COPIES OF THE DISBURSEMENT LIST ARE NOW AVAILABLE IN THE CONTROLLER'S OFFICE

Tabled 3-24-09

Memorandum

To: Stephen Truman, City Manager

From: Peter Provenzano, Assistant City Manager

Date: March 13, 2009

Re: **Library Carpet Replacement**

Bid Advertised:	February 13, 2009 in the Macomb Daily
Pre-Bid:	February 26, 2009 at 10:00 a.m. Local Time
Bid Due:	March 10, 2009 at 11:00 a.m. Local Time
Present at Bid Opening:	Paul VanDamme, Purchasing Assistant Jill Cross, Administrative Assistant Rep(s) From: Floorcraft and Volcheck

Specifications were written for the Roseville Public Library Carpet Replacement. A mandatory pre-bid meeting was held, and fourteen (14) contractors attended. Three (3) quotes were submitted at the bid opening.

The bids were reviewed by Rita Valade, Director of the Library. The low bidder meeting specifications was from Floorcraft Floor Covering in the amount of $82,950. The City has done business with Floorcraft in the past in a satisfactory manner. They have done commercial library projects in other Michigan communities in a satisfactory. The references for Floorcraft have been supplied and confirmed.

As an option, a quote was requested for moving library furniture. Floorcraft quoted $2,000 to assemble, disassemble and moving book storage shelves and tables.

Therefore, it is recommended that the low bid for the Library Carpet Replacement submitted by **Floorcraft Floor Covering** in the amount of **$82,950,** plus the option of moving library furniture at a cost of **$2,000,** for a total amount of **$84,950** be accepted. Should you have any questions, contact my office.

/jc

Attachment

Roseville Public Library
29777 Gratiot Avenue ♦ PO Box 290
Roseville, MI 48066
(586) 445-5407

Inter-Office Memorandum

To: Steve Truman, City Manager
From: Rita Valade, Library Director
Date: March 10, 2009
Re: BID# 450-010903

Steve:
The bid opening for **BID# 450-010903** was held this morning at 11:00 am. I am pleased to report that of the three bids, Floorcraft Floor Covering of Clinton Township submitted the lowest bid at **$82,950** for carpeting and installation and **$2,000** for disassembling, moving and reassembling the library furnishings. Floorcraft is an authorized dealer of Millikin carpet. This bid is less than my original projection of $100,000 that was put in the budget for this fiscal year. Providing there are no major structural damages with our floor (and there shouldn't be), there would not be any other charges for this project. After reviewing the bids, and discussing them with Bernie Larsh, it is my recommendation that the City award the project to Floorcraft Floor Covering.

I realize that in our current economic situation, re-carpeting may not seem necessary. Our city has always prided itself on being well maintained and the library is certainly a focal point in our community. Each year, more than 200,000 residents utilize our facility. The current carpeting is 10-15 years old (depending on the section) and is beginning to show signs of wear and tear. It would be especially nice if we could complete the carpeting while the walls still look clean and fresh after having been painted.

Thank you for your consideration of this matter. Please let me know if you have any questions and when this will be presented to the Mayor and Council.

LIBRARY
Carpet Bid
DUE: March 10, 2009

BIDDERS	Carpet Tiles	Rsvl 5% Allow	Option 1 Moving	Option 2 Add 360 Yds	
Floorcraft	**$ 82,590.00**		$ 2,000.00	$ 14,850.00	
Shock Brothers *	$ 96,400.00	$ 91,580.00	$ 4,000.00	$ 17,000.00	
Volcheck Flooring	$ 105,740.00		$ 9,157.00	$ 17,572.00	
* Roseville-based business					
Present at Bid Opening:					
Paul VanDamme, Purchasing Assistant					
Jill Cross, Administrative Assistant					
Bernie Larsh, Building Mtc.					
Rita Valade, Director of Library					
Reps From: Scholck Bros.					
Volcheck Flooring					

Roseville Lions Club

14426 Stephens
Warren Mi. 48089

03-04-09

To whom it may concern,

The Roseville Lions Club is requesting permission to be placed on the agenda for the City Council meeting on Tuesday April 14th 2009 to ask for permission to solicit donation on the streets in they City Of Roseville on April 24th-27th 2009 for our White Cane Drive. Our 1st Vice President Gordon Farmer will represent our club.

Thank You,

[redacted]

Lion Cathy Bartlett
Secretary
Roseville Lions Club

INTER-OFFICE MEMO

TO: Chief Mike Pachla

FROM: Steve Truman

DATE: March 13, 2009

SUBJECT: Lions Club
Solicit Donations
April 24 – 27, 2009

==========

We have received a request from the Lions Club to solicit donations on the city streets April 24th – 27th from dawn until dusk. The Lions Club is aware of the rules for soliciting established by City Council. Proceeds from this drive will be used to benefit community service programs.

Please review this request and submit a recommendation so this item may appear on the April 14th Council agenda.

att.

/yk

ROSEVILLE POLICE DEPARTMENT

Inter-Office Memo

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: March 18, 2009

RE: Roseville Lions Club – Solicit Donations - April 24 - 27, 2009

This Department has reviewed the request from the Roseville Lions Club to solicit donations on the city streets April 24 – 27^{h}, and does not have any objections.

