

**MINUTES OF A BOARD MEETING OF THE
RECREATIONAL AUTHORITY OF
ROSEVILLE AND EASTPOINTE
HELD ON THURSDAY, MARCH 14, 2013**

The meeting was called to order at 6:12 p.m. at the Roseville Recreation Center, 18185 Sycamore, by Vice Chairperson Duchane with the following Board Members present:

Duchane, Frontera and Marion

Absent: Switalski

Administrator present: Director Lipinski

Approval of Minutes:

Motion by Frontera, seconded by Marion, to approve the minutes of December 13, 2012, as written.

MOTION CARRIED

Motion by Marion, seconded by Frontera, to approve the minutes of January 10, 2013, as written.

MOTION CARRIED

Discussion and/or Action on Disbursements and Budget Report:

Director Lipinski informed the Board that the packet contained Disbursement #9 and a budget report for the period ending February 28, 2013. Vice Chairperson Duchane asked if the Board Members had any questions.

Motion by Marion, seconded by Frontera, to approve the disbursements as provided.

MOTION CARRIED

Communications:

Director Lipinski informed the Board that there were no other communications other than those in the packet.

Discussion on Draft of the Recreational Authority/East Detroit Public Schools Cooperative Agreement:

Director Lipinski informed the Board that there were no updates on this but he is trying to get a hold Superintendent Lelekatch and is also waiting for the School Board to get back to us with changes to the agreement.

Review and Discuss RFP Draft to Lease Community Center:

Director Lipinski informed the Board that revisions were discussed at the last meeting are in draft form and received a couple of requests from the insurance companies (changing million dollar liability per occurrence and changing last sentence under C. regarding policy cancellation).

Motion by Frontera, seconded by Marion, to approve the Request for Proposals to lease the Community Center.

MOTION CARRIED

Discuss Attorney Services Proposals:

Vice Chairperson Duchane suggesting taking action to move along tonight.

Motion by Marion, seconded by Frontera, to support the Dolan Tomlinson proposal for attorney services.

MOTION CARRIED

Discussion and/or Action on Request for Roseville Fireworks Committee to Utilize Recreational Authority Staff for Event:

Director Lipinski informed the Board that he received a letter from Roseville Fireworks Committee requesting assistance from the Recreational Authority staff for the annual fireworks display.

Motion by Frontera, seconded by Marion, to support the Roseville fireworks committee.

MOTION CARRIED

Discussion and/or Action on Policy for City Departments and/or Non-Profit Organizations Reserving a Park Facility:

Director Lipinski informed the Board that this issue came up to due to a request for a community event at Kennedy Park where the Fire Department wanted to rent all three pavilions and has had non-profit rates to cover costs for park attendants which would be less than the rental rate for all three pavilions would be.

Board Member Frontera asked who would decide if they were a non-profit. Director Lipinski replied that we would need to have paperwork showing they are a non-profit group.

Motion by Marion, seconded by Frontera, to accept the policy for the nonprofit corporations to cover our costs.

MOTION CARRIED

Discussion on Legislative Update Regarding the Michigan Natural Resources Trust Fund:

Director Lipinski informed the Board about legislation to divert funds from the Michigan Natural Resources Trust Fund for dredging along harbors on the lakes; this fund is to benefit local communities for acquisition and development projects and we have \$410,800 for acquisition of St. Basil property, development of Memorial Field baseball fields and Huron Park accessibility; asked the Board to take a stance and pass a resolution opposing Senate Bill 229 and supporting Senate Bill 233; asked if the Board would like him to prepare a resolution regarding this. Vice Chairperson Duchane asked if the trustees would like to support the opposition

Motion by Frontera, seconded by Marion, to approve a resolution opposing Senate Bill 229.

MOTION CARRIED

Chairperson Aiuto arrived at 6:29 p.m.

