

Roseville Public Library Commission
Regular Meeting
May 11, 2015
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:40 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Cara Tonn, Charlene Van Marcke, and Director Jacalynn Harvey

Absent (excused): Phyllis Reneau

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Van Marcke supported by Commissioner Chownyk to accept the Minutes of the regular meeting of April 13, 2015.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

- a. Jackie Harvey and Jason Novetsky will attend the Family Fun Night at Roseville High School on Friday, May 15 to represent the Library.
- b. Tracy Wilson discovered the identity of the patron who has been vandalizing the urban fiction collection. He was sent a letter and has not been seen in the Library in several weeks.
- c. The garage sale has been postponed and will be rescheduled.
- d. The Library has been receiving some sizable checks for credit/debit card payments for fines and fees through ProPay. The last two monthly checks were each close to \$400.00.
- e. The Library was notified that it will receive a commission check for \$8.38 from the fax service.
- f. Congressman John Chirkun will hold a coffee hour in the conference room on the library on Monday, May 18 in the evening.

- g. Jackie Harvey will send letters to Congressman Chirkun and Senator Bieda regarding preserving penal fines for libraries.
 - h. The Library will be closed on Monday, May 25 for Memorial Day and Friday, July 3rd for observance of Independence Day.
 - i. Article from *BiblioTech*.
2. Library Programs/Classes.
 - a. Book Discussion: *The Lifeboat* on June 4.
 - b. Library Lab: OverDrive/Zinio/Freegal and basic computer and tablet assistance will be offered by the librarians by appointment three times each month or as requested
 - c. Adult/Teen Program: Cooking on a Budget with Chef Jake on May 13.
 - d. Children's Sundial Garden Cleanup on May 22.
 - e. Summer Reading Program begins with a Kickoff on June 12 and runs through July 31.
 3. Library Statistics
 4. Friends of the Roseville Public Library.
 - a. Friends Used Book Sale garnered \$1,116.05 from the sale of books and \$1,576.83 from the sale of two lithographs.
 - b. Board Meeting and Used Book Sale Committee Meeting is on May 22.
 - c. Annual Meeting and Election of Officers on May 27.
 5. Roseville Historical and Genealogical Society
 - a. Old Newsboys' Goodfellow Fund of Detroit on May 19.
 - b. The Arcadia book on Roseville will be published in mid-September.
 6. Budget and Bills.
 - a. The annual computer order was placed for 11 computers, 1 laptop and 1 receipt printer. All have been received and will be installed on May 18.
 - b. The Library received its first state aid check of the year in April for \$13,792.66.
 7. Other Items.
 - None.

V. SUBURBAN LIBRARY COOPERATIVE.

1. Motion to support Romeo District Library.
2. Sterling Heights Library will now be open on Sunday.
3. Penal Fines.

4. Warren tearing down Busch Library and building a new building.

VI. COMMUNICATION.

None.

VII. UNFINISHED BUSINESS.

1. Building Update.

- a. The backsplashes have been installed in Erin and the staff lounge. Slatwall was installed in the south display case and on the display wall between the public restrooms across from the circulation desk.
- b. The Library is using \$1,000 from the Friends (and will be asking for another \$430) to reupholster 26 chairs from the youth room. B & D in Roseville will be doing the job.

2. Open Library Commission Position.

Letters have been sent to several candidates but none have shown interest. The position is now posted on the City's website and the Library's website.

3. Rose Fest.

The Library will have a table with raffle baskets at the festival on Thursday evening and Saturday afternoon and evening.

4. Patrons Owing Large Bills.

City Attorney Tim Tomlinson sent a dunning letter to BradiZibulski on April 23.

VIII. NEW BUSINESS

1. Donations.

Commissioner Tonn made the motion to accept the donations and send thank-you letters to the donors. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

2. Summer Commission Meetings

Commissioner Chownyk made the motion to recess the Commission in June and July and resume regular meetings in August, 2015. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

3. Expiring Commission Position.

Commissioner Tonn made the motion to retain Char Van Marcke as Commission Chair through 7/7/2020. Commissioner Chownyk supported the motion.

MOTION CARRIED UNANIMOUSLY

4. Incident Report.

Walter Baker was removed by police from the library on 4/24/15. He is barred from the library for violating a City ordinance and library policy by drinking alcohol on City/Library property. Since he admitted that the address on his library card is no longer correct, the Director was not able to send him a letter.

IX. ADJOURNMENT

Commissioner Chownyk made the motion, that having acted upon the agenda, the meeting be adjourned at 7:37 p.m. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next Meeting: Monday, August 10, 2015 at 6:30 p.m.