

**MINUTES OF A BOARD MEETING OF THE
RECREATIONAL AUTHORITY OF
ROSEVILLE AND EASTPOINTE
HELD ON THURSDAY, MAY 8, 2014**

The meeting was called to order at 6:30 p.m. at the Recreational Authority Recreation Center, 18185 Sycamore, by Vice Chairperson Duchane with the following Board Members present:

Aiuto (arrived at 6:57 p.m.), Frontera, Marion and Switalski

Administrator present: Director Lipinski

Approval of Minutes:

Motion by Switalski, seconded by Marion, to approve the minutes of April 10, 2014, as written.

MOTION CARRIED

Approve Disbursements and Budget Report:

Motion by Switalski, seconded by Frontera, to approve the disbursements and budget report as provided.

MOTION CARRIED

Communications:

Director Lipinski informed the Board that the letter from Gretchen Mogge is basically an update on the website stating that we developed a Twitter account, Foursquare (location oriented) account and SurveyMonkey account; letter describes what each account is capable of doing. Board Member Marion asked are we going to use incentives with the surveys. Director Lipinski replied that we probably will try it first and see what kind of response we get and then may offer a discount if not enough interest. There is an invitation to the Boy's Baseball Opening Day on May 17th from Mr. Heinrich. Third item is a parks maintenance request form that Ms. Mogge developed so that we could keep a file on the requests; hasn't met with Tony Pry or Jeff Schmidt but will fax or e-mail the form over to the respective parks maintenance individuals for each City.

Old Business:

Vice Chairperson Duchane said there was no old business to address

New Business:

Request Approval to Hire the Farmer's Market Manager for the Eastpointe Farmer's Market to be Reimbursed from Market Revenues:

Director Lipinski informed the Board that he met a couple of weeks ago with Mayor Pixley and Vice Chairperson Duchane in order to get the Farmer's Market moving, RARE was requested to pay the market manager and be reimbursed through the market revenues at the end of the season along with receiving an additional 25% of any proceeds. Vice Chairperson Duchane asked Director Lipinski if everything is settled with transportation service from RARE to the market. Director Lipinski responded that the senior transportation service will pick up seniors throughout the senior housing areas and get them to the market if they choose. Vice Chairperson Duchane asked if there was any new information regarding recreation in Warren running a market on Saturdays. Director Lipinski replied that he checked their website and it says Saturday, but their flyers state all their dates are Sunday but there is a farmer's market starting in Grosse Pointe Woods on Sundays,

Board Member Frontera commented that he doesn't understand why we are becoming involved in the Farmer's Market. Director Lipinski replied that it is an event and there are a number of recreation departments that run farmer's markets; met with Danielle Bare from the Chamber and she doesn't know how to market it so we got involved to hire the market manager and help promote it. Vice Chairperson Duchane commented that another aspect is that the DDA, as well as the Chamber, co-sponsored this but clearly it needed more professional assistance to move ahead. Director Lipinski commented that some Saturdays will be themed weekends like involvement in a child's safety program and we will also promote some of our other activities.

Board Member Frontera asked what if other groups start coming to us and want us to pay for something up front and then it falls through. Vice Chairperson Duchane responded that the market manager is created under the City's control and is a public activity, not a private organization.

Director Lipinski commented that the Authority programs in the parks but doesn't oversee the parks; we field a number of concerns and complaints in the parks. Vice Chairperson Duchane commented that the two communities created an Authority and it owns two properties, no parks; our business is to provide community programs.

Board Member Switalski asked if the market manager will work one day a week. Director Lipinski replied that the market manager will work at the market and he anticipates the market manager will work ten to fifteen hours a week at a rate of pay of \$15/hour from May through September and maybe some wrap up in October; if we get 15 vendors per week we would break even and total cost would be \$3,375. Board Member Switalski asked who holds the vendor application fees. Director Lipinski replied that RARE will have a revenue and expenditure account. Board Member Switalski asked if we would be paid back at the end of the market season. Director Lipinski replied yes.

Board Member Frontera asked if the Authority will be reimbursed and also receive twenty-five percent administration fees. Director Lipinski responded that we should do better than breaking even and any leftover proceeds would be held over until next year.

Board Member Marion asked if this position has been posted. Director Lipinski responded that the Chamber and Mayor Pixley had already picked the market manager and she currently runs the New Baltimore farmer's market. Board Member Marion asked if the respective City Councils are up to speed on this. Vice Chairperson Duchane replied probably not at this time.

Director Lipinski commented that he would like to grow the market with more vendors and move the market to a larger location.