MP/nms

THE AMERICAN LEGION | EAST DETROIT-ROSEVILLE POST 261
28444 Utica Road
Roseville, Michigan 48066

Roseville City Manager

29777 Gratiot

Roseville, Mi 48066

Subject: American Legion Poppy Sales

Dear Manager: March 30, 2009

The Michigan Department of the American Legion will hold its Annual Poppy Activities on May 07th through May 9th, 2008. We, the membership of American Legion Post 261, request the opportunity to address the Roseville City Council concerning the distribution of poppies for donations on Roseville city street(s) on the above dates.

Our American Legion Commander Tom Cornfield has contacted the Commander of the VFW Reid Post and they have mutually agreed where each organization will solicit donations on Roseville's city street(s). There should not be any conflicts regarding distribution of the Poppies by each organization.

Your kind consideration of this request will be greatly appreciated by American Legion Post 261. Please send your reply to:

Mr. Bill Meyer

[redacted]

Adjutant,
[redacted]
Edward Courtemanche

Attest:

American Legion Post #261

Commander: Tom Cornfield

INTER-OFFICE MEMO

TO: Chief Mike Pachla

FROM: Steve Truman, City Manager

DATE: April 3, 2009

SUBJECT: Poppy Sales
American Legion East Detroit-Roseville Post 261
May 7 – 9, 2009

==========

We have received the annual request from the American Legion Post to conduct their Poppy Day fundraiser on the city streets May 7th – 9th. In past years this group has conducted their activity according to the guidelines established by City Council.

Please review this request and make a recommendation by April 7th, so this item may appear on the April 14th Council agenda.

/yk

att.

Poppy Chairman: Bill Meyer [redacted]

ROSEVILLE POLICE DEPARTMENT

Inter-office Memo

TO: Steve Truman, City Manager

FROM: Chief Michael Pachla

DATE: April 06, 2009

RE: Poppy Sales – American Legion East Detroit-Roseville
Post 261
Annual Poppy Sales
May 7th through May 9th, 2009

The Police Department has reviewed the request submitted by the American Legion Post #261 to conduct their Poppy Day fundraiser on the city streets May 07, 08 & 09 and does not have any objections to this request.

MP/hs

MACOMB MALL™

March 17, 2009

Mr. Stephen A. Truman
City Manger-City of Roseville
29777 Gratiot Avenue
Roseville, MI 48006

RE: Request for appearance at City Council meeting

Dear Mr. Truman:

Macomb Mall respectfully requests the opportunity to appear before Roseville City Council at either the March 24 or April 14 meeting to present our request for a carnival at the Mall for June 8-11, 2009.

Our event will take place in the Mall parking lot in front of the vacant Value City store and have 15 to 20 carnival rides, 7 games and 3-4 food concessions. All games will be games of skill and all food concessions will be trailer type and licensed by the Macomb County Board of Health. No games of chance, bingo or vegas type games will be allowed. No alcoholic beverages will be sold. No bands or live entertainment will be presented.

Our carnival provider is Mid-America Shows, Delaware. Contact person is Tim Jenkins at 313-575-4162.

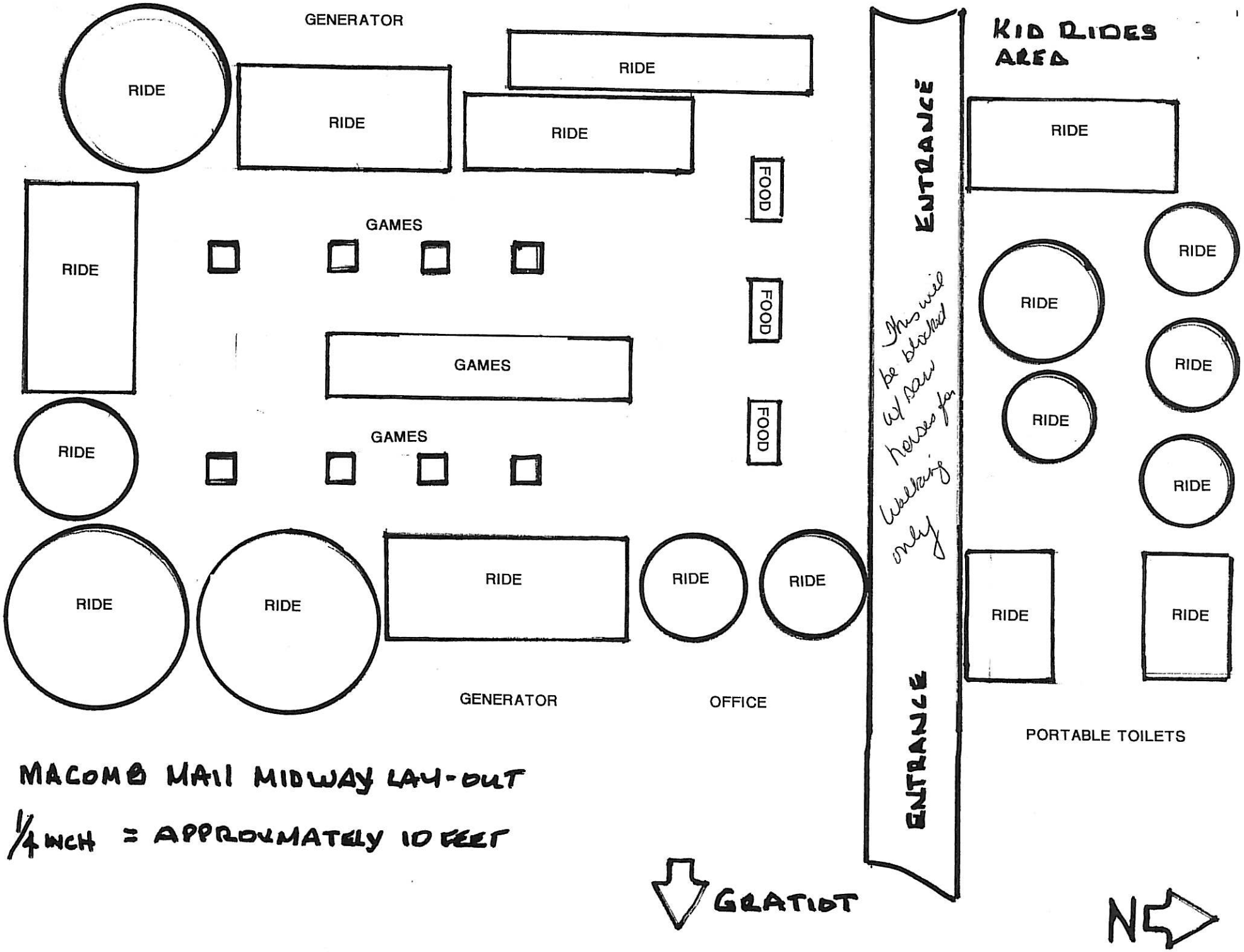
Thank you for your assistance.

