THE DISBURSEMENT LIST
IS AVAILABLE IN
THE CONTROLLER'S
OFFICE

CITY OF ROSEVILLE

POLICE DEPARTMENT

APPLICATION FOR LICENSE

Recvd 3-8-07

PD# 2791

TYPE OF LICENSE: MASSAGE THERAPIST/MASSAGE PARLOR TAG#

PERIOD OF LICENSE: [redacted] TO [redacted] Business

LICENSE FEE $ 170.00 ESCROW $ RECEIPT#

STATE LICENSE # MACHINES $170.00

APPLICANT NAME Bixia Bozeman ADDRESS [redacted]

CITY Roseville STATE MI ZIPCODE 48066 PHONE [redacted]

DRIVERS LICENSE# S255 089 024 194 SOCIAL SECURITY # [redacted]

HEIGHT 5'2" SEX F EYES Brown HAIR Brown DATE OF BIRTH 3/14/1963

NAME OF BUSINESS ESTABLISHMENT The Asian Touch

ADDRESS OF BUSINESS ESTABLISHMENT 18600 Florence

CITY Roseville STATE MI ZIPCODE 48066 PHONE [redacted]

TYPE OF GOODS OR SERVICE Massage Therapy

HAVE YOU EVER BEEN CONVICTED OF A CRIME? NO IF YES, GIVE DETAILS:

(DATE, OFFENSE, SENTENCE):

VEHICLE LICENSE

IF VEHICLE IS TO BE USED IN CONNECTION WITH BUSINESS:

MAKE YEAR COLOR LICENSE NUMBER

MAKE YEAR COLOR LICENSE NUMBER

This license is issued subject to conformance by applicant to all ordinances, rules and regulations of the City of Roseville applicable thereto, and may be revoked or suspended by competent authority for just cause.

Bixia Bozeman

Signature of Applicant

ROUTING: (Date Routed 2-13-07 KM

Date of Application 2-12-07

✓ Assessors per Sandra Ansell 3-6-07

✓ Building Dept dk 2-15-07 G.S.

City Manager

✓ Fire Dept dk per Robertson - certificate inspections

n/a Health Dept. - called, will not inspect

✓ Traffic Bureau dk 3-6-07 per Bernie

✓ Treasurer dk 2-13-07 per Rosanne

✓ Other SID dk 2-23-07 per Kimberly

Vehicle Inspection

Subject to certificate of occupancy inspection

APPROVAL DC Cora 3-7-07

Notified 3-22-07

Interoffice Memo

Date: **February 22, 2007**

To: **Chief Heinz**

From: **Lt. Knobelsdorf**

Re: **Request for Massage Parlor License**

Chief, I conducted a background investigation on the applicant Mrs. Bixia Bozeman. I ran a criminal history check and found that she has no C.C.H. in the United States. I also checked any law enforcement contacts she may have had since her arrival in the States three years ago, and found none locally. I contacted the references listed on the application and they all verified writing letters of reference as well speaking on her behalf as to her good character. I found no reason to deny her application. I went to the office complex on Florence Street to inspect the office space where business will be conducted. I found that there is already another hair/massage parlor in a lower sweet. The applicant's lease agreement indicates that she will be renting suite T7 but there is no suite T7 and the actual location is suite T4. It appears that this may have just been a typo.

MEMORANDUM

DATE: MARCH 8, 2007

TO: STEVE TRUMAN, CITY MANAGER

CC: BRIAN D. MCGRAIL, DIRECTOR WATER & SEWER DEPARTMENT,
PETER M. PROVENZANO, CITY CONTROLLER

FROM: LISA S. MOYER, ADMINISTRATIVE ASSISTANT

RE: DELINQUENT WATER NOTICE

It is requested that City Council approve the following notice be placed in the newspaper, as per section 14.4@ of the City Charter. As amended by City Council of the City of Roseville 2-28-1984 by Ord. No. 895 as Ch .350 of the 1984 Code.

NOTICE

CITY OF ROSEVILLE

The charges for water service and sewage disposal service, which, under the provisions of Act 94 of the Public Acts of Michigan 1933, as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the city shall, annually, on May 1, certify all unpaid charges for such services furnished to any premises which, on the 30th day of April preceding, have remained unpaid for a period of six months, to the City Assessor, who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes.