Discussion and/or Action to Add Cleaning Deposit to Room Rental Policy and Change Set-up Time for Rentals to 1 Hr.:

Director Lipinski informed the Board that this is something that has been affecting us lately because of how people have been leaving the rooms that they rented.

Motion by Marion, seconded by Frontera, to accept the recommendation to add a room rental fee policy for clean up and change the set up time to 1 hour.

MOTION CARRIED

Discussion and/or Action on Proposed Field Rental Rates:

Director Lipinski said he is trying to bring rental rates consistent within the department; first sheet has red which is the proposed rental rates.

Motion by Frontera, seconded by Marion, to accept rental rates as proposed.

MOTION CARRIED

Mary Grant said there were concerns at last month's meeting. Chairperson Aiuto sent a lengthy letter and Director Lipinski told her what happened at the last meeting; start with problems – in the last five months observed the center that was in Eastpointe and center in Roseville run very differently; Roseville Senior Center is a drop in center and while you are here you can go to other classes; Eastpointe was very structured and based on a time and a place; Eastpointe residents are just learning that they can drop in at the Senior Center, so it is a learning process; the center at Eastpointe always had staffing and she had them to help her; center at Roseville is strictly running the Senior Center with volunteers (she has no staff) and now that we have staff we are trying to get the volunteers and staffing in together; things are rocky but they are good; Leona and she are working good together; it is a work in progress and hopes people will give them a chance to get it working; attendance – this building is bursting at the seams; exercise class is full; nutrition class is full; card party is picking up; people are learning what is now available to everybody; there is a big concern about people playing cards in here on a Wednesday and in the summer there will be a program in rooms 1 and 2 and those people will now need to move into this room; have opened up a curtain between two rooms for the card party – so can't address this room again until fall; coffee situation – we have coffee and tea on all day long for free – concern about decaf instead of regular coffee at the end of the day; should be no reason that someone can't come to Leona or her because their office door is always open and it is in the middle of the building and trying to make everything better for everyone here. Chairperson Aiuto brought up the idea of a question box and what is going on with that. Ms. Grant responded that the box has been here since she came here and nothing was in the box so she pulled the suggestion box and would like to offer a pamphlet quarterly with the senior letter and then we could address the responses better. Chairperson Aiuto agreed that that would be beneficial to the Board so initiate that and get a summary to the Board. Vice Chairperson Duchane suggested using his pamphlet and changing it to fit the Senior Center. Ms. Grant commented that there was a concern about crochet group on Tuesday and knitter group on Monday so you can attend either or both groups; knitter group made items and gave to shelters and crochet group sold items at a boutique to make money for the Senior Center; discussed van which is still a work in process and her and Director Lipinski are working on that; hope the Board would give the Senior Department one full year to get a grasp on what it is we need to do (room availability, programs we are going to offer, how we are going to handle kids summer camp in here, Mom to Mom sales, etc.); having a Bargain Hunters on August 17th from 9:00 a.m. to 2:00 p.m. and rent out parking spaces for \$15 and table is another \$10 and any money you make is yours.

Board Member Marion thanked Ms. Grant for coming and giving a very in depth report.

Betty Ulrich (25296 Hayes, Roseville) commented that a committee was created regarding the suggestion box so that Director Lipinski didn't need to handle it; our volunteers are dropping like flies and we don't have enough volunteers and Director Lipinski said the staff was going to start doing what the volunteers were doing and she is here all day Friday. Ms. Grant responded that she and Leona are here all day Friday.

Theresa Peltz (27900 Van Howe, Roseville) commented that the hours are 8:00 a.m. to 4:30 p.m. and asked do they need to leave at 4:30 p.m. Ms. Grant responded that she doesn't make anyone leave at 4:30 p.m. Director Lipinski responded that we leave the office open if there is someone using the room, but for the most part we are not going to kick you out at 4:30 p.m. Ms. Grant said that on Thursday we clean the room from 4:00 p.m. to 5:00 p.m. so we may ask you to move from the room. Ms. Peltz commented that she would like to see if there can be more handicap parking spots. Director Lipinski replied that he will look into that.