Sincerely,

[redacted]

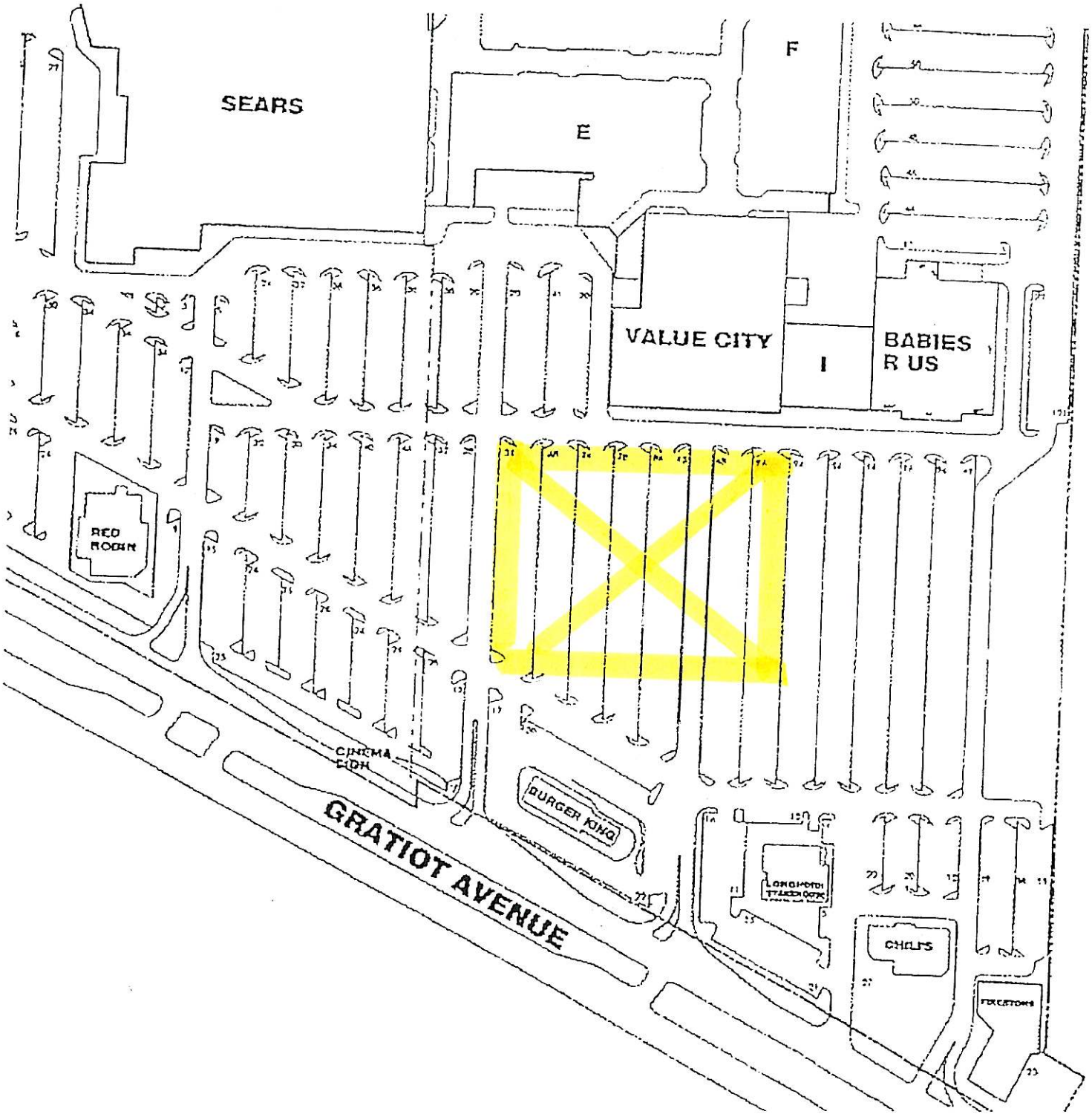
Marianne Meyers
Marketing Coordinator

MACOMB MALL
32233 GRATIOT AVE. ROSEVILLE, MI 48066 • PHONE:586-293-7800 • FAX:586-293-2713
WWW.SHOPMACOMBMALL.COM



MACOMB MAIL MIDWAY LAY-OUT

1/4 INCH = APPROXIMATELY 10 FEET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BURGER KING
GRATIOT AVENUE
CHILI'S

INTER-OFFICE MEMO

TO: Michael Pachla, Police Chief
Glenn Sexton, Building Director
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: April 3, 2009

SUBJECT: Macomb Mall Carnival
June 8 – 11, 2009

North American Midway is requesting on behalf of Macomb Mall to conduct a carnival in the mall parking lot June 8 – 11. The letter includes information on the types of rides and tents that they will have set up. Attached is a site plan for your review. Please submit a recommendation by April 7th, so this item can be placed on the April 14th agenda. Thank you.

Att.

/yk

Memorandum

To: Steve Truman, City Manager

From: Craig Robertson, Fire Marshal

Cc: Benjamin Foronato, Fire Chief
To file

Date: April 7, 2009

Subj: Request for Carnival at Macomb Mall

Dear Mr. Truman:

At this time, the Roseville Fire Department, Fire Marshal's Division has no objections to the request for the operation of a carnival at the above referenced location. Minor changes have been made to the original plan. No fire lanes or roadways on the property will be compromised.

Respectfully,

[redacted]

Craig Robertson
Fire Marshal
Fire Marshal's Division
Roseville Fire Dept.
(586) 445-5401

Roseville Police Department

Inter-Office Memorandum

TO: Steve Truman, City Manager

FROM: Chief Mike Pachla

DATE: April 06, 2009

RE: Macomb Mall Carnival
June 8 thru June 11, 2009

The Police Department has received and reviewed the above request to conduct a Carnival in the Macomb Mall parking lot June 8 thru June 11, 2009 and has found no objections to approving this event as long as the rules set by the City are followed.

MP/hs

OK S.T

INTER-OFFICE MEMO

TO: Michael Pachla, Police Chief
Glenn Sexton, Building Director
Craig Robertson, Fire Marshal

FROM: Steve Truman

DATE: April 3, 2009

SUBJECT: Macomb Mall Carnival
June 8 – 11, 2009

