

**ROSEVILLE PLANNING COMMISSION  
STUDY SESSION**

MANAGER'S CONFERENCE ROOM  
29777 GRATIOT AVENUE  
ROSEVILLE, MI 48066  
(586) 445-5443

**MONDAY, MARCH 3, 2014**  
7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Otto Wilhelm
	Vice-Chairperson	Geraldine White
	Commissioners	John Surhigh Kurmmell Knox Matthew Haugh Lauren O'Meara Nancy Sunderman-Elert Steven Wietecha
ABSENT:	Commissioner	Joseph Montgomery
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Otto Wilhelm called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Secretary John Surhigh conducted Roll Call.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER NANCY SUNDERMAN-ELERT seconded to excuse Commissioner Joseph Montgomery.

**MOTION CARRIED UNANIMOUSLY**

**B. PLEDGE OF ALLEGIANCE**

Chairperson Otto Wilhelm led the Commission in the Pledge of Allegiance.

**C. AGENDA APPROVAL**

VICE-CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER STEVEN WIETECHKA seconded to approve the agenda.

**MOTION CARRIED UNANIMOUSLY**

**D. PUBLIC TO BE HEARD**

No one from the public wished to be heard.

**L. NEW BUSINESS**

**1. Discussion of Capital Improvement Plan with City Manager (Study Session Only)**

City Manager Scott Adkins discussed the process of creating the Capital Improvement Plan with Commissioners.

**2. RRC Update by City Manager (Study Session Only)**

City Manager Scott Adkins, Building Director Glenn Sexton and Community and Economic Development Administrator Michael Connors gave an overview of the Redevelopment Ready Communities program and how the City of Roseville will benefit after obtaining certification.

**3. Gratiot/Groesbeck Corridor Plan Update by City Manager (Study Session Only)**

City Manager Scott Adkins presented the current draft for the Gratiot/Groesbeck Corridor Plan.

**E. APPROVAL OF MINUTES**

- 1. Study Session Minutes of February 3, 2014.**
- 2. Regular Meeting Minutes of February 24, 2014.**

\*Minutes will be acted upon at the Regular Meeting on Monday, March 17, 2014.

**F. CORRESPONDENCE**

Secretary John Surhigh had no correspondence.

**G. BILLS TO BE PAID**

Bills will be paid at the Regular Meeting on Monday, March 17, 2014.

**H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS**

No one from the public wished to be heard.

**I. PUBLIC HEARINGS**

There are no public hearings.

**J. COMMITTEE REPORTS**

Education Committee: Secretary John Surhigh provided a handout outlining the Capital Improvement Plan from the City of Ann Arbor.

**K. OLD BUSINESS**

1. **SPECIAL USE PERMIT – 29187 Gratiot Avenue (Parcel #14-09-353-006); Request special use as Pawn Shop at the property located on the west side of Gratiot, north of 12 Mile Road. Current zoning of the property is B-3. Cambell Estates LLC, Developer; Thelma S. Feuerman Revocable Trust, Owner; Kevin J. Tuchowski of Tosa Architects, Site Plan Designers.**

Chairperson Otto Wilhelm stated this item will be acted upon at the March 17<sup>th</sup> meeting.

2. **Creation of Town Center Overlay District**

Planning Consultant Ben Tallerico reviewed the Town Center Overlay District with the Commissioners. This item will be discussed at the March 17<sup>th</sup> meeting.

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER MATTHEW HAUGH seconded to affirm that Item L. New Business presentations were heard after the first Hearing of the Public.

**MOTION CARRIED UNANIMOUSLY**

**M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR'S OR STAFF REPORT**

Planning Consultant Ben Tallerico had nothing to report.

**N. COMMISSION MEMBERS TO BE HEARD**

Commissioners had nothing further to discuss.

**O. ITEMS FOR NEXT AGENDA**

Commissioners will act upon this at the regular meeting on March 17, 2014.

**P. ADJOURNMENT**

COMMISSIONER KURMMELL KNOX moved, COMMISSIONER MATTHEW HAUGH seconded that the agenda having been acted upon; the meeting is hereby adjourned at 8:49 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Richard M. Steenland  
City Clerk