Board Member Switalski suggested that Director Lipinski pass the word to the Roseville Council.

Motion by Switalski, seconded by Marion, to approve hiring the Farmer's Market Manager for the Eastpointe Farmer's Market to be reimbursed from market revenues

MOTION CARRIED

Request Approval to Renew Current Employment Agreements for Anthony Lipinski, Bobbie Wilson and Mary Grant for One Year:

Director Lipinski informed the Board that these are the current agreements that they have worked under for the past two years without any increases or such.

Board Member Switalski commented that the Board is aware that you have all taken a pay cut and this is two more years with no pay increases but we are undertaking a huge expansion of the building so don't

think we don't value you guys; property values did go down in both communities this year and hoping next year it will be positive.

Motion by Switalski, seconded by Frontera, to renew current Employment Agreements for Anthony Lipinski, Bobbie Wilson and Mary Grant for one year.

MOTION CARRIED

Request Approval of Employment Agreement for Frank Heinrich, Youth Sports Coordinator:

Director Lipinski informed the Board that the agreement mirrors the other employment agreements and with the increased activity around the building and bringing on the Eastpointe baseball leagues it frees up Ms. Wilson and his time a little.

Board Member Frontera asked has Mr. Heinrich been doing all this stuff. Director Lipinski replied that he has been doing some of it but he will be taking on additional responsibilities.

Motion by Marion, seconded by Switalski, to approve Employment Agreement for Frank Heinrich, Youth Sports Coordinator.

MOTION CARRIED

Request Approval to Schedule a Special Meeting of the Recreational Authority of Roseville and Eastpointe Board on May 22, 2014, at 6:30 p.m. to Have Presentations Made by the City of Eastpointe and the City of Roseville for the Financial Administration of the Recreational Authority:

Motion by Switalski, seconded by Marion, to schedule a special meeting for May 22, 2014, at 6:30 p.m. for presentations from the City of Eastpointe and City of Roseville for the financial administration of the Recreational Authority.

MOTION CARRIED

Motion by Switalski, seconded by Frontera, to reschedule the June 12, 2014, meeting to June 26, 2014.

MOTION CARRIED

Hearing of the Public:

Walter Jakubiec (18318 Holland, Eastpointe) commented that he doesn't believe the Farmer's Market will flourish in the parking lot and it needs its own venue. Chairperson Aiuto asked Mr. Jakubiec where he would like it to go. Mr. Jakubiec replied one of the parks. Mr. Jakubiec commented that the Eastpointe website doesn't have a lot about RARE on it. Vice Chairperson Duchane responded that there is a link to the Authority's website. Mr. Jakubiec suggested that Eastpointe have a little more on its website. Vice Chairperson Duchane responded that he would look into that.

A resident from Roseville asked who handled the Farmer's Market last year. Vice Chairperson Duchane replied that it was a group of volunteers with the Chamber of Commerce.

Director Report:

Director Lipinski informed the Board that this is the latest drawings of the building expansion; events – opening day for boys baseball on May 17th and there will also be an opening day for girls baseball; Pitch, Hit and Run was rescheduled for 10:00 a.m. this Saturday at Eastpointe Memorial Field with back up at Huron Park; Diamond 2 at Memorial Field was still under water after the rain and didn't know if it was

playable and now have worked it out with parks maintenance to be informed of playable diamonds; thanked Ms. Mogge for adding accounts for Foursquare, Twitter and SurveyMonkey; received a call from Macomb County Treasurer's Office and handling delinquent accounts differently and will have it at a later meeting regarding these accounts and how they will be handled; Ms. Grant's mother has been very ill and she has been out of the office and asked everyone to keep them in their prayers; discussion with Mayor Chirkun regarding the fireworks and there will be no fireworks on June 21st so Movie in the Park will be cancelled and doesn't know if it will be rescheduled; will have a Movie in the Park at Kennedy Park on Tuesday, July 15th, and would like to plan a barbeque cook off at the Movie in the Park.

Board Member Switalski asked if there will be any fireworks this year at all. Director Lipinski responded that maybe later in the year but probably not his year.

Board Member Reports:

Board Member Switalski had no report.

Chairperson Aiuto had no report.

Board Member Frontera had no report.

Board Member Marion thanked Director Lipinski for the new drawings on the building expansion.

Vice Chairperson Duchane had no report.

Adjournment:

Motion by Switalski, seconded by Frontera, to adjourn the meeting at 7:09 p.m.

MOTION CARRIED

Linda S. Lince, Acting Secretary