

**ROSEVILLE PLANNING COMMISSION
REGULAR MEETING**

CITY MANAGER'S OFFICE
29777 GRATIOT AVENUE
ROSEVILLE, MI 48066
(586) 445-5443

MONDAY, DECEMBER 1, 2014
7:00 p.m.

ROLL CALL

PRESENT:	Chairperson	Kurmmell Knox
	Vice – Chairperson	Geraldine White
	Commissioners	John Surhigh Steven Wietecha Lauren O’Meara Matthew Haugh Scott Arnold
ABSENT:	Commissioners	Joseph Montgomery Michael Batke
OTHERS PRESENT:		Ben Tallerico, Planning Consultant

Chairperson Kurmmell Knox called the meeting to order at 7:00 p.m.

A. ROLL CALL

Secretary John Surhigh conducted Roll Call.

COMMISSIONER MATTHEW HAUGH moved, VICE – CHAIRPERSON GERALDINE WHITE seconded to excuse Commissioners Joseph Montgomery and Michael Batke .

MOTION CARRIED UNANIMOUSLY

B. PLEDGE OF ALLEGIANCE

Chairperson Kurmmell Knox led the Commission in the Pledge of Allegiance.

C. AGENDA APPROVAL

VICE – CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER SCOTT ARNOLD seconded to approve the agenda.

MOTION CARRIED UNANIMOUSLY

D. PUBLIC TO BE HEARD – NON AGENDA ITEMS

No one from the public wished to be heard.

E. APPROVAL OF MINUTES

1. Study Session of October 6, 2014

VICE – CHAIRPERSON GERALDINE WHITE moved, COMMISSIONER MATTHEW HAUGH seconded to approve the Study Session minutes of October 6, 2014

MOTION CARRIED UNANIMOUSLY

2. Regular Meeting of October 20, 2014

COMMISSIONER MATTHEW HAUGH moved, COMMISSIONER SCOTT ARNOLD seconded to approve the regular meeting minutes of October 20, 2014.

MOTION CARRIED UNANIMOUSLY

F. CORRESPONDENCE

Secretary John Surhigh has no correspondence.

G. BILLS TO BE PAID

Beckett & Raeder Invoice #2014-1643

1. Basic Services (Gas Stations in B-2) \$225.00

Beckett & Raeder Invoice #2014-1660

- | | |
|--|---------|
| 1. Basic Services - Revisions to ZO for exterior site lighting | \$90.00 |
| 2. Basic Services – Revised landscape plan Macomb Mall | \$90.00 |

Total: \$405.00

COMMISSIONER STEVEN WIETecha moved, COMMISSIONER MATTHEW HAUGH seconded to approve Invoices #2014-1643 & #2014-1660 from Beckett & Raeder in the total amount of \$405.00.

MOTION CARRIED UNANIMOUSLY

H. PUBLIC TO BE HEARD-AGENDA ITEMS ONLY-NOT TO INCLUDE PUBLIC HEARING ITEMS

No one from the public wished to be heard.

I. PUBLIC HEARINGS

There are no public hearings.

J. COMMITTEE REPORTS

There are no committee reports.

K. OLD BUSINESS

- 1. SITE PLAN REVIEW** – Landscape Review at 28777 Gratiot (West side of Gratiot, South of Tranquil). Daniel Sagherian, Developer; ZA Design Build [Zaid Arabo], Site Plan Designer.

Applicate Daniel Sagherian was present on behalf of this request and was directed to bring updated site plans to the Building Department.

**This item will be placed on the December 15, 2014 agenda.*

- 2. Review of City of Roseville Capital Improvement Plan.**

Commissioner Steven Wietecha stated that he has a meeting with Controller John Walters Friday, December 5, 2014 at 10:00 a.m. regarding the Capital Improvement Plan.

Commissioners will further discuss this item at the meeting held on Monday, December 15, 2014.

L. NEW BUSINESS

There is no New Business.

M. REPORT OF PLANNING CONSULTANT, ADMINISTRATOR’S OR STAFF REPORT

Planning Consultant Ben Tallerico stated the following changes were made to the Planning Commission Bylaws:

Article VI – Order of Business:

- a. Roll Call**
- b. Pledge of Allegiance**
- c. Public to be Heard**
- d. Approval of Minutes**
- e. Correspondence**
- f. Bills to be paid**
- g. Public to be heard**
- h. Public to be Heard – Agenda Items Only – Not to include Public Hearing Items**
- i. Public Hearings**
- j. Committee Reports**
- k. Old Business**
- l. New Business**
- m. Report of the Planning Consultant, Administrator or Staff Report**
- n. Commission Members to be Hard**
- o. Items for Next Agenda**
- p. Adjournment**

Article V- Meetings, Section 1

- Has been amended to read “Regular meetings will be held on the first and third Monday of each month at the City Hall in Roseville, Michigan”.

Article II – Membership

- Section 3 - Study was removed from this section.

COMMISSIONER MATTEHW HAUGH moved, COMMISSIONER SCOTT ARNOLD seconded to approve the amendments to the Planning Commission bylaws submitted by Planning Consultant Ben Tallerico.

ROLL CALL VOTE

Chairperson	Kurmmell Knox	Yea
Vice – Chairperson	Geraldine White	Yea
Commissioner	Michael Batke	Absent
Commissioner	John Surhigh	Yea
Commissioner	Joseph Montgomery	Absent
Commissioner	Steven Wietecha	Yea
Commissioner	Lauren O’Meara	Yea
Commissioner	Matthew Haugh	Yea
Commissioner	Scott Arnold	Yea

MOTION CARRIED UNANIMOUSLY

N. COMMISSION MEMBERS TO BE HEARD

Commissioners had nothing to discuss.

O. ITEMS FOR NEXT AGENDA

- 28777 Gratiot
- Review of City of Roseville Capital Improvement Plan.

P. ADJOURNMENT

COMMISSIONER MATTHEW HAUGH moved VICE – CHAIRPERSON GERALDINE WHITE seconded that the agenda having been acted upon; the meeting is hereby adjourned at 7:49p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Richard M. Steenland
City Clerk