CITY OF ROSEVILLE

Rae A. Oldaugh, City Clerk

/lsm

INTEROFFICE MEMORANDUM

DATE: MARCH 9, 2007

TO: STEPHEN A. TRUMAN, CITY MANAGER

CC: BRIAN D. MCGRAIL, DIRECTOR, WATER & SEWER DEPARTMENT
PETE M. PROVENZANO, CITY CONTROLLER

FROM: LISA MOYER, ADMINISTRATIVE ASSISTANT

RE: DELINQUENT WATER COLLECTION - AMOUNTS TO BE APPLIED TO TAX ROLL

The following is the amount of delinquent water bills owed as of March 9, 2007, and have remained unpaid for six months. As of May 1st all unpaid delinquent water bills will be placed on the tax roll.

TOTAL DELINQUENT WATER $131,158.81

City of Roseville

MAYOR
HAROLD L. HAUGH

MAYOR PRO TEM
RICHARD M. STEENLAND

CITY COUNCIL
SALVATORE AIUTO
JOHN CHIRKUN
IRENE M. KEPLER
BILL SHOEMAKER
ROBERT R. TAYLOR

CITY MANAGER
STEPHEN A. TRUMAN

FINAL NOTICE

March 12, 2007

To Whom It May Concern:

RE:_____

This is an attempt to collect the past due portion of your water bill and the amount that is scheduled to be put on your 2007 Summer Property Taxes. This action is not a payment plan and does not guarantee that your water will not be shut off prior to being placed on taxes. The only way to ensure that your water service stays on, is to pay the past due bill immediately.

The total amount past due is _____. Of that amount, _____ is scheduled to be placed on your taxes.

You can avoid this action by paying the total amount to the Roseville Water Department before April 9, 2007.

If you have any questions, please contact our office at 586-445-5460 between the hours of 8 a.m. and 4:30 p.m.

Respectfully,

City of Roseville
Water Department

29777 GRATIOT, P. O. BOX 290 • ROSEVILLE, MICHIGAN 48066-9021
FAX (586) 445-5402 • TDD: 445-5493

Bldg. Inspections 445-5450
City Assessor 445-5430
City Clerk 445-5440
City Manager 445-5410
Code Enforce 445-5447
Community Develop 445-5423
Controller 445-5417
Dist. Court 773-2010
D.P.W. 445-5470
Engineering 445-5445
Fire 445-5444
Housing 778-1360
Library 445-5407
Personnel 445-5412
Police 775-2100
Purchasing 445-5425
Recreation (Parks) 445-5480
Senior Center 777-7177
Treasurer 445-5420
Water (Billing) 445-5460
Water (Garage) 445-5466

PROPOSED RESOLUTION

2007 Michigan Natural Resources Trust Fund Grant Application

WHEREAS, the City of Roseville desires to improve its park system and accessibility to park amenities by the installation of a Hike/Bike Path, expansion of the south parking lot, installing a Skate Park and replacing playground equipment at Huron Park; and,

WHEREAS, the City of Roseville needs to secure additional funds to undertake this project; and,

WHEREAS, the City of Roseville, if granted funds by this application, acknowledges it will support the project with the required 30% local match.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville supports the submittal of the 2007 Michigan Natural Resources Trust Fund Grant Application to improve accessibility to park amenities for people with disabilities by installing a Hike/Bike Path, expansion of the south parking lot, installing a Skate Park and replacing playground equipment at Huron Park and has gone on record as acknowledging the required local match and further acknowledges to the Department of Natural Resources its desire for this approval.

City of Roseville
PARKS AND RECREATION

Anthony J. Lipinski
DIRECTOR

March 19, 2007

To: Steve Truman, City Manager

From: Tony Lipinski, Director, Parks & Recreation

RE: Council Meeting Agenda Item –
Resolution Request for MNRTF Grant Application

Please consider this request to place on the agenda for the March 27, 2007 City Council meeting to following item:

Request Council Resolution in support of 2007 Michigan Natural Resources Trust Fund Grant Application for park upgrades and improving accessibility by installing a Hike/Bike Path, expanding the south parking lot, installing a Skate Park and replacing playground equipment at Huron Park.

I have attached a copy of a proposed resolution for this project. The grant request will ask for funds to cover approximately 68% ($320,000) of the project cost ($474,000), with the City's match being approximately 32% ($132,000 in budgeted, $22,000 in Force Account Labor) of the project cost.

Should you have any questions regarding this request please call me at 586-445-5480.

