

Roseville Public Library Commission
Regular Meeting
August 8, 2016
Minutes –APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:30 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Anastasia Psimadas, Phyllis Reneau, Cara Tonn, Charlene Van Marcke, Assistant Director Annamarie Lindstrom and Director Jacalynn Harvey

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Reneau supported by Commissioner Chownyk to accept the Minutes of the regular meeting of May 9, 2016.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any Library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

a. Meeting Schedule.

The Meeting Schedule for 2016-2017 has been published.

b. Labor Day.

The Library will be closed September 5, 2016 for Labor Day.

c. Gleaners.

The Library collected 333 pounds of food for Gleaners.

- d. Commissioner Tonn.
Commissioner Tonn has renewed her commission.
 - e. Kroger.
The Kroger at the Eastgate Shopping Center has photos from the archives on display.
 - f. City's Website.
The City is updating its website.
 - g. Raffle License.
The Library is working on getting the raffle license for the Christmas tree raffle this fall.
2. Library Programs/Classes.
- a. Book Discussion: *The Lovesong of Miss Queenie Hennessy* on September 1.
 - b. Library Lab: OverDrive/Zinio/Freegal and basic computer, tablet and Microsoft Office assistance will be offered by the librarians and a volunteer twice a month in August and September.
 - c. Adult Program: Club Bead on September 8.
 - d. Family Program: Film and games on August 12.
 - e. Summer Reading Program ends August 12.
 - f. Teen Anime on August 10.
 - g. Teen Program: Magic the Gathering on Thursdays.
3. Library Statistics.
Circulation and gate count are down while other stats remain somewhat stable.
4. Friends of the Roseville Public Library.
- a. The Used Book Sale Committee will meet on September 13.
 - b. The Used Book Sale is October 12-14.
5. Roseville Historical and Genealogical Society.
- a. Lost Car Companies of Detroit on September 20.
 - b. Japanese Balloon Bombs on October 18.
 - c. Annual Dinner on November 16 with speaker, Mayor Taylor.
6. Budget and Bills.
- a. Penal Fines.
 - b. Central Purchasing.
The amount distributed by the Co-op has increased by about \$2,500 this year.
7. Other Items.
None.

V. SUBURBAN LIBRARY COOPERATIVE.

The Co-op is working on the Current Year Library Plan and there is concern about librarians without internship experience. They are also looking into a streaming service for movies.

VI. COMMUNICATION.

None.

VII. UNFINISHED BUSINESS.

1. Personnel.

The Library has lost six personnel since the beginning of the year. The Library is currently interviewing for two clerical positions and one page.

2. Millage Campaign

The Director will meet with the City on August 10 with questions about the budget and how the increase funds from the successful millage will be disbursed. She will also meet with human resources regarding a salary schedule. Finally, she will meet with several other staff members to hash out a detailed plan of how to use the increased funds.

VIII. NEW BUSINESS

1. Donations.

Motion by Commissioner Chownyk supported by Commissioner Tonn to send thank-you notes to donors.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURNMENT

Commissioner Tonn made the motion, that having acted upon the agenda, the meeting be adjourned at 7:32 p.m. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next Meeting: Monday, September 12, 2016 at 6:30 p.m.; Endowment Meeting followed by Commission Meeting