Hearing of the Public:

Mary Lazaris (26284 Barnes, Roseville) commented that last Thursday at the senior meeting at the VFW they were told that the Recreational Authority told them that we are now affiliated with the VFW; Roseville senior citizens club got so big and this facility couldn't accommodate them so the VFW could; her question is why we aren't the Senior Citizens Club any more. Director Lipinski responded that they are still the Roseville Senior Citizens Club.

Diane Ellis (18639 Hazelwood) commented that the room is getting real crowded; suggested taking the big table out and putting a smaller table in there. Ms. Grant suggested using the table in the gym.

Director Report:

Director Lipinski commented that on February 28th and March 1st he attended MRPA conference in Lansing – one session he attended dealt with the health care issue and employees and appears that we would be exempt because of the number of employees and will stay on top of that; tomorrow is the St. Patrick's Day party for seniors; he plans on attending March 27th seminar in Lansing on Place Making; Easter Egg Hunt is on March 23rd at Recreation Center; did get a request from Macomb Senior Nutrition Center and would like to piggy back on the current program that is here for getting the meals on wheels program out; spoke with Greg Verkest about getting ball fields and soccer field ready for the season; closing down soccer field at Spindler for it to revamp itself; do not know anything about grant for ball diamonds; April 5th and 6th is the quilt show at Recreation Center; Roseville Handicap Association is having on April 7th a Spring Fling at VFW on Gratiot. Chairperson Aiuto asked how he is sending out information on this to Eastpointe residents and getting it out. Director Lipinski responded that he sent it out in the newsletter and talking with the Superintendent of Schools to see about getting it out through the schools; informed the Board that we need to start looking at needs and budget for the building whether we are fixing it, expanding it, etc.; drafting a budget for the next meeting.

Chairperson Aiuto suggested that at the next meeting have a dialogue about the building or quick subcommittee to discuss the options on repairing the building. Director Lipinski agreed that a committee would be good to discuss financing for the building. Chairperson Aiuto commented that we have capital improvement funds in the budget or \$230,000 in addition to the grant from the State of \$342,000, with the legal opinion that we cannot take a loan for more than five years we are almost at a point where we can go to the City of Roseville and the City of Eastpointe to ask for a three or four year loan or what other options are there. Vice Chairperson Duchane commented that we need to settle over the next five years and projecting our budget because of drop in property valuations; if we look at \$230,000 a year, how is that affected by the drop in property valuations; perhaps we can do something with the cities about borrowing but we would need to check the law; doesn't have a preference about a Board discussion or committee discussion but since we are small we could have a Board discussion first and then have a

committee work with professionals. Board Members Frontera and Marion agreed with that. Chairperson Aiuto asked that Director Lipinski place this topic on the next agenda.

Board Member Reports:

Board Member Frontera commented that in 2007 when he joined the Recreation Board they didn't have seniors and bringing over the seniors was a new thing and then bring over Eastpointe seniors is another thing and from what he sees with Director Lipinski and Ms. Grant he thinks a year is good.

Board Member Marion thanked Ms. Grant for attending the meeting; asked Director Lipinski about closing north soccer field at Spindler. Director Lipinski responded that it will be closed down in spring to regenerate. Board Member Marion suggested the Director Lipinski talk with Mr. Verkest about this.

Vice Chairperson Duchane suggested some type of RARE clothing and maybe toy with the idea of various programs to purchase; announced that the Eastpointe DDA is having a Music in the Plaza series starting in June at Eastpointe City Hall.

Chairperson Aiuto apologized for being tardy; thanked Ms. Grant for coming out; thanked the seniors for attending the meeting.

Motion by Frontera, seconded by Duchane, to adjourn the meeting time at 7:22 p.m.

MOTION CARRIED

Linda S. Lince, Acting Secretary