Cc: Parks & Recreation Board

18185 SYCAMORE ROSEVILLE, MICHIGAN 48066 PHONE (586) 445-5480

Michigan Department of Natural Resources – Grants Management

MICHIGAN NATURAL RESOURCES TRUST FUND
2007 GRANT APPLICATION

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

FOR DNR USE ONLY
Application Number
Region Number

A large print version of this application is available upon request.

Section A1 Applicant, Site, Project Identification

Name of Applicant (Government Unit): City of Roseville	Federal ID Number: 38-6007202	County: Macomb
Name of Authorized Representative (responsible for application day-to-day): Anthony J. Lipinski	Title: Director of Parks & Recreation Department	
Address: 18185 Sycamore	Telephone: (586) 445-5480	FAX: (586) 445-5073
City: Roseville; State: MI; ZIP: 48066	E-mail: alipinski@roseville-mi.com	
State House District: 27	State Senate District: 10	U.S. Congressional District: 10
Address of site: Huron Park, 18605 Frazho Rd.	City, Village or Township of site: Roseville, MI	ZIP: 48066
County in which site is located: Macomb	Town, Range and Section Numbers of site location: 18	Latitude/Longitude at park entrance: N42 29,280' W82 55,667'
Park Name: Huron Park	Proposal Title: Accessibility upgrade with Hike/Bike path, Expand Parking and Install Skate Park	

Is the application for site development **or** land acquisition? ☑ Development **or** ☐ Acquisition

Section A2 Project Funding

See pages 20-21 of the 2007 Michigan Natural Resources Trust Fund Application Guidelines booklet for guidance.

SOURCES OF MATCHING FUNDS		PROJECT COST AMOUNTS
a.	General Funds or Local Restricted Funds (Applicant's own cash)	$ 132,000.00
b.	Force Account Labor/Materials (Applicant's own paid labor or materials)	$ 20,000.00
c.	Federal or State Funds (other than MNRTF)	$
d.	Cash Donations	$ 2,000.00
e.	Donated Labor and/or Materials	$
f.	Donated Land Value (acquisition applications only)	$
g.	**Total Match**	$ 154,000.00
h.	**Grant Amount Requested**	$ 320,000.00
i.	**Total Project Cost**	$ 474,000.00
j.	Percentage of match commitment ***(Must be at least 25% of total project cost)***	32 %

Section A3 - Explanation of Match Sources

Complete only if you entered a value for any or all of items c, d, e, or f in Section A2 of this application.

c. Federal or other state funds - Provide the information requested below for each federal or state program from which matching funds will be provided.

(1)Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone ( )	Amount $

Type of Funds

☐ Grant funds awarded _____
Date grant funds approved

☐ Grant funds applied for, not yet approved _____
Estimated approval date

☐ Appropriated funds _____
Date appropriated

☐ Other, explain _____

Is documentation containing the scope of work and budget for the other grant funds included with application? ☐No ☐Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application? ☐No ☐Yes

(2)Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone ( )	Amount $

Type of Funds

☐ Grant funds awarded _____
Date grant funds approved

☐ Grant funds applied for, not yet approved _____
Estimated approval date

☐ Appropriated funds _____
Date appropriated

☐ Other, explain _____

Is documentation containing the scope of work and budget for the other grant funds included with application? ☐No ☐Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application? ☐No ☐Yes

d. Cash Donations - List the individual sources and the amounts to be donated below.

SOURCE	AMOUNT
Home Depot	$ 1000.00
Tony Hawk Foundation	$ 1000.00
	$

Is a letter of intent from each donor included with application? ☐No ☐Yes

e. Donated Labor or Materials - Include each item to be donated, the source, dollar value, and how the dollar value was determined.

ITEM	SOURCE	DOLLAR VALUE	VALUATION METHOD
		$	
		$	
		$	

Is a letter of intent from each donor included with application? ☐No ☐Yes

f. Donated Land Value - Describe how the value of the land donation was determined.

_____

Is a letter from the landowner committing to the donation of a portion of fair market value and any conditions placed upon their commitment included with application? ☐No ☐Yes

Section A4 Project Details – Land Acquisition Applications ONLY

Interest acquired will be (check all that apply) ☐ Fee Simple ☐ Easement ☐ Other _____

What are the current land uses that exist on the parcel? (check all that apply)
☐ Undeveloped/natural land ☐ Agricultural ☐ Residential ☐ Commercial ☐ Recreational ☐ Other _____
Are any buildings on the site? ☐ No ☐ Yes

Parcel Information Table

Itemize estimated cost information for each parcel. For phased projects, the parcels and dollar amounts provided should include all phases.

