

Roseville Public Library Commission
Regular Meeting
June 10, 2013
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:32 p.m. in the Library's Conference Room.

Present: Commissioners Pat Chownyk, Phyllis Reneau (pending Council approval), Cara Tonn, Charlene Van Marcke, and Director Jacalynn Harvey

Absent: Barb Miglio (excused)

Public: None

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Chownyk supported by Commissioner Van Marcke to accept the Minutes of the special meeting of May 28, 2013.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update

- a. Summer Reading Club. This is a six-week program starting Friday, June 14. There will be a kick-off event for all ages on June 14. Patrons can register in four categories: listeners, readers, teens or adults, and programs are specific to the various categories. Grand prizes include gift certificates to Macomb Mall and a Kindle Fire. The Friends are sponsoring the kick-off and the concluding ice cream social for program completers.
- b. Staff Development Day Lunch. The Commission is invited to have lunch with the library employees on August 23, around 1 p.m.

- c. Erin Auditorium. Director Harvey sent a memo to City Manager Scott Adkins informing him that Erin Auditorium is in need of a deep cleaning, painting and a back splash.
 - d. Cleaning. The new cleaning company is having some hiccups. Building Maintenance Foreman Scott Pruzinsky is receiving emails from Director Harvey and Assistant Director Lindstrom almost every day regarding cleaning issues.
2. Library Programs/Classes. A number of programs are open to more than one age group.
- a. Teen Programs: GHOSM on June 26, Seeded Paper Craft on July 23, Tie Dye on July 24, “Five Second Rule” game on August 28, Bead Craft on June 20, July 18 and August 15.
 - b. Anime Night: *Control* on July 10, *Bleach Movie #4* on August 7.
 - c. Book Discussion: *Sacre Bleu* on July 11, *Room* on August 1, *Defending Jacob* on September 5.
 - d. Technology Programs: OverDrive Tutorial Sessions on June 12 and 17, July 19 and 31, and August 5 and 29.
 - e. Adult Programs: Book Planter Craft on June 24, Screening of *Dark Days* on June 25, GHOSM on June 26, Seeded Paper Craft on July 23, Bead Craft on June 20, July 18 and August 15.
 - f. Family Programs: Exotic Zoo on July 9, Ice Cream Social on August 1, Family movies on June 14, 21 and 28, July 12, 19 and 26, and August 2.
 - g. Children’s Programs: Kick-Off Planting Craft on June 14, LEGO Club on June 20 and July 5, Art Programs on June 27, July 11 and 18, and Nature Program on July 25.
3. Friends of the Roseville Public Library
- a. Book Sales. Scheduled for June 13, July 11 and August 8.
 - b. Reading Club. Sponsoring the Kick-Off Craft on June 14 and the Ice Cream Social on August 1.
4. Roseville Historical and Genealogical Society
- a. “Detroit’s Mount Olivet Cemetery” on June 18.
 - b. Annual Picnic and Croquet Tournament on July 16, 5:30 at Rotary Park.

V. SUBURBAN LIBRARY COOPERATIVE
Minutes.

VI. COMMUNICATIONS
None.

VII. UNFINISHED BUSINESS

1. Budget and Bills. Reviewed.
2. Drafts of Legal Documents. Director Harvey has emailed Anne Seurynk regarding the legal documents but has not heard back and will follow up.
3. Commission Trustee Appointments. Phyllis Reneau is taking Alison Horne's place on the Commission and will be approved at the June 11 City Council meeting.
4. Personnel Update. Seeking a Clerk and Computer Aide.
5. Donation. Still looking at options for spending the anonymous \$1,000 donation.

VIII. NEW BUSINESS

1. Library Closing Dates. The library will be closed on Thursday, July 4, for Independence Day, Friday, August 23 for a staff development day, and Monday, September 2 for Labor Day.
2. Summer Adjournment of Commission. After Commission approves summer adjournment, a memo will be sent to the City Manager and City Clerk and announcements will be made on the web site and Facebook page.

Commissioner Tonn made the motion to suspend Commission meetings until September, 2013. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

3. Copier and Printing Prices. Director Harvey advocates raising the price of copies to \$0.20, which is more in line with other area libraries, but suggests waiting until 2014, due to all of the other changes made recently.
4. Donations.

Jumpstart to Skinny given as a jury duty fee donation by Keith Hess.

The Fast Diet given in memory of Caroline Sadlowski by Stephanie Delaney as a jury duty fee donation.

A donation to the Endowment Trust Fund by Julia Massey in honor of Ed and Nina Jean Howden on the occasion of their 50th Anniversary.

A donation to purchase adult fiction and mystery titles by Ann Busch Hoover in memory of Gloria Busch.

Commissioner Tonn made the motion to accept the donations and send acknowledgements. Commissioner Van Marcke supported the motion.

MOTION CARRIED UNANIMOUSLY

IX. ADJOURNMENT

Commissioner Tonn made the motion, that having acted upon the agenda, the meeting be adjourned at 7:10 p.m. Commissioner Van Marcke supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next meeting Monday, September 9, 2013 at 6:30 p.m.