ROSEVILLE PLANNING COMMISSION
REGULAR MEETING

CIVIC CENTER COUNCIL CHAMBERS
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5440

MONDAY, AUGUST 18, 2008

7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners:	Kurmmell Knox
		Robert Neibel
		Robert Splane
		Nancy Sunderman-Elert
		John Surhigh
ABSENT:		Frank Maisano (excused)
		Joseph Montgomery (excused)

OTHERS PRESENT:	Ben Tallerico, Planning Consultant
	Jolynn Friedmann, Recording Secretary

Chairperson Otto Wilhelm called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

ROLL CALL (SEE FACE PAGE)

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER GERALDINE WHITE seconded to excuse absent Commissioners Frank Maisano, Joseph Montgomery, Robert Neibel and Robert Splane.
MOTION CARRIED UNANIMOUSLY

Commissioners Robert Neibel and Robert Splane arrived to the meeting at 7:02 p.m.

I. APPROVAL OF MINUTES

1. Special Meeting of July 7, 2008.

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER GERALDINE WHITE seconded to approve minutes of the Special Meeting held July 7, 2008.
MOTION CARRIED UNANIMOUSLY

2. Study Session of July 7, 2008.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER GERALDINE WHITE seconded to approve minutes of the Study Session held July 7, 2008.
MOTION CARRIED UNANIMOUSLY

3. Regular Meeting of July 21, 2008.

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER KURMMELL KNOX seconded to approve minutes of the Regular Meeting held July 21, 2008.
MOTION CARRIED UNANIMOUSLY

II. CORRESPONDENCE

Vice-Chairperson Geraldine White presented the following correspondence:

a. Workshop notice from SEMCOG University titled "Improving Local Government Efficiency."
b. The Bi-Weekly SEMCOG Regional Update dated August 4, 2008.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER ROBERT NEIBEL seconded to accept and file the correspondence.
MOTION CARRIED UNANIMOUSLY

III. BILLS TO BE PAID

Vice-Chairperson Geraldine White presented a bill from Vilican Leman in the amount of $3,357 as follows:

Retainer	$	600
Child Care Ordinance		90
Master Plan Payment 3 of 9		2,267
Total	$	3,357

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER ROBERT NEIBEL seconded to approve payment to Vilican Leman in the amount of $3,357.
MOTION CARRIED UNANIMOUSLY

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public was present to be heard.

V. PUBLIC HEARING

There was no Public Hearing.

VI. OLD BUSINESS

There was no Old Business.

VII. NEW BUSINESS

1. 2009 City Calendar – Approval of meeting dates

The Commission reviewed the tentative meeting dates for 2008.

COMMISSIONER ROBERT NEIBEL moved, COMMISSIONER ROBERT SPLANE seconded to approve the 2009 Planning Commission Meeting Dates as presented.
MOTION CARRIED UNANIMOUSLY

2. Discussion regarding revision to the City of Roseville Master Plan

Planning Consultant Ben Tallerico reminded the Commission that the Community Visioning Meeting will be held on September 29. Mr. Tallerico will meet with City Manager Stephen Truman this week to finalize the agenda for the Visioning Session and asked the Commission for their input on the issues to be placed on the session's agenda.

Commissioner John Surhigh asked Mr. Tallerico what natural resources are considered to be within the City. Mr. Tallerico responded that the State of Michigan does not regulate anything under five acres such as wetlands. Some landlocked communities, such as Roseville, adopt ordinances to protect features such as creek runs.

Chairperson Otto Wilhelm commented that the City of Roseville contains a gravel pit which may be considered a natural resource. Mr. Tallerico stated Monroe Township has a residential development around a former gravel pit. Mr. Wilhelm asked Mr. Tallerico to list transportation as an item for discussion.

Vice-Chairperson Geraldine White asked Mr. Tallerico to define the term "walkability." Mr. Tallerico responded that this item addresses the ability to easily walk to shopping areas or downtown areas. Mrs. White also stated that bike lanes should be included on the streets for cyclists.

Mr. Tallerico mentioned that the issue of safe routes to school should be discussed during the Master Plan update.

Commissioner Robert Splane questioned Mr. Tallerico about the possibility of encouraging residents to participate in safety groups or neighborhood watches through the Master Plan. Mr. Tallerico explained the steps that will be taken at the visioning meeting to come up with the areas of concern; all items presented will be discussed and the top issues will be voted on by everyone in attendance.

Vice-Chairperson White commented on the notification process for the visioning session. Mr. Tallerico responded that he will discuss the notification process when he meets with City Manager Stephen Truman.

Mr. Tallerico stated that the Commission needs to think about what can be done to get people to buy homes in the City and other factors such as jobs being further out of the City.

Commissioner Kurmmell Knox stated that the Commission should address the vacant properties along Groesbeck and the possibility of developing these properties.

Mr. Tallerico explained to the Commission that the only way to build a solid community is

through the investment model: good parks, good schools and good infrastructure; don't worry about the supply and demand but take care of the community and residents will buy in the community because of the schools, parks, services and public safety.

A week prior to the visioning session Mr. Tallerico will provide the Commission with more information and maps for review.

Chairperson Otto Wilhelm stated that the study session for September will be cancelled and Ben will discuss the Master Plan update under his reports at the Regular Meeting on September 15.

Mr. Tallerico stated that a large amount of data will be compiled at the September 29 Visioning Meeting and forwarded to the Commission.

VIII. REPORT OF PLANNING CONSULTANT

Planning Consultant Ben Tallerico reported that in September 2007 Public Act 33 was adopted by the Michigan Legislature and contains a provision for Planning Commission Bi-Laws. Vilican Leman is in the process of preparing a condensed report for the Commission; however, Vilican Leman's legal counsel advised the Firm that the Bi-Laws must be followed closely.

Commissioner John Surhigh asked if City Council will have to approve the Planning Commission Bi-Laws and Chairperson Otto Wilhelm responded that Council will have to approve the Bi-Laws.

Mr. Tallerico will keep the Commission updated on this issue as progress is made.

IX. PUBLIC TO BE HEARD

No one from the public appeared to be heard.

X. COMMISSION MEMBERS TO BE HEARD

Commissioner Robert Splane apologized for arriving late this evening.

Commissioner Robert Neibel apologized for arriving late this evening.

Chairperson Otto Wilhelm apologized for missing the July Regular Meeting and updated the Commission on a workshop he attended about Access Management.

XI. ADJOURNMENT

COMMISSIONER GERALDINE WHITE moved, COMMISSIONER ROBERT NEIBEL seconded that the agenda having been acted upon, the meeting is hereby adjourned at 7:39 p.m.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,
RICHARD M. STEENLAND, City Clerk

Please Note: A cassette tape of this meeting is on file with the Clerk's Office for further information.