LANDOWNER	ACREAGE	STATE EQUALIZED VALUE (SEV)	(1) ESTIMATED APPRAISED VALUE ($)	(2) ESTIMATED RELOCATION COSTS ($)
Parcel 1				
Parcel 2				
Parcel 3				
TOTALS				

(3) ESTIMATED INCIDENTAL COSTS

Prorated Taxes $ _____
Recording Fees $ _____
Transfer Tax $ _____
Title Insurance $ _____
Appraisal Fees $ _____
Closing Fees $ _____
Environmental Assessment Costs $ _____
TOTAL $ _____

TOTAL APPRAISED VALUE (1) $ _____
TOTAL RELOCATION COSTS (2) $ _____
TOTAL INCIDENTAL COSTS (3) $ _____

TOTAL ACQUISITION COSTS $ _____

Total Acquisition Costs must match item i. of Section A2 of this form

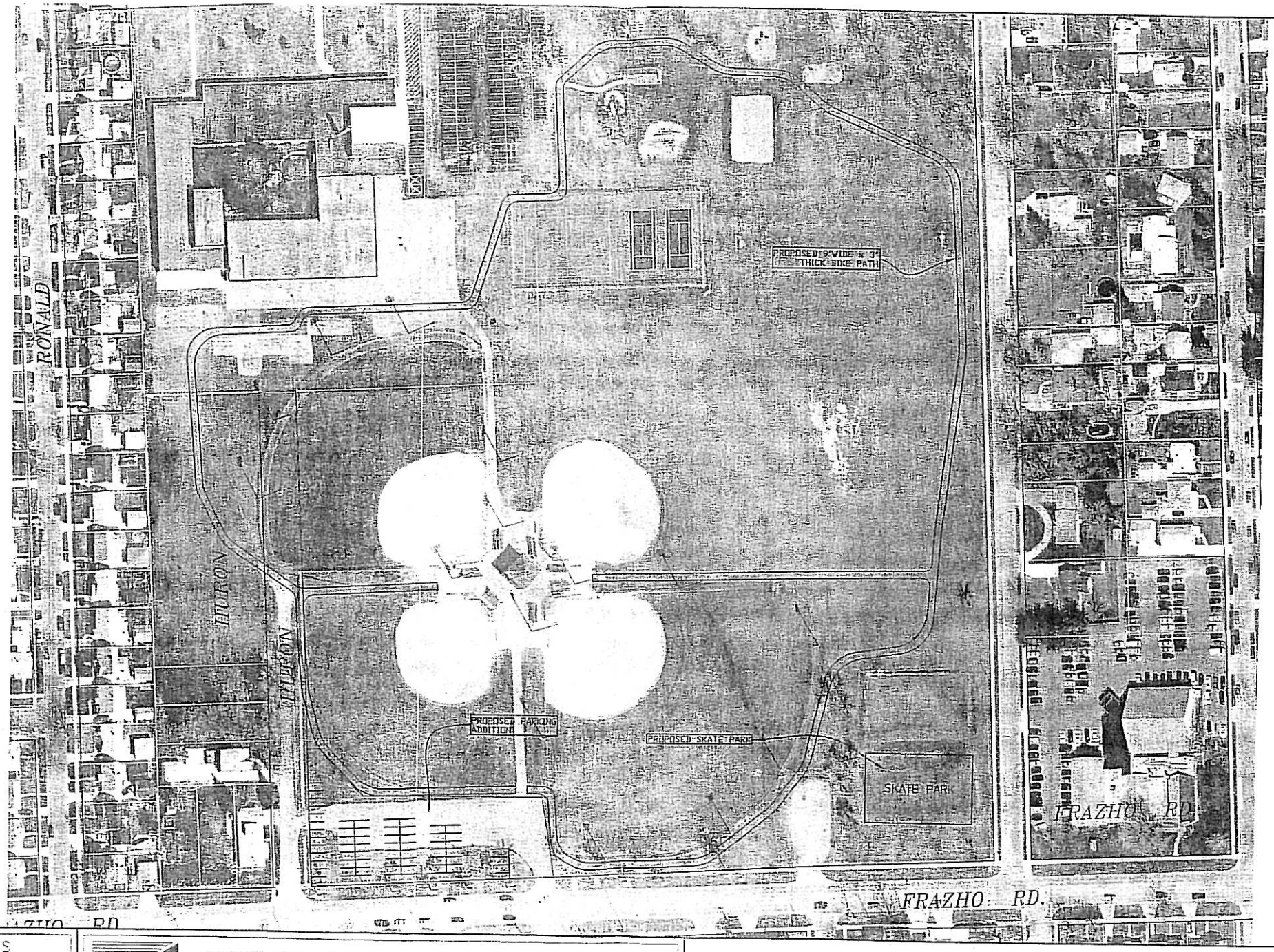
Section A5 Project Details – Development Applications ONLY