North American Midway is requesting on behalf of Macomb Mall to conduct a carnival in the mall parking lot June 8 – 11. The letter includes information on the types of rides and tents that they will have set up. Attached is a site plan for your review. Please submit a recommendation by April 7th, so this item can be placed on the April 14th agenda. Thank you.

Att.

/yk

4-6-09
No objection to proposed location. An electrical permit and inspections are required.
[redacted]

ARBOR DAY
APRIL 24, 2009

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and world; and,

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and,

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, beautify our community, and are a source of joy and spiritual renewal; and,

WHEREAS, ROSEVILLE has been recognized as a **Tree City USA** by The National Arbor Day Foundation and desires to continue its tree-planting ways.

NOW THEREFORE, the Mayor and Council of the City of Roseville do hereby proclaim April 24, 2009 as **ARBOR DAY** in the City of Roseville, and request all citizens to support our city's forestry program, and urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Signed this 14th day of April, 2009

[redacted]

Mayor

[redacted]

Mayor Pro-Tem

[redacted]

Councilmember

[redacted]

Councilmember

[redacted]

Councilmember

[redacted]

Councilmember

[redacted]

Councilmember

Silver Star Banner Day

2009 Proclamation

WHEREAS, the City of Roseville has always honored the sacrifice of the men and women in the Armed Forces; and,

WHEREAS, The Silver Star Families of America was formed to make sure we remember the blood sacrifice of our wounded and ill by designing and manufacturing a Silver Star Banner and Flag; and,

WHEREAS, to date The Silver Star Families of America has freely given thousands of Silver Star Banners to the wounded and their families; and,

WHEREAS, the members of The Silver Star Families of America have worked tirelessly to provide the wounded of this City and Country with Silver Star Banners, Flags, and care packages; and,

WHEREAS, The Silver Star Families of America's sole mission is that every time someone sees a Silver Star Banner in a window or a Silver Star Flag flying, that people remember the sacrificed for this City, State and Nation; and,

WHEREAS, the people and Mayor of Roseville wish that the sacrifice of so many in our Armed Forces never be forgotten.

