Roseville Public Library Commission
Regular Meeting
November 7, 2011
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:38 p.m. in the Library Commission's Conference Room.

Present: Commissioners Barb Miglio, Cara Tonn, Charlene Van Marcke, and Director Rita Valade

Public: None

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Miglio supported by Chairman Van Marcke to accept the Minutes of the regular meeting of October 10, 2011.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update. The city will hold its tree lighting ceremony on Thursday, December 1. The Friends of the Library will be present and will have a giveaway. The library will close early on this day at 5:30.

2. The RFID program is underway. Volunteers have been trained and tagging has started.

3. Library Programs/Classes.
    a. Book Discussions. "Billy Budd" on December 8.
    b. Family Movie. "Winnie the Pooh" on November 9.
    c. Youth Program. Science Wonders on November 8.
    d. Deadline for the cheesecake orders is November 8.
    e. Beading Program. Two sessions on November 15.
    f. Holiday Cooking with Fran. Tickets are selling well for this event on November 17.

g. Teen Program. Anime "Salty Rei" on November 23.
h. Crafts. Family Gingerbread House on December 2.

4. Friends of the Roseville Public Library.
   a. Book Sales. October 13th made $252.55. The next sale is November 10.

5. Roseville Historical and Genealogical Society.
   a. The Annual Dinner is on November 14.

V. SUBURBAN LIBRARY COOPERATIVE
Nothing to report.

VI. COMMUNICATION
1. Director Valade received a card from former commissioner Mike Keith thanking the commission members who made a donation to the endowment honoring his service.

2. Director Valade forwarded the Friends' book sale flyer to the Superintendent of Roseville Public Schools.

VII. UNFINISHED BUSINESS
1. Library Endowment Fundraiser for 2012. Two ideas for an April fundraiser were discussed, "Between the Stacks" in the library and a chili cook-off. It was decided that further planning must begin in January.

VIII. NEW BUSINESS
1. Budget January – July. The budget was reviewed and there are several line items that should be removed, such as the auto expense allowance, education & training, building improvements & furniture, equipment, and conferences & workshops. The commission discussed the possible rental of Erin Auditorium and the limitations of the calendar, as well as whether or not food would be allowed. The commission discussed the possibility of holding a book fair in order to raise funds for more book purchases and also talked about asking staff to hold off on new book purchases for a while to save some money. Having a fundraiser targeting the book budget rather than the endowment was also discussed. The commission also talked about the fact that the city assumes it will have to subsidize the library for the next few years.

2. Yvonne Flores' resignation. The commission accepted the sudden resignation of Commissioner Flores. Donations were collected for a book purchase in honor of her service to the commission. The City Clerk's office will be notified of her resignation and of the need to fill her position.

3. Other Items.

a. Commissioner Miglio suggested Director Valade contact Superintendent of Schools John Kment to request that the library's events be posted on the school systems' cable crawl.

b. Director Valade asked the commissioners to review the library's Long-Range Plan. The 2007-11 plan was revised in 2009 and a new plan needs to be written.

4. Donations.

Forgotten Patriots: African American and American Indian Patriots in the Revolutionary War donated by General Josiah Harmar Chapter, NSDAR – Sterling Heights, MI Chapter.

Monetary donation given by Charlene VanMarcke, Rita Valade, Barb Miglio and Jacalynn Harvey in honor of Michael Keith for his many years of service to the Roseville Library Commission

Commissioner Miglio made the motion to accept the donations and send acknowledgements. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURMENT

Commissioner Miglio made the motion, that having acted upon the agenda, the meeting be adjourned at 7:40 p.m. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Cara Tonn

Cara Tonn

REGULAR COMMISSION MEETING: Monday, December 12, 2011 at 6:30 p.m.