Applicant's current control of the site: ☑ Fee Simple ☐ Lease ☐ Easement ☐ Other _____

Development Project Cost Estimate Table

SCOPE ITEMS (Limit each item description to 25 characters. Do Not Abbreviate.)	UNIVERSAL ACCESS NO	UNIVERSAL ACCESS YES	SIZE OR QUANTITY	$ COST
1. 4500 LF asphalt path	☐	☑	4500LF	$ 174,000.00
2. Install 10 benches along path	☐	☑	6' ea.	$ 2,300.00
3. Re-surface existing path	☐	☑		$ 25,000.00
4. Expand S. Parking lot	☐	☑	3450 SY	$ 158,000.00
5. Construct Skate Park	☐	☑	60'x100'	$ 72,000.00
6. Replace Tot playscape	☐	☑	1	$ 22,700.00
7.	☐	☐		$
8.	☐	☐		$
9.	☐	☐		$
10.	☐	☐		$
Permit Fees				$
				$
			SUBTOTAL	$ 454,000.00
			ENGINEERING (These fees may not exceed 15% of subtotal)	$ 20,000.00
			TOTAL ESTIMATED COST	$ 474,000.00

Total Estimated Cost must match item i. of Section A2 of this form



NORTH
W
NTS
S

DAYS
J DIG
DIG
-7171

ANDERSON, ECKSTEIN AND WESTRICK, INC.
Civil Engineers • Surveyors • Architects
51301 Schoenherr Road, Shelby Township, Michigan 48315
Phone: 586-726-1234 Fax: 586-726-2780

CITY OF ROSEVILLE
HURON PARK IMPROVEMENTS

SCALE: NTS

1

AEW#100-36

A. Public Hearing to take public comments on the Michigan Department of Natural Resources Trust Fund grant application for proposed Hike/Bike Path, Skate Park, Parking expansion and improved accessibility at Huron Park.

Mr. Lipinski explained that this is a Public Hearing as required for the grant application to the Michigan Department of Natural Resources Trust Fund for improvements to Huron Park.

Raymond Whitehill, 25701 Rose St., stated that he was excited for the expansion of the park and thinks that all of the improvements are a great idea.

Craig Unroe, 25805 Koontz, is in favor of adding a skate park to Huron Park. He feels that there would be constant use by local children.

James Goldwater, 19346 Brandt, feels the improvement is a good idea, but questioned what the city's costs would be.

Mr. Lipinski explained that the city would be responsible for 32% matching funds. Some of these funds will come from the General Fund as well as funds from fundraisers. City employees will be able to perform some of the labor for the project which will be used as a portion of the match. There is also a possibility that if deemed appropriate, this project would qualify for an "Access to Recreation" grant which would match 50% of the City's match, reducing our overall cost.

Ed Wojciechowski, 26080 Linwood, questioned the width of the Hike/Bike Path and asked if it could be lined to allow walkers on one side and bikers on the other.

Kristi Whitehill, 25701 Rose St., is in favor of the improvements and is positive that her son and others will put the skate park to good use.

BOARD MEMBER CAREY HARRIS moved, BOARD MEMBER COLLEEN Mc CARTNEY made the motion to close the Public Hearing.
MOTION CARRIED UNANIMOUSLY

Board Member Steve Truman asked Mr. Lipinski about the time frame for this application.

Mr. Lipinski stated that notification for approval would not come until September 2007 and the bid process would start in the Spring of 2008.

MEMORANDUM

CITY OF ROSEVILLE

ENGINEERING DEPARTMENT

TO: Steve Truman, City Manager

FROM: Steven Wietecha, Engineering Inspector

DATE: March 16, 2007

RE: 2007 Weed Cutting Program

We have received a request from Rizzo Services to extend the 2006 Weed Cutting Program for the 2007 Weed Cutting Program with all pricing remaining the same.

This contractor had parts A and C of the contract last year and performed satisfactorily (part B, which is State Property, is cut by our D.P.W.). We believe with the increased cost of fuel anticipated this summer that the City will benefit by retaining last years pricing. The City will also save the cost of having the project sent out for bid.