NOW THEREFORE, The Mayor and Council of the City of Roseville do hereby proclaim May 1st as "Silver Star Banner Day," which is the permanent and official day to honor the wounded an ill Soldiers of the City of Roseville.

Signed this 14th day of April, 2009

[redacted]

[redacted]

Mayor

[redacted]

Mayor Pro-Tem

[redacted]

Councilmember

[redacted]

Councilmember

[redacted]

Councilmember

[redacted]

Councilmember

CITY OF ROSEVILLE
MACOMB COUNTY, MICHIGAN

RESOLUTION REVISING FEES

At a Regular Meeting of the City Council of the City of Roseville held in the Council Chambers, 29777 Gratiot Avenue, Roseville, Michigan 48066, Tuesday, April 14, 2009, at 7:00 p.m., local time.

Present: _____

Absent: _____

_____ moved, _____ seconded, to adopt the following Resolution approving changes in the schedule of fees for the Fire Department.

WHEREAS, The City of Roseville finds that it is in the interest of public health, safety and welfare to review and establish fees for licenses, permits, certificates, inspection and services provided by the City as well as the amount of any bond required to be posted or insurance required to be carried in order to obtain any license or permit required by the City, as set forth in Chapter 133 of the Code of Ordinances of the City of Roseville, by resolution.

NOW, THEREFORE, it is resolved:

That the City of Roseville fee schedule be revised to provide as follows:

133-9 Fire Department Fees:

Add: Hazardous Material Disclosure Reporting Fee Payment of:

$100.00 if your business uses, stores or generates below the specified quantity threshold listed on the Hazardous Materials Survey Form, or

$250.00 if your business uses, stores or generates at or above the specified quantity threshold listed on the Hazardous Materials Survey form.

$75.00 Late Fee
MOTION CARRIED UNANIMOUSLY

STATE OF MICHIGAN)
SS)
COUNTY OF MACOMB)

I, RICHARD M. STEENLAND, the duly qualified and acting City Clerk of the City of Roseville, Macomb County, Michigan, do hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the City Council of the City of Roseville, Macomb County, Michigan, on Tuesday, April 14, 2009 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267 of the Michigan Public Acts of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

RICHARD M. STEENLAND
CITY CLERK

Memorandum

To: Stephen Truman, City Manager

From: Peter Provenzano, Assistant City Manager

Date: April 2, 2009

Re: **Generator - Fire Station #2**
Bid # 333-020904

Bid Advertised:	March 4, 2009 in the Macomb Daily
Pre-Bid Meeting:	March 18, 2009
Bid Due:	April 1, 2009 at 11:00 a.m. Local Time
Present at Bid Opening:	Paul VanDamme, Purchasing Assistant Jill Cross, Administrative Assistant Representatives from: Acorn Electric, Shoreview Electric, Macson Electric, Barton & Barton Co, & Consumers Energy

Specifications were written to purchase and install a stand-by electric generating system for Fire Station #2 on Frazho Road. Bid invitations were sent to twenty (20) companies. A pre-bid meeting was held at Fire Station #2 to review specifications in detail. Twenty-one (21) contractors attended. Six (6) companies responded with quotations. Three (3) companies are Roseville-based businesses.

The low bid received from Acorn Electric, a Roseville-based business, was in the amount of $19,388. Mr. Bernie Larsh, Building Maintenance Foreman, reviewed all bids and finds that the low bidder meets specifications. The City has done business with Acorn Electric in the past in a satisfactory manner.

The Roseville Fire Department has also reviewed the bid proposals and recommends the low bidder. Note that ninety percent (90%) of this project will be reimbursed from Federal grant monies. The cost to the City will be ten percent (10%) of the low bid which equals $1,938.

Therefore, it is recommended that we accept the bid submitted by **Acorn Electric** in the amount of **$19,388** for the purchase and installation of a standby electric generator for Fire Station No. 2 on Frazho Road.

/jc

Attachment

FIRE STATION #2
GENERATOR
DUE: April 1, 2009

BIDDERS	Total	City 5% Allow	
Acorn Electric *	**$19,388.00**	$18,418.60	
Macson Electric	$20,815.00		
Lawrence Construction *	$21,960.00	$20,862.00	
Barton & Baron	$22,000.00		
Consumers Energy *	$23,440.73	$22,268.69	
Shoreview Electric	$24,500.00		

* Roseville-based business

Present at Bid Opening:
Paul VanDamme, Purchasing Assistant
Jill Cross, Administrative Assistant

Reps From: Shoreview Electric,
Acorn Electric, Macson Electric
Barton & Barton Co., & Consumers Energy

04-02-09

City Manager and Council,

The Roseville Fire Department has reviewed bid proposals for the Emergency Generator and installation. We are recommending the low bid for this project. Ninety percent ($17,450) of this project will be covered by a federal grant from the Department of Home Land Security [EMW-2008-FO-11731] and ten percent ($1,938) of the cost must be covered by the city.

Thank you for your consideration in this matter and please feel free to contact me with any further questions.

