

**ROSEVILLE PLANNING COMMISSION
REGULAR SESSION**

CITY COUNCIL CHAMBERS
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5443

MONDAY, AUGUST 18, 2014
7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Kurmmell Knox
	Commissioners	John Surhigh Steven Wietecha Lauren O'Meara Nancy Sunderman-Elert
ABSENT:	Vice-Chairperson	Geraldine White
	Commissioners	Joseph Montgomery Matthew Haugh
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Kurmmell Knox called the meeting to order at 7:00 p.m.

A. ROLL CALL

Secretary John Surhigh conducted Roll Call.

COMMISSIONER STEVEN WIETecha moved, COMMISSIONER NANCY SUNDERMAN-ELERT seconded to excuse Vice-Chairperson Geraldine White, Commissioner Joseph Montgomery and Commissioner Matthew Haugh.

MOTION CARRIED UNANIMOUSLY

B. PLEDGE OF ALLEGIANCE

Chairperson Kurmmell Knox led the Commission in the Pledge of Allegiance.

C. AGENDA APPROVAL

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER STEVEN WIETecha seconded to approve the August 2014 Agenda.

MOTION CARRIED UNANIMOUSLY

D. PUBLIC TO BE HEARD

Mike Clover – 29130 E. Brittany Ct., inquired about multiple vacant properties located around the city.

E. APPROVAL OF MINUTES

1. Study Session of July 7, 2014

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER STEVEN WIETecha seconded to approve the Study Session minutes of July 7, 2014.

MOTION CARRIED UNANIMOUSLY

2. Regular Meeting of July 21, 2014

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER NANCY SUNDERMAN-ELERT seconded to approve the Regular Meeting minutes of July 21, 2014.

MOTION CARRIED UNANIMOUSLY

F. CORRESPONDENCE

Secretary John Surhigh had no correspondence.

G. BILLS TO BE PAID

Beckett & Raeder Invoice #2014-1222

1. Retainer \$600.00

Beckett & Raeder Invoice #2014-1221

1. Basic Services \$360.00

Total: \$960.00

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER STEVEN WIETECHKA seconded to approve Invoices #2014-1221 & #2014-1222 from Beckett & Raeder in the total amount of \$960.00.

MOTION CARRIED UNANIMOUSLY

H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public wished to be heard.

I. PUBLIC HEARINGS

1. Lighting Ordinance Changes

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER STEVEN WIETECHKA seconded to open the public hearing.

MOTION CARRIED UNANIMOUSLY

No one from the public wished to be heard.

COMMISSIONER JOHN SURGHIGH moved, COMMISSIONER STEVEN WIETECHKA seconded to close the public hearing.

MOTION CARRIED UNANIMOUSLY

J. COMMITTEE REPORTS

Secretary John Surhigh stated there is nothing to report at this time.

K. OLD BUSINESS

There is no Old Business to discuss.

L. NEW BUSINESS

1. Presentation of Groesbeck / Gratiot Plans (at Study Session)

Presentation of Groesbeck/Gratiot Plan was given at the August 4th Study Session.

2. Review of Zoning Ordinance Amendment to create Groesbeck Overlay District.

Planning Consultant Ben Tallerico reviewed Zoning Ordinance Amendment with the Commission.

COMMISSIONER STEVEN WIETECHKA moved, COMMISSIONER NANCY SUNDERMAN-ELERT seconded to set the Public Hearing for Zoning Ordinance Amendment to create Groesbeck Overlay District for September 15, 2014.

MOTION CARRIED UNANIMOUSLY

3. Planning Commission Annual Report for City Council

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER STEVEN WIETECHKA seconded send the Planning Commission Annual Report to City Council with the correction to Otto Wilhelm's time served.

MOTION CARRIED UNANIMOUSLY

4. Lighting Ordinance Changes

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER STEVEN WIETECHKA seconded to approve Lighting Ordinance Changes and to send to City Council for action.

MOTION CARRIED UNANIMOUSLY

5. Conditional Rezoning of Parcel #14-03-352-027 (20876 Flora), Parcel #14-03-352-016 (20884 Flora) and Parcel #14-03-352-016 (20890 Flora) from RM-1 One Family Residential to B-2 General Business.

The following individuals appeared on behalf of this request and answered Commission's questions:

- Ed Boutrous of The Boutrous Company – 596 N. Lapeer Rd., Orion Township
- Greg Evennou – 20884 Flora, Roseville

COMMISSIONER STEVEN WIETECHKA moved, COMMISSIONER LAUREN O'MEARA seconded to set a Public Hearing for Conditional Rezoning of Parcel #14-03-352-027 (20876 Flora), Parcel #14-03-352-016 (20884 Flora) and Parcel #14-03-352-016 (20890 Flora) from RM-1 One Family Residential to B-2 General Business for September 15, 2014.

MOTION CARRIED UNANIMOUSLY

6. Gratiot / Groesbeck Strategy Plan; review for recommendation to City Council to support the plan.

COMMISSIONER JOHN SURHIGH moved, COMMISSIONER STEVEN WIETECHKA seconded to send the recommendation for the Gratiot / Groesbeck Strategy Plan to City Council.

MOTION CARRIED UNANIMOUSLY

M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT

Planning Consultant Ben Tallerico discussed the following:

- Roseville was voted "Most Innovative Master Plan" for 2014
- House Bill 5700 of 2014
- Court Cases: Prose v. Clough, Camp v. City of Charlevoix
- Article in Governing Magazine – "A State-by-State Look at Where Each Generation Lives"

N. COMMISSION MEMBERS TO BE HEARD

Commissioner John Surhigh is requesting to purchase (10) new Planning Commission binders.

COMMISSIONER NANCY SUNDERMAN-ELERT moved, COMMISSIONER STEVEN WIETECHTA seconded to approve the purchase of (10) new Planning Commission binders and additional supplies as needed.

MOTION CARRIED UNANIMOUSLY

Commissioner Nancy Sunderman-Elert stated her term ends on October 9, 2014 and that her last meeting will be the September 15th Regular Meeting.

Chairperson Kurmmell Knox thanked the Commission for their patience in this time of transition.

O. ITEMS FOR NEXT AGENDA

1. Public Hearing for Groesbeck Overlay Zone
2. Public Hearing for Conditional Rezoning of Parcel #14-03-352-027 (20876 Flora) from RM-1 Multiple Family Low Rise to B-2 Community Business.
3. Public Hearing for Conditional Rezoning of Parcel #14-03-352-016 (20884 Flora) from RM-1 Multiple Family Low Rise to B-2 Community Business.
4. Public Hearing for Conditional Rezoning of Parcel #14-03-352-016 (20890 Flora) from RM-1 Multiple Family Low Rise to B-2 Community Business.
5. Review of City of Roseville Capital Improvement Plan Procedures

P. ADJOURNMENT

COMMISSIONER STEVEN WIETECHTA moved, COMMISSIONER JOHN SURHIGH seconded that the agenda having been acted upon; the meeting is hereby adjourned at 7:56 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Richard M. Steenland
City Clerk