ROSEVILLE PLANNING COMMISSION
STUDY SESSION

MANAGER'S CONFERENCE ROOM
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5440

MONDAY, FEBRUARY 4, 2008
7 p.m.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners	Kurmmell Knox
		Frank Maisano
		Joseph Montgomery
		Robert Splane
		John Surhigh
ABSENT:		Robert Neibel (excused)
		Nancy Sunderman-Elert (excused)

OTHERS PRESENT:	Ben Tallerico, Planning Consultant
	Jolynn Friedmann, Recording Secretary

Chairperson Otto Wilhelm called the meeting to order at 7:02 p.m.

COMMISSIONER FRANK MAISANO moved, COMMISSIONER JOSEPH MONTGOMERY seconded to excuse absent Commissioners Robert Neibel and Nancy Sunderman-Elert.
MOTION CARRIED UNANIMOUSLY

Commissioner Robert Splane arrived at 7:03 p.m.

I. ROLL CALL (See face page)

II. APPROVAL OF MINUTES

1. Study Session of January 7, 2008
2. Regular Meeting of January 21, 2008.

Minutes will be approved at the Regular Meeting on February 25, 2008.

III. CORRESPONDENCE

Vice-Chairperson Geraldine White presented the following correspondence:

1. An invitation to the Clinton River Watershed Council Annual Meeting & Awards Dinner on March 13, 2008.
2. A publication entitled *Phoenix Rising* discussing the redevelopment of downtown Lansing.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER JOHN SURHIGH seconded to accept and file the Correspondence.
MOTION CARRIES UNANIMOUSLY

IV. BILLS TO BE PAID

Bills will be approved for payment at the Regular Meeting on February 25, 2008.

V. PUBLIC TO BE HEARD- AGENDA ITEMS ONLY- NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public was present to be heard.

VI. PUBLIC HEARING

- **SITE PLAN REVIEW-** Macomb County Rotating Emergency Shelter Team (MCREST) Multi-Purpose Building, 20415 Erin (PP# 14-04-426-012)-west of Little Mack, north of 13 Mile Road; Dominic Abate, Wakely Associates, Inc., Petitioner, Jimetta Lewis of MCREST (Developers.)

  Brian Smilnak, Wakely Associates, Inc., appeared with Jimetta Lewis of MCREST.

  Planning Consultant Ben Tallerico summarized that the following items need to be addressed by the petitioner:

  - Locational requirements are not met.
  - The west setback requirement is not met.
  - The site plan as submitted does not meet the minimum parking requirements.
  - The loading and unloading area does not meet the minimum requirements.
  - Additional sign information will need to be provided that complies with the Roseville Sign Ordinance.
  - The applicant has indicated that they are not operating under any state statute, nor any provisions of a state act.

Mr. Tallerico explained to the Commission that several variances are required on this site plan; therefore, the petitioner will have to go before the Zoning Board of Appeals (ZBA)

Mr. Smilnak asked Mr. Tallerico if he is required to submit anything further before the Public Hearing. Mr. Tallerico responded that no new information should be introduced to the Commission before the Pubic Hearing because the information the Commission will use to make a decision on this plan has now been reviewed.

Chairperson Otto Wilhelm explained to the petitioner that due to the President's Day holiday the next Planning Commission meeting will take place on February 25, 2008. The Commission will make a decision on the plan after the Public Hearing is held.

VII. OLD BUSINESS

There was no Old Business.

VIII. NEW BUSINESS

1. BUDGET FOR 2008-2009

Chairperson Otto Wilhelm instructed the Commission to review the budget and a decision will be made at the Regular Meeting on February 25, 2008.

Planning Consultant Ben Tallerico stated that if the funding for the other half of the Master Plan is approved in the next budget, the Commission will begin to work on the Master Plan in March or April.

2. ELECTION OF OFFICERS

Election of Officers will take place at the Regular Meeting on February 25, 2008.

IX. REPORT OF PLANNING CONSULTANT

Planning Consultant Ben Tallerico had nothing to report.

X. PUBLIC TO BE HEARD

No one from the public wished to be heard.

XI. COMMISSION MEMBERS TO BE HEARD

Commissioner John Surhigh and the Commission discussed the issue "Hookahs" and a possible ordinance regarding this topic.

XII. ADJOURNMENT

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER FRANK MAISANO seconded that the agenda having been acted upon, the meeting is hereby adjourned at 7:38 p.m.
MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,
RICHARD M. STEENLAND, City Clerk

PLEASE NOTE: A cassette tape of this meeting is on file with the Clerk's Office for further information.