Sincerely,

Benjamin Foronato
Fire Chief

Memorandum

To: Steven Truman, City Manager

From: Peter Provenzano, Assistant City Manager

Date: April 7, 2009

Re: **Emergency Ambulance - #333-010902**

Bid Advertised:	January 14, 2009, Macomb Daily
Bid Due:	February 10, 2009 at 11:00 a.m. Local Time
Present at Bid Opening:	Paul VanDamme, Purchasing Assistant Jill Cross, Administrative Assistant Chief Ben Foronato, Fire Dept. Chief of Training, Michael Holland Representatives from: Halt Fire and Life Star

Specifications were written for the purchase of an emergency ambulance by the Fire Department. Bid Invitations and specifications were sent to seven (7) companies of which two (2) companies responded with six (6) quotations.

The Fire Department and Mechanics have thoroughly reviewed the bids submitted. The low bid, meeting specifications, was from Halt Fire Inc. of Wixom in the amount of $163,986. The City has not done business with Halt Fire. References were requested, submitted and confirmed. Several agencies in the area have been satisfied with their products and service.

An option to purchase a second emergency ambulance was requested. The quote for another ambulance was submitted in the amount of $152,145.

Therefore, it is recommended that the low bid from **Halt Fire, Inc.** be accepted in the amount of **$316,131.00** which includes the option of purchasing a second emergency ambulance.

/jc

Attachment

Fire Dept.
Ambulance
DUE Febuary 10, 2009

			Trade-in '05	Trade-in '01	Trade-in '97
	Ambulance	2nd Ambulance	International	Ford	Ford
BIDDERS		**Option 1**	**Option 2**	**Option 3**	**Option 4**
Halt Fire	**$ 163,986.00**	**$ 152,145.00**	$ 17,000.00	$ 8,000.00	$ 4,000.00
Life Star	$ 167,546.00	$ 164,946.00	$ 32,000.00	$ 15,000.00	$ 3,000.00
Present at Bid Opening:					
Paul VanDamme, Purchasing Assistant					
Jill Cross, Administrative Assistant					
Chief Foronato					
M. Holland, Chief of Training					
Reps From: Life Star					
Halt Fire					

City of Roseville

FIRE DEPARTMENT
18750 COMMON ROAD • ROSEVILLE, MICHIGAN 48066
PHONE: (586) 445-5444

03-18-09

City Manager and Council,

The Roseville Fire Department and mechanics division has reviewed both bid proposals for the Ford Type III (cutaway van) ambulance. We are both recommending the Halt Fire (Medtec) bid for approval by City Council. We have researched Halt Fire Equipment and Medtec and have interviewed several agencies in the area that have received their product. All agencies have stated they have been satisfied with the product and service. The Halt Fire bid was the low bid. We feel that after extensive review of the information Halt Fire will provide excellent service to the city at the lowest price.

Thank you for your consideration in this matter and please feel free to contact me with any further questions.

Sincerely,

[redacted]

Benjamin Foronato
Fire Chief

Memorandum

To: Steve Truman, City Manager

From: George Beindit, Mechanics Dept

Date: 3/4/09

Re: New ambulance

After reviewing the bids and researching comparable services, it is my opinion that we should take the low bid by MedTec Ambulances with a 2008 E450 chassis. The changes to the 2009 dashboard do not warrant the $979 additional cost.

Purchasing a second ambulance at the same time would improve our system. It would reduce maintenance cost; decrease the amount of parts stocked and increases mechanic familiarity with the vehicle.

Our last 5 ambulances have been Braun and on the last one the workmanship was very poor causing many problems. Service manuals that were included in the bid were never provided despite numerous attempts by both me and Mike Holland. Due to this I would be willing to try a new company like MedTec.

If you have any questions or need more information, please feel free to call me.

GBeindit/cpv

Disc Spec 2-17-09
Disc Spec. 4-7-09

MEMORANDUM

CITY OF ROSEVILLE

ENGINEERING DEPARTMENT

TO: Steve Truman, City Manager

FROM: Steven Wietecha, Engineering Inspector

DATE: February 6, 2009

RE: 2009 Weed Cutting Program

We have received a request from Rizzo Services to extend the 2006 Weed Cutting Program for the 2009 Weed Cutting Program with all pricing remaining the same.

This contractor had parts A and C of the contract past three years and performed satisfactorily (part B, which is State Property, is cut by our D.P.W.). It is a benefit to the City to save the cost of having the project sent out for bid.

Copy of the letter from Rizzo Services is attached.

cc: Glenn Sexton, Building Director
Gary Bierl, D.P.W. Director
Paul VanDamme, Purchasing

SW/mcw

RIZZO SERVICES
PROUDLY SERVING GREATER DETROIT SINCE 1965

WASTE CONTROL | LANDSCAPE MAINTENANCE & CONSTRUCTION | SNOW MANAGEMENT

February 4, 2009

Mr. Steven Wietecha
City of Roseville
29777 Gratiot
Roseville, MI 48066

Dear Mr. Wietecha,

This letter is to confirm our extension of the 2006 Weed Cutting contract, parts A and C. The pricing will remain as quoted on the 2006 bid for the year of 2009.

