit and applicant)
- ☐ 6. Building Permit for real improvements if project has already begun
- ☐ 7. Equipment List with dates of beginning of installation
- ☐ 8. Form 3222 (if applicable)
- ☐ 9. Speculative building resolution and affidavits (if applicable)

| 16c. LUCI Code | 16d. School Code |
|---|---|
| 17. Name of Local Government Body | ►18. Date of Resolution Approving/Denying this Application |

**Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.**

| 19a. Signature of Clerk | 19b. Name of Clerk | 19c. E-mail Address |
|---|---|---|
| 19d. Clerk's Mailing Address (Street, City, State, ZIP Code) | | |
| 19e. Telephone Number | 19f. Fax Number | |

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**
**Michigan Department of Treasury**
**P.O. Box 30471**
**Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

| STC USE ONLY | | | | |
|---|---|---|---|---|
| ►LUCI Code | ►Begin Date Real | ►Begin Date Personal | ►End Date Real | ►End Date Personal |
| | | | | |

September 9, 2011

TO: Steve Truman, City Manager

FROM: Tony Lipinski, Director, Parks & Recreation

RE: 33rd Annual Big Bird Run

Please consider this as our request to place on the City Council Agenda the approval to use city streets for the 33rd Annual Big Bird Run on:

Sunday, November 13, 2011
10:00 a.m. to 11:30 a.m.

This road run also requires county and state approval, which is coordinated through the City Clerk's Office after Council approval.

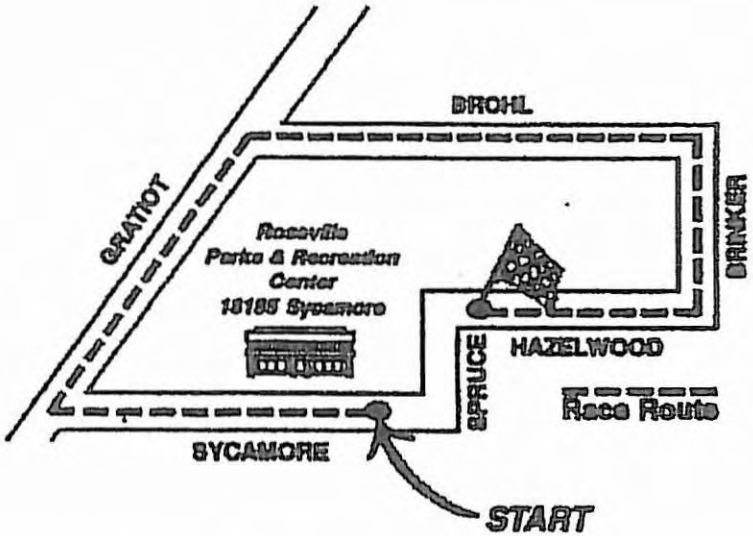
Attached is a map of this year's course. The course is the same as in 2010. Please let me know if you require further information.

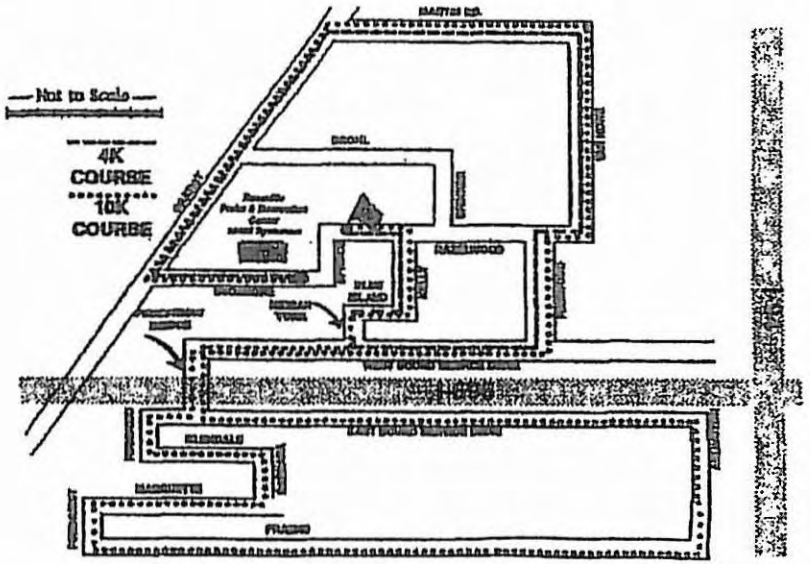
Attachment

AJL

cc: Richard Steenland
Parks & Recreation Board

# RACE COURSE




1 Mile Run / Walk

4 K & 10 K Race

# INTER-OFFICE MEMO

**TO:** Chief Michael Pachla

**FROM:** Steve Truman

**DATE:** September 9, 2011

**SUBJECT:** Annual Big Bird Run
November 13, 2011

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We have received the annual request from Parks & Recreation to conduct the Big Bird Run on the city streets Sunday, November 13th from 10:00 a.m. until 11:30 a.m. The course is the same as last year (map attached).

Please submit your recommendation as this item will appear on the September 27th agenda for Council action.

/yk

Att.

# Roseville Police Department

## Inter-Office Memorandum

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: September 09, 2011

RE: Annual Big Bird Run
November 13, 2011

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The Police Department has reviewed the request from the Recreation Dept. to use the city streets for the Annual Big Bird Run on Sunday, November 13, 2011 from 10:00 am until 11:30 am and has no objections.

MP/hs