

**ROSEVILLE PLANNING COMMISSION
STUDY SESSION**

MANAGER'S CONFERENCE ROOM
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5443

MONDAY, AUGUST 25, 2014
7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Kurmmell Knox
	Commissioners	John Surhigh Joseph Montgomery Matthew Haugh Steven Wietecha Lauren O'Meara Nancy Sunderman-Elert
ABSENT:	Vice-Chairperson	Geraldine White
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Kurmmell Knox called the meeting to order at 7:00 p.m.

A. ROLL CALL

Secretary John Surhigh conducted Roll Call.

COMMISSIONER JOSEPH MONTGOMERY moved, COMMISSIONER NANCY SUNDERMAN-ELERT seconded to excuse Vice-Chairperson Geraldine White.

MOTION CARRIED UNANIMOUSLY

B. PLEDGE OF ALLEGIANCE

Chairperson Kurmmell Knox led the Commission in the Pledge of Allegiance.

C. AGENDA APPROVAL

COMMISSIONER JOSEPH MONTGOMERY moved, COMMISSIONER STEVEN WIETECHKA seconded to amend the Agenda to add 1) B-2 Outdoor Cafes and 2) American House Site Plan Approval Extension under L) New Business.

MOTION CARRIED UNANIMOUSLY

COMMISSIONER STEVEN WIETECHKA moved, COMMISSIONER LAUREN O'MEARA seconded to approve the agenda.

MOTION CARRIED UNANIMOUSLY

D. PUBLIC TO BE HEARD

No one from the public wished to be heard.

E. APPROVAL OF MINUTES

1. Study Session of August 4, 2014
2. Regular Meeting of August 18, 2014

*Minutes will be acted upon at the Regular Meeting on Monday, September 15, 2014.

F. CORRESPONDENCE

Secretary John Surhigh had no correspondence.

G. BILLS TO BE PAID

Bills will be paid at the Regular Meeting on Monday, September 15, 2014.

H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public wished to be heard.

I. PUBLIC HEARINGS

There are no public hearings.

** Commissioner Matthew Haugh arrived at 7:03 p.m.*

J. COMMITTEE REPORTS

Secretary John Surhigh reported the following:

- Planning Consultant Ben Tallerico will be conducting the Brownfield Overview Session during the upcoming year.
- MSU/MAP Planning Commission Extension training.

K. OLD BUSINESS

1. Review of City of Roseville Capital Improvement Plan Procedures

Commissioners requested Planning Consultant Ben Tallerico review his findings with them.

L. NEW BUSINESS

1. B-2 Outdoor Cafes

Planning Consultant Ben Tallerico reviewed Ordinance changes with Commission.

2. American House Site Plan Approval Extension

Commissioners requested the applicant submit a formal written request for the one-year site plan approval extension.

M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT

Planning Consultant Ben Tallerico discussed the following:

- Planning Commission Annual Report will be distributed at the meeting on September 15th.
- The consideration of taking formal action at Study Sessions. Commissioners asked for more information from City Administration and the City Attorney regarding this matter prior to adding it to a future agenda.

N. COMMISSION MEMBERS TO BE HEARD

Commissioners Matthew Haugh and Joseph Montgomery apologized for missing the August 18th meeting.

O. ITEMS FOR NEXT AGENDA

P. ADJOURNMENT

COMMISSIONER MATTHEW HAUGH moved, COMMISSIONER STEVEN WIETECHKA seconded that the agenda having been acted upon; the meeting is hereby adjourned at 7:35 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Richard M. Steenland
City Clerk