Sincerely,

[redacted]

Jeff Rizzo
Vice President

6200 Elmridge • Sterling Heights, MI 48313 • Phone: 866-772-8900 • Info@RizzoServices.com

CITY OF ROSEVILLE
PROPOSED STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND PROJECTED USE OF FUNDS

On July 1, 2009, the City of Roseville expects to receive about $565,127 from the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) Program. In addition, the City expects to earn $70,000 in Program Income from the operation of previously funded projects. The primary national objective of the HUD grant is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, for persons of low and moderate income. Consistent with this objective, the City of Roseville proposes that the following budget be established for the administration of the CDBG Program for the 2009 fiscal year.

INCOME

ENTITLEMENT 2009-2010 GRANT (HUD)	565,127
PROGRAM INCOME (estimate)	75,000
Total Projected Income	640,127

ACTIVITIES & PROJECTS

Residential Rehabilitation	124,477
Code Enforcement/Rodent Control	50,000
MISD-Homeless School Children Program	3,000
Catholic Services of Macomb-Counseling	30,000
Society of St Vincent de Paul	7,000
Solid Ground Transitional, In Inc	10,000
Street Paving Project-Kathy Street	125,000
Lighthouse Outreach Center	12,000
Roseville Senior Center (Facility)	100,000
Habitat for Humanity	10,000
Community Policing-Neighborhood Watch	1,000
Program Administration	100,000
Library Monitor Training Program	13,650
Parks and Recreation (Facilities)	12,000
MCREST/Macomb Warming Center	7,000
CHORES-Senior Services Program (MCCSA)	30,000
Care House	5,000
Total Projected Expenditures	640,127

DESCRIPTION OF 2009-2010 PROPOSED ACTIVITIES

Residential Rehabilitation

The purpose of this program is to financially assist low-income families living in single-family housing to improve the condition of their homes. To be eligible for a rehabilitation loan, the applicant must be an owner occupant, meet the City of Roseville income guideline, and the assistance must be determined economically feasible. A lien for the total cost of the work will be placed on the property. Loans are available as 3% monthly payment loans, or as zero-interest-deferred loans. Special Mobility loans are also available to the physically impaired and elderly to assist in making their residences more accessible so that they can remain in their homes independently. Services under Special Mobility include wheelchair ramps, hand rails, grab bars, hoist or lifts, and removal of architectural barriers. The rehab program also includes reimbursement for the cost of exterior house paint and painting supplies to assist homeowners to comply with code violations; some restrictions apply.

Code Enforcement-Rodent Control

The Code Enforcement Program is a policing activity designed to protect and improve the health, safety, and environment of the city. The City of Roseville employs the Code Enforcement Officers to systematically drive the city and observe compliance with blight or junk ordinances; they respond to citizen complaints of nuisance, health, or safety concerns. When the officers observe situations of non-compliance, they will notify the offender in person or by letter. The officers are also required to represent the City when a citation has been issued and the offender is ordered to court. The Code Enforcement Officers investigate notices of rodent infestation. The officers are certified in the use of pesticides to eradicate the rodents.

Roseville Senior Center

The City of Roseville operates the Roseville Senior Center at 18961 Common Road. A fulltime facilities coordinator and part time clerical administer the facility dedicated to senior programming and activities. The Roseville Senior Center is open Monday through Friday to anyone 55 years of age and older. Some activities do require a small fee; however most of the programming is free of charge. Operation expenses for the Center are covered by General Fund dollars. The CDBG allocation in this budget year will cover the tear off and replacement of the building's roof; as well as other miscellaneous building expenses.

Solid Ground Transitional House, Inc

Solid Ground opens as a transitional home for families in April 2009. The two story building has been completely replumbed and rewired. The renovation includes new windows and walls; heating and cooling plant; dry wall; painting and roofing. The CDBG allocation is to be added as a match to construction funding, and to funds covering program delivery. Solid Ground will house a structured 10 to 24 month program designed to prepare each occupant and their children for independent living. Working with the Department of Human Services (DHS) and the Macomb-St Clair Workforce Development, clients will acquire the benefits and skills needed to be self-supporting and self-sufficient.

Care House

Care House works with the Roseville Police Department and other local criminal justice systems to evaluate the occurrence of sexual and physical abuse to children, and to remove and protect children from dangerous situations. The nonprofit agency will use CDBG funds to assist Roseville children and families. The agency is located in Mt. Clemens, MI.

Parks and Recreation
The City of Roseville Parks and Recreation Department plans to replace play equipment, barbecue grill and benches, and play safety surface in Macomb Gardens Park. The park is located on Macomb Street east of Gratiot and just north of Ten Mile Road. The park is in a CDBG targeted area as determined in the 2000 Census.

Community Policing-Neighborhood Watch
Members of the City of Roseville Community Policing Unit will train and support senior citizen volunteers in a neighborhood safety and crime prevention plan. CDBG funding will be used to reimburse the program for a portion of the cost of manuals, folders and other supplies give out to each volunteer participant.

HABITAT-Macomb
Macomb County Habitat for Humanity proposes to build three houses in the City of Roseville for low-income families. The houses will be built by volunteers, working alongside the families who will buy the houses under a mortgage held by Macomb County Habitat. CDBG funds will be used to assist the agency in the acquisition of vacant lots in the city, and in preparation of the sites for construction.

