

## **ELECTIONS AND VOTER INFORMATION**



### **How can I register to vote, and do I need to re-register if I move?**

You can register to vote at the City Clerk's office, or at any branch office of the Secretary of State. Or you can download and print a mail-in form from the link on this website. You must be registered to vote at least 30 days prior to an election. If you move to an address outside of Roseville, you must register in the new city or township 30 days prior to an election in order to vote in the new city or township. If you move to an address within Roseville, and you are already registered to vote, you must file a change of address with the City Clerk or the Secretary of State. Please remember to sign the registration form that you are given, even if you believe you are already registered to vote.

New residents may register to vote at the City Offices or at any Secretary of State Branch Office (SOS). Registration forms may also be obtained from the Macomb County Clerk via fax, 24 hours per day, by calling toll free 1-888-99-CLERK. Request document 6590.

The Qualified Voter File (QVF), placed into use in 1998, is a database which ties Michigan's 1,515 cities and townships to a statewide voter registration file maintained in Lansing.

- Every motor/voter registration transaction executed in a SOS branch is electronically forwarded to the appropriate local election official.
- All drivers are required to use their registration address for driver license purposes. All voter registration address changes are automatically posted to the driver license file.

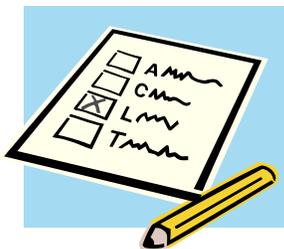
- Voters who change their driver license address to reflect a move to a new city or township in Michigan are immediately extended the opportunity to register in their new jurisdiction of residence.
- No action is required on the voter's part if a change in his or her driver license address reflects a move within the same city or township in Michigan. The voter's registration is automatically updated.

If you have any questions regarding whether you are qualified to register to vote in the City or where to vote, please contact the Clerk's Office at (586) 445-5443.

### **How can I get a new Voter Identification card?**

To request a new Voter ID card, simply call the City Clerk's office at (586) 445-5443. It is not necessary to fill out a voter registration application just for this purpose.

### **How do I obtain an application for an absentee voter ballot?**



Call the City Clerk's office at (586) 445-5443 to request an application for an absentee ballot. If you are 60 years of age or older, or if you are handicapped, you may be a permanent absentee voter. This would mean that you would receive an application to vote absentee each time that there will be an election. Please note that you must complete and sign the application that you receive in order to receive a ballot!

You may vote by absentee ballot if you meet any one of the following provisions:

1. Are 60 years of age or more.
2. Expect to be absent from the city for the entire time the polls are open on Election Day.
3. Physically unable to attend the polls without the assistance of another.
4. Cannot attend the polls because of religious beliefs.
5. Have been appointed an election precinct inspector in a precinct other than the precinct in which you reside.
6. Cannot attend the polls because you are confined to jail awaiting arraignment or trial.

Any eligible voter may obtain an application for an absent voter ballot by contacting the Clerk's office at (586) 445-5443, coming into City Hall, or through this web site. You may request to be put on a list to obtain an Absentee Ballot for all future elections. This request will prompt an Application for an Absent Voter's (A.V.) Ballot to be mailed to you prior to each election. This application must be completed for each election before the Clerk's Office can process an Absentee Ballot. The application should include your signature, reason requested, current date, and address where your ballot is to be mailed **if** other than your registered address. Michigan law requires that A.V. Ballots be sent to your registered address unless you are hospitalized, institutionalized, or at an address outside of your community. Once your application has been received, the ballot will be mailed to you.

The deadline for application is 2:00 p.m. on the Saturday preceding the election. The Clerk's Office at City Hall is open on this Saturday for election purposes only. If the deadline has passed and you have found that an A.V. ballot is required, you may come to the Clerk's Office up to 4:00 p.m. of the day preceding the election. At this time an application will be completed and a ballot will be processed immediately. You must vote the ballot at this time.

Emergency application can be made up to 4:00 p.m. of Election Day. Reasons are confined to sickness or physical disability, absent from the community because of sickness or death in the family. Either of these events must have occurred at a time that made it impossible to apply by the Saturday 2:00 p.m. deadline.

Your absent voter ballot will arrive in the mail with complete instructions and a secrecy sleeve. Please use a blue or black ink pen to mark the ballot as noted in the instructions on the ballot.

After voting the ballot, place it in the secrecy sleeve. Place the secrecy sleeve in the return envelope and securely seal. Sign and date the return envelope in the place designated. **Your signature must appear on the return envelope or the ballot will not be counted.** If you are disabled or otherwise unable to mark the ballot and required assistance in voting your absent voter ballot, have the person who assisted you complete the section on the return envelope entitled "TO BE COMPLETED ONLY IF VOTER IS ASSISTED IN VOTING BY ANOTHER PERSON."

The ballot may be returned by any of the following methods:

1. Place the necessary postage on the return envelope and place in the mail.
2. Deliver the envelope personally to the Clerk's Office at City Hall.
3. Place into one of the drop boxes outside of City Hall.
4. ONLY A MEMBER OF THE IMMEDIATE FAMILY of the voter including a father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent, or grandchild, or a person residing in the

voter's household may mail or deliver a ballot to the clerk for the voter.  
**The law does not allow a neighbor or a friend to deliver your ballot.**

Remember the ballot must reach the Clerk's Office before the close of the polls on Election Day. An absent voter ballot received after the close of the polls on Election Day will not be counted.

If you make a mistake on your ballot, please call the Clerk's Office for instructions.

### Poll Worker Information

For an application to become a Poll Worker please contact the Clerk's Office at (586) 445-5443.