# COPIES OF THE DISBURSEMENT LIST ARE NOW AVAILABLE IN THE CONTROLLER'S OFFICE

Sept 13 11 mtg

# CONSTITUTION WEEK
# SEPTEMBER 17 – 23, 2011

WHEREAS, September 17, 2011 marks the two hundred and twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and,

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebration which will commemorate the occasion; and,

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd as Constitution Week.

NOW THEREFORE, The Mayor and Council of the City of Roseville do hereby proclaim the week of September 17th through 23rd as Constitution Week and ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

*Presented this 13th day of September, 2011*

Mayor

Mayor Pro-Tem

Councilmember

Councilmember

Councilmember

Councilmember

Councilmember

# The Give A Gift Foundation

...helping cancer patients emotionally, financially and personally

Wesley Hayes
Michael Waldemyer
Christina Drapa
Valerie Spencer,

City of Roseville

July 13, 2011,

Steve Truman,

The Give a Gift Foundation, Inc. has been organized in order to enhance the emotional, social and spiritual health of families who have members with cancer and cancer related illnesses by providing them with referrals to nonprofit organizations that provide services to/for cancer patient, provide some temporary housing up to 180 days, medical and financial assistance and other support. We are a non-profit 501(c) 3 organization located in the city of Roseville, MI.

We are writing today because we would like to do intersections Thursday September 15th - Sunday 18th within your city. We would like to do the intersection solicitations from the hours of 9am-7pm, during daylight hours only.

We have off duty and retired police officers who will check the safety of our volunteers periodically thought out the days. Each volunteer will wear a fluorescing vest and t-shirt with our organizations name on it. In- addition to 4 large safety cones per person will be available in the streets. Name tags will also be provided for each individual. Safety training will be required for each individual before going into the streets. The volunteers will also go throw randomized drugs screening and breathalyzers will be given before and during solicitation.

We would like to set up a date for our representative to meet with the City Council, September 12st, at 7:00pm

The intersections we would like to collect donations from are as followed:

- 11 Mile and Gratiot Ave
- 13 Mile and Groesbeck
- 13 Mile and Gratiot Ave
- 13 Mile and Little Mack
- Gratiot and Masonic
- Common and Gratiot
- Frazho and Kelly

Again thank you for letting us to solicit for donations in your streets last year. We hope you will allow us to continue this on a yearly basis. Following this letter is our 501(c) 3, Liability Insurance, Hold Harmless Agreement and State Solicitation License. If you have any further questions or concerns please do not hesitate to email me directly at the office the number is

Thank you for your time,

La Keyda Allen
Project Manager

# INTER-OFFICE MEMO

**TO:** Chief Mike Pachla

**FROM:** Steve Truman, City Manager

**DATE:** July 18, 2011

**SUBJECT:** The Give a Gift Foundation
**Solicit Donations**
**September 15th – 18th, 2011**

Amended dates
Sept. 29th - Oct. 2nd

==========

We received a request from The Give a Gift Foundation to solicit donations on the city streets September 15th – 18th. This group has been made aware of the rules for soliciting established by City Council. Proceeds benefit cancer patients with their immediate needs.

Please review this request and submit a recommendation so this item may appear on the September 13th Council agenda.

att.

/yk

# ROSEVILLE POLICE DEPARTMENT

## Inter-office Memo

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: July 18, 2011

RE: The Give a Gift Foundation
Solicit Donations September 15th – 18th, 2011

---

The Police Department has reviewed the request submitted by the Give a Gift Foundation to solicit donations on the city streets May September 15th thru 18th, 2011 and does not have any objections
to this request.

MP/hs

# Roseville Goodfellows

"NO KIDDIE WITHOUT A CHRISTMAS"

P.O. Box 202 Roseville, Mich. 48066

Sept. 7, 2011

The Roseville Goodfellows would like to be on the agenda for the next City Council meeting to get permission for our annual Paper sale. This years sale on Nov. 25th + 26th, 2011 and bad weather days of Dec. 2nd and 3rd, 2011

Thank you for all your help.