MCREST/Warming Center Emergency Shelters
MCREST promotes, organizes and assists area churches of all denominations, local service agencies and civic groups in providing safe overnight shelter, transportation, laundry and meals for the homeless of Macomb County. Accommodations are provided in the facilities of participating churches. Mattresses, linens and all necessary forms and information packets are provided by MCREST. Medical care and substance abuse counseling are provided by partner service providers. Thirty to sixty individuals (men, women and children) can be sheltered each evening, depending upon the capacity of the host church. Individuals are allowed to stay in the shelter program for up to thirty days. **The Macomb County Warming Center** is an overnight emergency shelter for men and women who cannot be accommodated in a traditional shelter. The Warming Center is only operated during the fall and winter months on a rotating schedule among area churches. Church and community volunteers staff and operate the Warming Centers. The Warming Center also maintains a drop-in day center. City of Roseville CDBG funding is used to cover the cost of laundering the bedding between rotations among the churches in Roseville.

Counseling Services-Catholic Services of Macomb (CSM)
Catholic Services of Macomb (CSM) will be reimbursed for counseling to low and moderate income residents from the City of Roseville. The type of counseling provided may include substance abuse counseling, batterer therapy, financial and budget planning, family living, vocational evaluation, and stress management. Services will be available citywide to qualifying residents. All information pertaining to the client and the agency is confidential.

CHORES Service-MCCSA
Macomb County Community Services Agency (MCCSA) will provide CHORES services to Roseville senior (60 years or older) residents. Eligibility is based on age and household income. Those who are elderly, or infirm, and have no other resources for assistance, are encouraged to apply. Services include, but are not be limited to: lawn mowing, snow removal, leaf raking, wall and window washing, and indoor or outdoor minor home repair jobs. Services are available on a citywide basis. Advance registration is required for grass cutting and snow removal. As a reminder, registration information with the details of service is printed annually in the Roseville City Calendar and the City Newsletter.

Macomb Intermediate School District (MISD)
In cooperation with Macomb County school districts, the MISD assists school age children in homeless families. Assistance includes: school enrollment and transfer of records; liaison between family and school personnel; assistance with school transportation; referrals to community agencies for food, medical, dental and optical care; tutoring assistance; assistance with student clothing and shoes; and school supplies and backpacks. City of Roseville funding will reimburse the MISD for funds spent on homeless Roseville students for school supplies and backpacks. As funds permit CDBG assistance will also be used to subsidize the cost of eligible Roseville students enrolled in the MISD's summer camp program.

Lighthouse Outreach Center
The Lighthouse Outreach Center of Roseville is a non-profit 501 (c) (3) corporation. Lighthouse Outreach Center assists residents to meet their basic human needs by providing emergency food, clothing, medicine, housing and other services. City of Roseville CDBG assistance is provided for income eligible Roseville residents. The Lighthouse Outreach Center is the local distribution center for the federal FOCUS HOPE and F.E.M.A. food programs.

Administration
Three staff positions are supported in total or in part from the Administration allocation. An Administrator is charged with general oversight, coordination, monitoring, and evaluation of the CDBG program. A CDBG Administrative Assistant and a seasonal position working from the Treasurers' Dept. to assist seniors prepare and file the Homestead Exemption Returns are also provided under Administration. All operating expenses for the department including computer support services, printing, phone, advertising, and office equipment and supplies will be funded under this section. Training and travel expenses, professional memberships, and other related costs will also be paid from Administration.

St. Vincent de Paul Society
Assisting the needy is the primary purpose of the Society of St. Vincent de Paul. Local conferences, or chapters, based in Roseville provide housing payment assistance, utility payment assistance, clothing and medical assistance. As funds permit, qualifying Roseville youth may also be sponsored at a summer camp operated by the agency in Sanilac County.

Library Monitor Training Program
Formerly homeless adults will be trained as greeters and monitors work in the Roseville Public Library to maintain a safe, inviting and comfortable atmosphere for all patrons. They will ensure that the libraries behavior policy and other city policies are adhered to by patrons. The library will train up to four monitors, each working sixteen hours per week.

Street Paving Project
The City of Roseville will repave portions of Kathy Street in the southwest corner of the city. Those portions of Kathy Street are located in a CDBG targeted area which qualifies for the improvement benefit. The project is a major improvement project and will comply with all federal wage and labor law requirements.

CITIZEN INVOLVEMENT

On **Tuesday, April 14, 2009 at 7:00 PM,** a Public Hearing will be held before the City of Roseville City Council in the Civic Center Building 29777 Gratiot Roseville, MI to receive comments and input on the proposed 2009 CDBG budget. Individuals are welcome to make comments on any aspect of the proposal or its programs. Assistance is available upon request to handicapped persons wishing to appear. Statements or suggestions may be submitted in writing, by phone or in person to the City of Roseville Community Development Department, 18961 Common Road Roseville, MI. The department phone number is 586-445-5423, and the office is open Monday through Friday 8:00 AM to 4:30 PM.

STEPHEN A. TRUMAN, CITY MANAGER