

Roseville Public Library Commission
Regular Meeting
March 9, 2015
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:30 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Cara Tonn, Charlene Van Marcke, and Director Jacalynn Harvey

Absent (excused): Phyllis Reneau

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Commissioner Van Marcke to accept the Minutes of the regular meeting of February 9, 2015.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

The Library will be closed on Thursday, March 12 for removal and installation of HVAC units and on Friday, April 3 for Good Friday.

2. Library Programs/Classes.

- a. Book Discussion: *One Summer: America 1927* on April 2.
- b. Children's Programs: Storytime Session 3 begins on April 10.
- c. Library Lab: OverDrive/Zinio/Freegal and basic computer assistance will be offered by the librarians by appointment four times each month or as requested. The librarians are exploring different options for dealing with no-shows.

- d. Anime: *Shakugan No Shana* and Anime Jeopardy on April 1. The Anime program will then be suspended for the summer.
 - e. Family Movie: *Freaky Friday* on March 13.
3. Friends of the Roseville Public Library will hold the Used Book Sale Committee meeting on March 18.
 4. Roseville Historical and Genealogical Society will hold the program “Michigan Drive-In Theaters” on March 17.
 5. Budget and Bills.
 - a. No word yet on when the Director will meet with the Controller and City Manager to discuss the Library’s budget.
 - b. Central Purchasing funds were used to purchase a new computer for the Director as well as new CD cases.
 6. Other Items.
 - a. TIFFA/Special Taxation Units.
 - b. The Director attended the City Council’s annual meeting on February 24 and gave a brief overview of the library’s accomplishments in 2014.

V. SUBURBAN LIBRARY COOPERATIVE.

1. User Fee going up \$100 per staff user.
2. The Governor is recommending \$1 million increase in State Aid to libraries.
3. FOIA changes.
4. Tax forms – everyone is feeling the public’s ire.

VI. COMMUNICATION.
None.

VII. UNFINISHED BUSINESS.

1. Building Update.
 - a. Scott Pruzinsky has not received confirmation regarding who will pay for window tinting, so plans have not gone forward.
 - b. The shelves in the display cabinet near the south entrance are not stable. The Director asked Scott Pruzinsky to purchase and install gray slat board to

match the slat board in the Michigan History Room. She also asked him to order and install gray slat board to cover the pink slat board between the public restrooms.

- c. Floor outlet covers have been tabled until the Director speaks to the City Manager and Controller about the budget.
2. Open Library Commission Position.
 - a. The Director has received no responses from any of the letters she's sent out.
 - b. The position will be advertised on the web sites of the Library and the City.
3. Eagle Scout Candidate Project.
 - a. Donald Kershaw presented the Director with new plans that incorporated the changes the Commission asked for.
 - b. Donald will not be building the structures. He will be fundraising and supervising the project.

VIII. NEW BUSINESS

1. Donations.
2. Gleaners Food Bank.
 - a. The Library will once again be a drop-off point for food donations for Gleaners "Food for Thought" during the month of April. Food donations were low last year. The event will be publicized on the web sites of the Library and the City, at the City Council meeting, on Facebook, on in-house signage, and the Director will send a press release to the EastSider.
3. Pay Phone will be removed from the Library.
4. Roseville Non-Resident Card.

Commissioner Chownyk made the motion that the Library discontinue offering the Roseville Non-Resident Library Card. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

5. Rose Fest.
 - a. The Director sent a message to the City Manager stating that the Friends and RHGS may be interested in having booths at Rose Fest.
6. Patrons Who Owe Large Sums.
 - a. The Director spoke with the City Manager regarding this issue. They both agreed to send "amnesty" letters to patrons who owe more than \$500, waiving

finer if materials are returned. If this does not work, the City Attorney will send a letter sending the matter to small claims court.

IX. ADJOURNMENT

Commissioner Tonn made the motion, that having acted upon the agenda, the meeting be adjourned at 8:00 p.m. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

A handwritten signature in black ink that reads "Cara Tonn". The signature is written in a cursive, flowing style.

Cara Tonn

Next Meeting: Monday, April 13, 2015 at 6:30 p.m.