President
Roseville Goodfellows

# INTER-OFFICE MEMO

**TO:** Chief Pachla

**FROM:** Steve Truman

**DATE:** September 7, 2011

**SUBJECT:** Annual Goodfellows Paper Sale
Nov. 25 & 26 (Bad Weather Dec. 2 & Dec. 3)

---

We have received the annual request from the Roseville Goodfellows to conduct their Paper Sale on the city streets November 25-26, with bad weather dates of December 2 and December 3.

The Goodfellows have conducted this event for many years and have remained in compliance with the Guidelines established for soliciting donations on streets in Roseville.

Please review this request and submit a recommendation so this item may appear on the September 27th agenda for Council action.

/yk

Attachment

# ROSEVILLE POLICE DEPARTMENT

## Interoffice Memo

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: September 08, 2011

RE: Goodfellows Annual Paper Sale
November 25 & 26, 2011
Bad Weather Dates December 2 & December 3, 2011

---

This Department has reviewed the request of the Roseville Goodfellows to conduct their annual paper sale on the city streets November 25 & 26, 2011 with bad weather dates of December 2 & December 3, 2011 and does not have any objections.

MP/hs

Sept 13

# Memorandum

**To:** City Council

**From:** Stephen A. Truman, City Manager

**Date:** August 26, 2011

**Re:** **Pavement Marking**
Bid # 441-011108

---

| | |
|---|---|
| Bid Advertised: | August 1, 2011 in the Macomb Daily |
| Bid Due: | August 23, 2011 at 11:00 a.m. Local Time |
| Present at Opening: | Paul VanDamme, Purchasing Assistant<br>Jill Cross, Administrative Assistant<br>Gary Bierl, Director of DPW |

Specifications were written by the DPW Department for the pavement marking program. The purchase of pavement marking is a budgeted item. Bid invitations were sent to two (2) companies of which two (2) companies responded with two (2) quotations.

The bids were reviewed by Gary Bierl, Director of the DPW. The low bidder meeting specifications was from PK Contracting Inc. of Troy Michigan in the amount of $13,615.00 to include Option A for $0.55 per foot of painted lines and Option B for arrow painting at $45 a unit for approximately 30 turn arrows for a total of $14,965.00. The City has done business with PK Contracting in the past in a satisfactory manner. They have done commercial pavement marking projects in other Michigan communities in a satisfactory manner.

Therefore, it is recommended that we accept the bid submitted by **PK Contracting Inc.** for the purchase of pavement marking in the total amount of **$14,965** to include Option A for $0.55 per foot of painted lines and Option B for **$45** a turn arrow.

Should you have any questions, please contact this office.

/pv

Attachment

**Highway Dept.**
**2009 Application**
**Pavement Marking**
DUE August 18, 2009

| BIDDERS | Pavement Marking | Option A Grind Lines/ft | Option B Turn Arrows | |
|---|---|---|---|---|
| PK Contracting | $ 13,615.00 | $ 0.55 | $ 45.00 | |
| RS Contracting | $ 20,280.00 | $ 0.06 | $ 30.00 | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Present at Bid Opening: | | | | |
| Paul VanDamme, Purchasing Assistant | | | | |
| Jill Cross, Administrative Assistant | | | | |
| Gary Bierl, Director of DPW | | | | |
| | | | | |
| | | | | |

August 24, 2011
City of Roseville
Purchasing Dept.
29777 Gratiot Ave.

Re: **Bid # 441-011108 Street - Line Painting and Arrows**

Dear Purchasing,

We have reviewed all bids received on the above referenced matter. Two separate written bids were submitted.

The lowest bid did meet our specification.

**P.K. Contracting Inc.**
**Troy, MI. 48084**
Total Bid for Line Painting Only---- **$13,615.00**
**Additionally:**
Option A ----**$.55 per lineal foot N/A**
Option B---- Approximately 30 Arrows at **$45.00 each** equals **$1,350.00**
Grand Total lines and Arrows: Approximately **$14,965.00**

The next lowest bid that met specifications was:

**R.S. Contracting Inc.**
**Casco Twp., MI 48064**
Total bid including option B----- **$21,180.00**

P.K. Contracting Inc. has done satisfactory work for the City of Roseville in the past Therefore, it is our recommendation that we accept the low bid by P.K. Contracting Inc. in the approximate amount of **$14,965.00**

Gary Bierl, DPW Director