SPECIAL MEETING
ROSEVILLE CITY COUNCIL

MANAGER'S CONFERENCE ROOM
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5440

SATURDAY, APRIL 4, 2009
9:00 a.m.

ROLL CALL

PRESENT:

Mayor	John Chirkun
Mayor Pro Tem	Robert Taylor
Councilpersons	Salvatore Aiuto
	Jan Haggerty
	Frank Maisano
	Colleen McCartney
	Bill Shoemaker

ABSENT: None

OTHERS PRESENT:

City Manager	Stephen Truman
City Controller/Assistant City Manager	Peter Provenzano
Assistant City Controller	Jane Lamb
City Attorney	Tim Tomlinson
City Clerk	Richard Steenland

Mayor John Chirkun called the meeting to order at 9 a.m.

1. HEARING OF THE PUBLIC.

Edward Wojciechowski, 26080 Linwood, discussed agenda item # 2.

City Manager Stephen Truman and Mr. Wojciechowski discussed a few items pertaining to the budget.

2. Discussion and review of Manager's proposed budget for fiscal year 2009-2010.

City Manager Stephen Truman, Assistant City Controller/Assistant City Manager Peter Provenzano and Assistant City Controller Jane Lamb were present to discuss the Manager's proposed budget for fiscal year 2009-2010. Mr. Truman explained that the City will not implement any new programs in the proposed budget with the exception of the proposed Arson Dog program at the Fire Department.

Fire Marshal Craig Robertson was present to discuss the funding of this program and items such as food, equipment and veterinary care for the proposed arson dog; most of these costs will be covered by donations fromorganizations and businesses. Council and Mr. Robertson discussed this item further.

Mr. Truman and Mr. Provenzano discussed the issue of carpet replacement in the Library. $100,000 was budgeted last year; the bid for the replacement carpet came in at $85,000. Council discussed different ideas like replacing sections instead of completely replacing the carpet.

Mr. Truman explained that no new programs were included in the proposed budget and abatement requests will be reviewed on a case-by-case basis. He asked that Council implement a complete hiring freeze; however, a full-time court reporter position will become vacant at the 39th District Court before the end of the current fiscal year and Mr. Truman assumes that this position will be filled before June 30, 2009.

One and a half million dollars was reduced out of the budget and the City's contractual service providers such as engineers, attorneys, auditors and planners will freeze their fees for at least the next year. Part-time employee pay is frozen and no upgrades are included in the budget.

The following upgrades were requested in this budget and were removed from the budget prior to presentation to Council:

- Engineering Department and Building Maintenance were not included in the proposed budget for 2009-2010. Mr. Truman supports both of these requests; however, he did not bring them before Council as a recommended item due to the drop in property tax revenue. These items may be revisited in the future.
- The 39th District Court requested two upgrades in the Probation Department; Probation revenues are falling and Mr. Truman feels that the upgrades are not warranted at this time.
- The Fire Department requested an increase for three Firefighter/EMTs, a Deputy Fire Chief position and a pay increase for the Fire Chief. Mr. Truman stated that all of these requests were taken out of the budget; however, the pay increase for the Fire Chief will have to be re-examined in the future due to the fact that the pay scale is limiting the number of candidates for this position.

These were the only upgrades that were requested in this budget and were removed prior to the budget's presentation to Council.

Mr. Truman, Mr. Provenzano and Mrs. Lamb discussed the approved and eliminated items with Council as follows:

INFORMATION SERVICES

All hardware/software related requests City-wide are handled through this department. Items in the approved sections are renewals of software licenses and items necessary to maintain the City's systems. Council also discussed Information Technology purchases in the Police Department and the 39th District Court.

POLICE EQUIPMENT

Three patrol vehicles are budgeted to be replaced and the light bars and various accessories are salvaged from other vehicles.

FIRE EQUIPMENT

The Fire Department is proposing to build a fire structure for training purposes. The City will purchase the material and the Fire Union will build the structure. A new ambulance was put out for bid for the current fiscal year; however, the City requested quotes for two vehicles because it will cost less to do so with a bulk discount. Mr. Provenzano stated that if both of these vehicles are purchase now instead of a few years in the future, it will save approximately $20,000-30,000. Mr. Truman explained that staff was reduced at the Fire Department and this reduction will help offset the price of the two ambulances. Council discussed these purchases at length with Mr. Provenzano and Mr. Truman.

PARKS

Mr. Truman stated that requested equipment is to replace deteriorating equipment. A few items in the budget are new requests. Mayor Chirkun commented on the possibility of installing surveillance cameras at Memorial Park; Mr. Truman is in discussion with the Police Chief for possible use of forfeiture funds.

WATER DEPARTMENT

Mrs. Lamb explained that the Water Department is in the process of compiling information on the cost to repair the City sewer lines. This information was obtained by using a camera to tape the condition of the sewer lines. Once this information is completed the City will apply to the State of Michigan for a State Revolving Fund (SRF) loan to repair the sewer lines. The money budgeted under this heading is the first estimated annual loan payment on the SRF loan.

A breaker attachment for the Water Department's backhoe is in need of replacement. A pressure washer/sandblaster will be used by the Water Department and Recreation to clean up graffiti in area parks. A printer will be replaced and a lap top computer will be purchased out of the Water Fund. Two vehicles will be purchased for the Water Department and two older vehicles will be handed down to two other departments.

CAPITAL PROJECTS FUND

Three items will be covered under this topic this budget year.

- City Hall phone system replacement. AT&T has reviewed the current phone system and determined that the system may fail at any time. $60,000 of the replacement was budgeted in the current fiscal year.
- The Senior Center is in need of energy upgrades. The City has received a grant from the State of Michigan for energy upgrades to its buildings. In order for the City to receive the grant, the City must contribute at least $5,000 to the upgrades. The minimum amount of $6,000 is budgeted for this project. The City is also examining its street lights for energy efficiency.
- Renovation to the Recreation building structure; the building is deteriorating and in need of repair. $500,000 is budgeted in the proposed budget and the City is working to fund for this project through multiple sources. The only fix for this project is to replace the entire footing of the 1991 addition. The rooftop unit at the Recreation Center is budgeted for replacement.

3. OTHER ITEMS FOR DISCUSSION BY CITY MANAGER.

City Manager Stephen Truman had nothing to discuss.

4. OTHER ITEMS FOR DISCUSSION BY CITY COUNCIL.

City Council members Colleen McCartney, Frank Maisano, Jan Haggerty, Bill Shoemaker and Mayor Pro Tem Robert Taylor had nothing to discuss.

Councilman Salvatore Aiuto thanked City Manager Stephen Truman for his diligence with the proposed budget.

Mayor John Chirkun mentioned a few fundraisers in the area that will support the accident victims' families.

5. ADJOURNMENT.

COUNCILMAN SALVATORE AIUTO moved, COUNCILMAN FRANK MAISANO seconded that the agenda having been acted upon, the meeting is hereby adjourned at 11:30 a.m.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,
Richard M. Steenland, City Clerk