Copy of the letter from Rizzo Services is attached.

cc: Glenn Sexton, Building Director
Gary Bierl, D.P.W. Director
Paul VanDamme, Purchasing

SW/mcw

City of Roseville

29777 GRATIOT, P.O. 290
ROSEVILLE, MICHIGAN 48066

March 16, 2007

Mr. Kevin Brandon
Rizzo Services
22449 Groesbeck
Warren, Michigan 48089

RE: 2006 Weed Cutting Program

Dear Mr. Brandon,

Per your letter of March 16, 2007 we are submitting a request to City Council to approve the extension of the above referenced program (Parts A and C) for 2007 with all pricing to remain the same.

Should Council approve the request, we are providing the dates for the 2007 Weed Cutting Program which will require your signature in agreement.

Please feel free to contact me if you have any questions regarding this matter. I can be reached at the City of Roseville Engineering Department (586) 445-5445.

Sincerely,

Steven Wletecha
Engineering Inspector
City of Roseville

cc: Stephen A. Truman, City Manager

2007 Weed Cutting Program
Part A

1st Cutting – May 7th, 2007 to June 4th, 2007
2nd Cutting – July 5th, 2007 to August 1st, 2007
3rd Cutting – September 4th, 2007 to October 1st, 2007

Part B

2 cuts per year – City will call to request and cut must be completed within 10 days of request and must notify when crew is on site

3/16/07

Kevin Brandon, Division Manager – Landscape and Snow Date

RIZZO SERVICES

PROUDLY SERVING GREATER DETROIT SINCE 1965

WASTE CONTROL | LANDSCAPE MAINTENANCE & CONSTRUCTION | SNOW MANAGEMENT

3/16/07

City of Roseville
Attn: Engineering Department

RE: Weed Violation Mowing and Sweeney Drain Mowing

Rizzo Services is happy to continue our contract with the City of Roseville for the 2007 year for the violation mowing and Sweeney Drain mowing that we were contracted for in 2006. We will keep contract pricing the same as 2006. Please forward us the approval and we will start the process of planning for this season's work. We look forward to the opportunity to continue our working relationship with the City of Roseville.

Sincerely,

Kevin Brandon
Division Manager – Landscape & Snow

22449 GROESBECK, WARREN, MI 48089 PHONE: 866-772-8900 FAX: 586-772-8188

PURCHASE ORDER	REQUISITION No.	REQUISITION DATE	DEPARTMENT		PURCHASE ORDER No.
	POLC1044	3/13/2007	POLICE		60680
	REQUESTED BY LT BERLIN		ACCOUNT NUMBER 1 101-301-988-000	ACCOUNT NUMBER 2	ACCOUNT NUMBER 3
VENDOR MOTOROLA INC			AMOUNT $10,759.00	AMOUNT	AMOUNT

CITY OF ROSEVILLE

29777 GRATIOT
PO BOX 290
ROSEVILLE MI 48066-9021

EMAIL: purchasing@roseville-mi.com
(586) 445-5425 FAX: (586) 445-5402

PURCHASE ORDER NUMBER

60680

VENDOR

MOTOROLA INC

MAIL ALL INVOICES TO THIS ADDRESS

ACCOUNTS PAYABLE
CITY OF ROSEVILLE
PO BOX 290
ROSEVILLE MI 48066-9021

P.O. DATE	F.O.B.	SHIP VIA	TERMS
3/14/07	ROSEVILLE, MICHIGAN ALL FREIGHT PREPAID	☑ YOUR CARRIER ☐ OUR PICK UP	

SHIP TO:	ATTENTION	DELIVERY REQUIRED BY
ROSEVILLE POLICE DEPT 29753 GRATIOT AVE, ROSEVILLE, MI 48066	LT BERLIN	ASAP

ITEM CATALOG .NO	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
	TWO BERSON MCC 5500 DISPATCH CONSOLE	1	$10,759.00	$10,759.00

STATE OF MICHIGAN CONTRACT NO. 071B5000240

PV

MUNICIPALITIES ARE EXEMPT FROM ALL SALES TAXES AND FEDERAL TAXES

TOTAL $10,759.00

APPROVED BY

Peter Provenzano Jr.

THIS ORDER INVALID UNLESS SIGNED BY PURCHASING AGENT

PURCHASE ORDER NUMBER

60680

OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR.